

Office use only:

HESS ____ DAVIES ____ POOL ____ SHANER ____

D.O.U. ____ Time ____ ROOM ____
USE ____ EQUIPMENT: ____

CONTACT ____ PHONE ____
E-MAIL ____

Hamilton Township School District
Community Education Department

Joseph C. Shaner George L. Hess William Davies
1876 Dr. Dennis Foreman Drive, Mays Landing, New Jersey 08330

Cliff Melder

Telephone: (609) 476-6311

Director of Community Education

Fax: (609) 625-4847

APPLICATION FOR USE OF BUILDINGS AND GROUNDS

Name of Organization ____ Date ____

Address ____ E-mail ____

President ____ Phone ____

Secretary ____ Phone ____

DATE OF USE ____ Time: Start ____ End ____

LOCATION: HESS ____ DAVIES ____ POOL ____ SHANER ____ OTHER ____

Room Requested ____ Activity ____

Equipment Needed ____

Number of people attending ____ Admission Charge? ____

Proceeds used for ____ * *Plays please attach script for review.*

All approved applicants must furnish a certificate of insurance at least five(5) days prior to use, naming the Hamilton Twp. Board of Ed. as an insured party. The Insurance policy must be underwritten by a company licensed to do business in the state of New Jersey, and must include the following coverage: \$500,000 bodily injury and property damage, combined single limit including blanket contractual, premises and product liability. Applicant is required to carry Excess Accident Insurance on all participants, and a Cert. Of Insurance is required. Recommended limit of coverage is a minimum of \$250,000.

The applicant has read and does agree to comply with all of the terms, rules and regulations as shown on this form and attachment, and does agree to pay promptly the charges as stated in the contract by means of certified check, cashier's check, or money order.

Signature/Title ____ Date ____

Applicant should read carefully all rules and regulations for use of school property.

Confirmation will be e-mailed to applicant.

For Office Use:

APPROVED ____ DISAPPROVED ____ Signature ____ Date ____

Remarks ____

28

Indemnity and Hold Harmless Agreement

_____ agrees to indemnify and hold harmless the Hamilton Township School District and their agents and employees from and against all claims, damages, losses and expenses, including reasonable attorney's fees in case it shall be necessary to file an action arising out of activity herein, which is 1) for personal or bodily injury, illness or death, or for property damage, including loss of use and 2) caused in whole or in part by negligent act or omission. This indemnification and agreement shall apply in all instances whether Hamilton Township School District is made party to the action or claim or is subsequently made a party to the action by third- party in-pleading or is made a party to a collateral action arising, in whole or in part, from any of the issues emanating from the original cause of action,

By: _____ Date _____
(Individual or Group)

Please Note:

TO VERIFY APPROVAL, DATES, TIMES AND LOCATION PLEASE
CHECK OUT THE FACILITIES CALENDARS AT www.hamiltonschools.org
If your event is not on the calendar please call 609-476-6311. If your event
is not scheduled on the calendar you will not be allowed in the building.

Hamilton Township School District

Use of Facilities Fee Schedule 2018-2019 School Year
--

ROOM	Not-for-Profit Group	For Profit Groups
------	----------------------	-------------------

Cafeteria	\$250.00 Weekday	\$325.00
Weekday		
[4 hour Time Blocks]	\$375.00 Weekend	\$500.00
Weekend		

Gymnasiums	\$125.00 Weekday	\$175.00
Weekday		
[4 hour Time Blocks]	\$150.00 Weekend	\$200.00
Weekend		

Gymnasiums (Small group use Twp. Residents)	\$ 15.00 per Hour	N/A
---	-------------------	-----

Shaner / Davies	Shaner / Davies	
Auditorium	\$125.00 / \$175.00 Weekday	\$175.00 / \$225.00 Weekday
[Davies or Shaner]	\$200.00 / \$250.00 Weekend	\$275.00 / \$325.00 Weekend

Computer Room	\$225.00 per 4hour time block + Technician \$40 hourly
---------------	---

Specialty Classroom	\$200.00 per 4hour time block
---------------------	-------------------------------

Regular Classroom	\$100.00 per 4hour time block
-------------------	-------------------------------

There is an additional charge for custodial and maintenance personnel of \$35.00 per hour for each person needed. Technical assistance is charged at a rate of \$40.00 per hour.

<p style="text-align: center;">Use of Facilities Fee Schedule 2018-2019 School Year</p>
--

<u>Facility</u>	<u>Not for Profit Group</u>	<u>For Profit Group</u>
Pool	\$100.00/hr	\$150.00/hr
[3 hour blocks]	\$250.00	\$400.00
Lifeguard	\$20.00 per hour	\$20.00 per hour

Hess Performing Arts Center

Day or Evening	\$375.00	\$450.00
----------------	----------	----------

Saturday/Sunday	\$525.00	\$700.00
-----------------	----------	----------

Rehearsals

Day or Evening	\$50.00 / hour	\$75.00 / hour
Saturday/Sunday	\$50.00 / hour	\$75.00 / hour

Additional Charges

Piano Tuning	\$125.00	\$125.00
[Required when the Steinway is to be used.]		

Lighting	\$40.00/hour	
Technical Staff	\$40.00/hour	
Only Hess lighting technicians will be allowed to operate the lights and sound equipment.		

Custodial staff	\$35.00	\$35.00
-----------------	---------	---------

- Rental Fees can reflect discounts of 5% if the facilities are to be rented six or more times in the school year.
- Discounts will increase to 10% if the facilities are rented twelve or more times in the school year. Any departure from this fee schedule must be approved by the facilities committee.

Policy #1110



Mays Landing, NJ
April 30, 2018

Minutes - 1

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
HELD ON APRIL 30, 2018**

HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library

The Regular Meeting of the Hamilton Township Board of Education was called to order at 6:03 p.m. in the Michael H. Duberson Memorial Library at the Wm. Davies Middle School by Eric Aiken, Board President.

**Call
To
Order**

ROLL CALL

The following members answered roll call: Mrs. Nanci Barr, Mr. Greg Ciambrone (arrived 6:20 p.m.) Ms. Margaret Erickson, Mrs. Amelia Francis, Mrs. Amy Hassa, Mr. Derek Haye, Mr. James Higbee (arrived 6:20 p.m.), Mrs. Barbara Kupp, and Mr. Eric Aiken.

Absent: None

Also Present: Mr. Frank Vogel, Superintendent
Mrs. Anne-Marie Fala, School Business Administrator/Board Secretary
Mr. Eric Goldstein, Solicitor

EXECUTIVE SESSION:

Motion by Mr. Aiken, seconded by Mrs. Hassa, to enter into Executive session:

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- HIB

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 60 minutes.

Mays Landing, NJ
April 30, 2018

Voice Vote: All in favor (7-0-0)

The Board entered into Executive session at 6:04 p.m.

The Board resumed the regular session of the meeting at 7:03 p.m. and held a short recess until 7:12p.m.

Also Present: Mr. Frank Vogel, Superintendent
Mrs. Anne-Marie Fala, School Business Administrator/Board Secretary
Mr. Eric Goldstein, Solicitor

Eric Aiken led the Pledge of Allegiance.

Pledge of Allegiance

Notice of Advertisement of Meeting

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

Moment of silence for private reflection.

APPROVAL OF MINUTES

Motion by Mrs. Aiken, seconded by Mrs. Hassa, to approve the following motion, as presented:

1. To approve the regular session minutes of the Special meeting of March 24, 2018, as per attachment Minutes-1.

Roll Call Vote: All in favor: Mrs. Barr, Mr.

Mays Landing, NJ
April 30, 2018

Ciambrone, Ms. Erickson, Mrs. Francis, Mrs.
Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr.
Aiken. (9-0-0)

Motion by Mr. Aiken, seconded by Mrs. Hassa, to approve the following motion, as presented:

2. To approve the regular and executive session minutes of the meeting of March 26, 2018, as per attachment Minutes-2.

Roll Call Vote: All in favor regular session: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

Seven in favor executive session: Mrs. Barr, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mrs. Kupp, and Mr. Aiken. Abstained: Mr. Ciambrone and Mr. Higbee. (7-0-2)

VII. CORRESPONDENCE
None

Mr. Vogel did ask the Board to consider allowing public comments on non-agenda items at this portion of the meeting, since the budget presentation tonight might take some time and there are members of the public present who might like to speak and not wait until after the presentation.

PUBLIC COMMENTS

Amy Gold brought to the Board's attention the article written in the NJEA Magazine that is distributed monthly. The last edition featured the paraprofessionals of the district and the No Food Left Behind program which started at the Davies School.

Mrs. Waldron who is a parent in the district spoke regarding the National Junior Honor Society. She disagrees with the way the scores are calculated and has spoken to several administrators in the district.

Mr. Aiken responded that the Board has been briefed on the issue and this will be discussed with administration.

BOARD MEMBER COMMENTS

Mrs. Hassa congratulated the Teachers, Paraprofessionals and Educational Professionals of the Year. She also recognized the work done by the paraprofessionals on the No Food Left Behind program.

Mays Landing, NJ
April 30, 2018

Mrs. Hassa noted the recent Sock Hop Dance and that it was well attended. She then congratulated Ms. Erickson for receiving her New Board Member certification at the Atlantic County School Board training.

Mrs. Hassa attended the NJSBA GPS Visionary Weekend and noted what an informative weekend it was.

Ms. Erickson congratulated the students who were recognized for academic achievement. She also noted that Teen Arts was held recently and it is a great opportunity for teenagers to showcase their ability.

Mrs. Barr noted the Spring concert held at Shaner recently and sent out kudos to all who helped put this together.

Mrs. Kupp congratulated Ms. Erickson for recently obtaining her New Board Member certification. She also recognized the work done by the PreSchool team in helping families as they enter the district.

Mr. Ciambrone noted that the students had a wonderful learning experience on the recent field trip to the National Constitution Center.

Mr. Aiken also congratulated Margaret Erickson. He gave a "shout out" to the boys and girls track teams for their performance at the Penn Relays.

SUPERINTENDENT/STAFF REPORTS

Mr. Vogel gave an update on the NJQSAC review.

He asked the Board to reach out to him if they have any questions regarding the parent/teacher survey which has been sent out.

Congressman Frank Lobiondo will be coming to the Davies School in the near future to be speaking to staff and students.

(A) Information Items

1. Dates to Remember

- a. May 17, 2018 – Davies Annual Spring Concert – 7:00 p.m. at the Hess School
- b. May 21, 2018 – Board of Education Meeting – 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session)

(B) Harassment, Intimidation and Bullying Incident Log, as per attachment XI-B.

(C) Student Discipline Reports for the month of March, 2018, as per attachment XI-C

Mays Landing, NJ
April 30, 2018

- (D) Registration/Transfer Statistics for the Month of March, 2018, as per attachment XI-D.
- (E) Enrollment for the month of March, 2016, as per attachment XI-E.
- (F) Superintendent's/Principal's List for the 2nd Trimester, as per attachment XI-F.
- (G) Registration Round Up Dates:

Kindergarten:

- May 9, 2018 9:30 a.m. to 2:30 p.m.
- May 10, 2018 4:00 p.m. to 7:00 p.m.
- May 11, 2018 9:30 a.m. to 2:30 p.m.

Registrations will take place at the District Registration Office located at the Shaner School, 5801 Third Street, Mays Landing, New Jersey.

- (H) Presentation:

2018-2019 Budget
Given by: Anne-Marie Fala,
Business Administrator/Board Secretary

- (I) Presentation:

Energy Savings Improvement Plan (ESIP) Presentation
Given by:
Kevin Keenan and Steve Schmidt of DCO Energy Services

COMMITTEES AND RECOMMENDATIONS

- A. Instruction Committee (Curriculum and Policy):
Chairperson: Ms. Erickson

Motion by Ms. Erickson, seconded by Mrs. Barr, to approve the following motions, as presented:

1. To approve the 2018-2019 District Calendar, as per attachment Instruction-1.
2. To approve local and grant funded extra-curricular activities and staff stipends for the 2017-2018 school year (these are corrections to staff previously approved), as per attachment Instruction-2.
3. To approve the revised Hamilton Township

Mays Landing, NJ
April 30, 2018

School District's 2017-2018 NJ QSAC
District Performance Report (DPR) for
Instruction and Program and Summary
Score, as per attachment Instruction-3.

Roll Call Vote: All in favor #1 and #3: Mrs.
Barr, Mr. Ciambrone, Ms. Erickson, Mrs.
Francis, Mrs. Hassa, Mr. Haye, Mr.
Higbee, Mrs. Kupp, and Mr. Aiken (9-0-0)

Eight in favor #2: Mrs. Barr, Ms. Erickson,
Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr.
Higbee, Mrs. Kupp, and Mr. Aiken.
Abstain: Mr. Ciambrone (8-0-1)

Motion by Ms. Erickson, seconded by Mrs. Hassa, to table #4.

Roll Call Vote: Eight in favor: Mrs. Barr,
Mr. Ciambrone, Ms. Erickson, Mrs.
Francis, Mrs. Hassa, Mr. Higbee, Mrs.
Kupp, and Mr. Aiken. Nay: Mr. Haye
(8-1-0)

4. Item #4 was tabled.

Motion by Ms. Erickson, seconded by Mrs. Barr, to approve the following motions, as presented:

5. To approve Policy #2700 – Services to Non-Public School Students on second reading.
6. To approve Policy #5516.01 – Student Tracking Devices on second reading.

Roll Call Vote: All in favor: Mrs. Barr, Mr.
Ciambrone, Ms. Erickson, Mrs. Francis,
Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs.
Kupp, and Mr. Aiken. (9-0-0)

Motion by Ms. Erickson, seconded by Mrs. Kupp, to approve the following motions, as presented:

7. To approve Policy and Regularion #7100 – Long Range Facilities Planning on second

reading.

8. To approve Policy and Regulation #7102 – Site Selection and Acquisition on second reading.
9. To approve Policy #7130 – School Closing on second reading.
10. To approve Policy #7300 – Disposition of Property on second reading.
11. To abolish Regulation #7300.1 – Disposal of Instructional Property on second reading.
12. To approve Regulation #7300.2 – Disposal of Land on second reading.
13. To approve Regulation #7300.3 – Disposition of Personal Property on second reading.
14. To approve Regulation #7300.4 – Disposition of Federal Property on second reading.
15. To approve Policy #7425 – Lead Testing of Water in Schools on second reading.
16. To approve Policy #7440 – School District Security on second reading.
17. To approve Policy and Regulation #7441 – Electronic Surveillance in School Buildings and on School Grounds on second reading.
18. To approve Policy #8630 – Bus Driver/Bus Aide Responsibility on second reading.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis,

Mays Landing, NJ
April 30, 2018

Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs.
Kupp and Mr. Aiken. (9-0-0)

Motion by Ms. Erickson, seconded by Mrs. Barr, to approve the following motion, as presented:

19. To approve Policy #9242 – Use of Electronic Signatures on second reading.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

FINANCE COMMITTEE - Chairperson: Mrs. Barr

Motion by Mrs. Barr, seconded by Mrs. Kupp, to approve the following motions, as presented:

1. To approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of March, 2018. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of March, 2018, as per attachment Finance-1.
2. To approve the Board Secretary's Report for the period ending March 31, 2018. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of March 31, 2018, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-2.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and

Mays Landing, NJ
April 30, 2018

Mr. Aiken. (9-0-0)

The following items have been included as informational items:

3. Interest Income for the month of March, 2018, as per attachment Finance-3.
4. Receipts for the month of March, 2018, as per attachment Finance-4.
5. Refunds for the month of March, 2018, as per attachment Finance-5.
6. Capital Reserve Interest for the month of March, 2018, as per attachment Finance-6.
7. Rental Income for the month of March, 2018, as per attachment Finance-7.
8. Miscellaneous Revenue for the month of March, 2018, as per attachment Finance-8.
9. The monthly Budget Summary Report for March, 2018 has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment Finance-9.

Motion by Mrs. Barr, seconded by Mrs. Kupp, to approve the following motions, as presented:

#12 has been included for informational purposes.

10. To approve budget transfers in the amount of \$73,047.99, as per attachment Finance-10.
11. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.
12. Purchase orders issued for services, supplies and equipment in the amount of \$937,832.50,

as per attachment Finance-12.

13. To approve the following bills and payroll in the total amount of \$6,466,578.60 (attachment Finance-13):

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$11,221.00
10	General Fund/Payroll	337,416.04
11	Current Expense	2,032,681.29
11	Current Expense/Payroll	3,565,941.89
12	Capital Outlay	13,912.00
20	Special Revenue	123,695.22
20	Special Revenue/Payroll	160,340.23
50	Cafeteria	164,152.89
50	Kids' Corner	34,219.53
50	Community Education	12,998.51
50	Camp Blue Star	10,000.00

14. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2017-2018 school year, as per attachment Finance -14.
15. To approve Resolution #125 to Adopt the 2018-2019 District Budget, as per attachment Finance-15.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Motion by Mrs. Barr, seconded by Mrs. Kupp, to approve the following motions, as presented:

16. To approve the following Resolution appointing a Risk Management Consultant for the 2018-2019 school year:

RESOLUTION #124

ATLANTIC & CAPE MAY COUNTIES
ASSOCIATION OF
SCHOOL BUSINESS OFFICIALS JOINT
INSURANCE FUND (ACCASBOJIF)

RESOLUTION APPOINTING A RISK
MANAGEMENT CONSULTANT
2018-2019

WHEREAS, the Hamilton Township Board of Education hereinafter referred to as DISTRICT, is a member of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund, a self-insurance pooling fund; and

WHEREAS, the Bylaws of said Fund require that each DISTRICT appoint a Risk Management Consultant, hereinafter referred to as RMC, to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Bylaws indicate a fee as indicated in the attached Risk Management Consultant Agreement which expenditure represents reasonable compensation for the services required and was included in the cost considered by the DISTRICT; and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-1 et. seq.) defines Insurance as an Extraordinary Unspecifiable Service requiring that the awarding of contracts without competitive bidding must be approved by resolution of this DISTRICT;

NOW THEREFORE, be it resolved that the DISTRICT does hereby appoint Dennis Brown of Glenn Insurance as its RMC and;

BE IT FURTHER RESOLVED that the DISTRICT's Business Official/Board Secretary is hereby authorized and directed to execute the Risk Management Consultant Agreement annexed hereto as attachment Finance-16.

17. To approve final payment to Thomas Company, Inc. in the amount of \$10,000.00, as per attachment Finance-17.

18. To approve a Tuition Contract between the

Mays Landing, NJ
April 30, 2018

Hamilton Township Board of Education
(sending District) and Coastal Learning Center
Atlantic Corp for one student for the 2017-2018
school year beginning April 9, 2018 for 56 days
at a per diem rate of \$270.48, for a total cost of
\$15,146.88.

19. To approve Resolution #126 Authorizing a
Special Election of the Board of Education of
the Township of Hamilton in the County of
Atlantic, New Jersey and Other Matters
Related Thereto, as per attachment Finance-
19.
20. To approve a Tuition Contract between the
Pleasantville Board of Education (sending
district) and the Hamilton Township Board of
Education (receiving district) for one homeless
student for the 2017-2018 school year as
follows:
 - February 20, 2018 through June 30, 2018 (80
days) at a rate of \$66.65 per diem for a total
cost of \$11,997.00, pro-rated.
 - Learning Resource Teacher at a cost of
\$1,704.05
 - In-Class Support Teacher at a cost of
\$764.31.

Roll Call Vote: All in favor: Mrs. Barr, Mr.
Ciambone, Ms. Erickson, Mrs. Francis, Mrs.
Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and
Mr. Aiken. (9-0-0)

ADMINISTRATION COMMITTEE (Personnel and Discipline):

Chairperson: Mrs. Kupp

All personnel actions are being taken by the recommendation of the Superintendent.

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motions, as
presented:

1. To approve district substitutes for the 2017-
2018 school year, as per attachment
Administration -1.
2. To approve homebound instruction for the
2017-2018 school year, as per attachment
Administration -2..

3. To approve fieldwork placements for the 2018-2019 school year, as per attachment Administration-3.
4. To change the start date of a NJ Family Leave of Absence for Sarah Irwin, Shaner School Paraprofessional from March 21, 2018 to March 23, 2018 due to the snow day.
5. To approve the following unpaid leaves of absence, as per attachment Administration-5:
 - Arthur Faden, Shaner School SRAO from March 21, 2018 to March 28, 2018.
 - Melanie Cradock, Hess School Secretary on June 25, 2018
 - Kelly Rupert, Davies School Teacher on June 25, 2018
 - Diana Evans, Speech Language Specialist on June 25, 2018
 - Mark Miller, Shaner School Custodian on April 19, 2018.
 - Stephanie McKensie, Hess School teacher on June 25, 2018
 - Matthew Montelpare, Hess School Maintenance on April 18, 2018.
 - Jane Barrett, Hess School Nurse on May 23, 2018 (attachment-Administration-5)
6. To approve the following Kid's Corner staff for the 2017-2018 school year:
 - Vincent Leszczynski - \$12.00/hour
7. To extend a Family Medical Leave of Absence for Andrew Castellano, Hess School Paraprofessional until May 25, 2018 with a return to work date of May 29, 2018, as per attachment Administration-7.

Mr. Castellano's Family Leave was originally approved on March 26, 2018.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambone, Ms. Erickson, Mrs. Francis, Mrs.

Mays Landing, NJ
April 30, 2018

Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and
Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motion, as presented:

8. To approve Darren Palmer as Principal of the William Davies Middle School for the 2018-2019 school year, Administrative Guide A, with a total annual salary of \$116,500.00, as per attachment Administration-8.

Roll Call Vote: Seven in favor: Mrs. Barr, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mrs. Kupp, and Mr. Aiken. Abstain: Mr. Ciambrone and Mr. Higbee (7-0-2)

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motion, as presented:

9. To approve Kristen Fisher as the Lead Teacher for the Shaner Reading & Writing Camp.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

OPERATIONS COMMITTEE (Facilities and Transportation):

Chairperson: Mr. Ciambrone

Motion by Mr. Ciambrone, seconded by Mrs. Kupp, to approve the following motion, as presented:

1. To approve club/activity trips for the 2017-2018 school year, as per attachment Operations-1.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mr. Aiken. (9-0-0)

RESOLUTIONS

None

SOLICITOR'S REPORT

None

Mays Landing, NJ
April 30, 2018

UNFINISHED BUSINESS

Mrs. Hassa thanked Mrs. Fala for the hard work done in developing the budget.

NEW BUSINESS

None

PUBLIC COMMENTS

Mr. Gildner welcomed Mr. Palmer as the Vice Principal of the Davies School. He also commented regarding the policy on social media for Board members. He feels everyone should be accountable.

Mr. Ciambrone and Mr. Higbee left the meeting at 9:13 p.m.

EXECUTIVE

Motion by Mr. Aiken, seconded by Mrs. Kupp, to enter into Executive Session.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Chief School Administrator's Evaluation

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 60 minutes.

Roll Call Vote: All in favor: Mrs. Barr, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mrs. Kupp, and Mr. Aiken. (7-0-0)

The Board entered executive session at 9:28 p.m.

The Board resumed the regular meeting at 10:14 p.m.

ADJOURNMENT

Mays Landing, NJ
April 30, 2018

Motion by Mr. Aiken, seconded by Ms. Erickson, to adjourn the meeting.

Voice Vote: All in favor: (7-0-0)

The Hamilton Township Board of Education meeting adjourned at 10:15 p.m.

Anne-Marie Fala
School Business Administrator/Board Secretary

XI-D

Registration/Address Change/Transfer Statistics

2017-2018

	<u>Registrations</u>	<u>Address Changes</u>	<u>Transfers</u>
September	93	29	64
October	57	35	32
November	25	30	20
December	33	18	18
January	56	14	17
February	27	18	15
March	32	18	12
April	30	9	6
May			
June			
July			
August			

2017-2018
STUDENT ENROLLMENT
HAMILTON TOWNSHIP SCHOOL DISTRICT ENROLLMENT

	September		October		November		December		January		February		March		April		May		As of June 1, 2017									
	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS	# of Rooms	*ACS								
Preschool	166	9	18.4	179	9	19.9	182	9	20.2	183	9	20.3	185	9	20.6	187	9	20.8	183	9	20.3	181	9	20.1	9	0	9	0
Kindergarten	246	13	18.9	247	13	19.0	246	13	18.9	249	13	19.2	255	13	19.6	249	13	19.2	250	13	19.2	252	13	19.4	13	0	13	0
Grade 1	265	13	20.4	263	13	20.2	261	13	20.1	259	13	19.9	261	13	20.1	260	13	20	259	13	19.9	257	13	19.8	13	0	13	0
Grade 2	252	12	21	254	12	21.2	255	12	21.3	256	12	21.3	257	12	21.4	257	12	21.4	254	12	21.2	256	12	21.3	12	0	12	0
Grade 3	308	14	22	304	14	21.7	308	14	22.0	309	14	22.1	309	14	22.1	308	14	22	308	14	22	307	14	21.9	14	0	14	0
Grade 4	279	12	23.3	280	12	23.3	279	12	23.3	281	12	23.4	282	12	23.5	279	12	23.3	277	12	23.1	280	12	23.3	12	0	12	0
Grade 5	318	14	22.7	314	14	22.4	315	14	22.5	311	14	22.2	314	14	22.4	311	14	22.2	311	14	22.2	310	14	22.1	14	0	14	0
Grade 6	300	13	23.1	300	13	23.1	301	13	23.2	301	13	23.2	299	13	23	300	13	23.1	302	13	23.2	301	13	23.2	13	0	13	0
Grade 7	339	14	24.2	330	14	23.6	331	14	23.6	330	14	23.6	332	14	23.7	336	14	24	336	14	24	338	14	24.1	14	0	14	0
Grade 8	349	14	24.9	349	14	24.9	349	14	24.9	355	14	25.4	357	14	25.5	358	14	25.6	359	14	25.6	357	14	25.5	14	0	14	0
**Self Contained	170	22	7.7	173	22	7.9	172	22	7.8	169	22	7.7	176	22	8	181	22	8.2	184	22	8.4	187	22	8.5	22	0	22	0
Totals	2992			2993			2999			3003			3027			3026			3023			3026						

*ACS - Average Class Size

** Self Contained Figures include Pre-K

XI-E

83

June 1

BOARD REPORT OF RECEIPTS AND EXPENDITURES

DISTRICT OF HAMILTON TOWNSHIP

ALL FUNDS

FOR THE MONTH ENDING: APRIL 30, 2018
CASH REPORT

FUNDS	(1) BEGINNING CASH BALANCE	(2) CASH RECEIPTS THIS MONTH	(3) CASH DISBURSEMENTS THIS MONTH	(4) ENDING CASH BALANCES (1)+(2)-(3)
GOVERNMENTAL FUNDS				
1 GENERAL FUND-FUND 10	5,774,901.64	2,871,876.33	4,044,867.75	4,601,910.22
2 SPECIAL REVENUE FUND-FUND 20	-	342,491.59	342,491.59	-
3 CAPITAL PROJECTS FUND-FUND 30	201,731.23	-	-	201,731.23
4 DEBT SERVICE FUND-FUND 40	0.58	-	-	0.58
5 TOTAL GOVERNMENTAL FUNDS (LINES 1 THRU 4)	5,976,633.45	3,214,367.92	4,387,359.34	4,803,642.03
6 ENTERPRISE FUND	500,798.93	203,334.58	148,328.33	555,805.18
7 SCHOLARSHIP FUND	22,000.00	-	-	22,000.00
TRUST AND AGENCY FUNDS				
8 PAYROLL	-	1,426,213.43	1,426,213.43	-
9 PAYROLL AGENCY	231,134.62	1,263,388.94	1,491,422.95	3,100.61
10 UNEMPLOYMENT FUND	319,986.23	11,283.71	19,096.70	312,173.24
11 TOTAL TRUST & AGENCY FUNDS (LINES 8 THRU 10)	551,120.85	2,700,886.08	2,936,733.08	315,273.85
12 TOTAL ALL FUNDS (LINES 5, 6, 7 AND 11)	7,050,553.23	6,118,588.58	7,472,420.75	5,696,721.06

PREPARED AND SUBMITTED BY:

Cheryl Porreca
SIGNATURE

5/11/18
DATE

BOARD REPORT OF RECEIPTS AND EXPENDITURES

DISTRICT OF HAMILTON TOWNSHIP

SPECIAL REVENUE FUND

FOR THE MONTH ENDING: APRIL 30, 2018
CASH REPORT

SPECIAL REVENUE - FUND 20	(1) BEGINNING CASH BALANCE	(2) CASH RECEIPTS THIS MONTH	(3) CASH DISBURSEMENTS THIS MONTH	(4) ENDING CASH BALANCES (1)+(2)-(3)
1 FROM GENERAL FUND	288,579.44	-	39,802.47	248,776.97
2 NONPUBLIC TEXTBOOKS	3,258.45	-	-	3,258.45
3 NONPUBLIC AUXILIARY SERVICES	2.00	7,233.69	7,234.69	1.00
4 NONPUBLIC HANDICAPPED SERVICES	-	4,797.00	4,796.00	1.00
5 NONPUBLIC NURSING SERVICES	(3,904.25)	-	-	(3,904.25)
6 NONPUBLIC TECHNOLOGY	572.00	-	-	572.00
7 NONPUBLIC SECURITY	11,057.06	-	-	11,057.06
8 OTHER - STATE	(18,751.84)	52,762.90	34,264.41	(253.35)
9 P.C. 100-297 CHAPTER 1	(42,414.92)	42,415.00	42,961.17	(42,961.09)
10 P.C. 100-297 CHAPTER 2	(4,572.10)	4,572.00	11,543.37	(11,543.47)
11 IDEA, PART B (HANDICAPPED)	(96,149.43)	87,340.00	82,143.75	(90,953.18)
12 TITLE III	(956.25)	956.00	637.34	(637.59)
13 TITLE IV	(1,609.81)	1,610.00	201.20	(201.01)
14 P.C. 91-230 (ADULT EDUCATION)	-	-	-	-
15 OTHER - FEDERAL	(138,990.56)	140,805.00	118,907.19	(117,092.75)
16 LOCAL GRANTS	3,880.21	-	-	3,880.21
17 TOTAL SPECIAL REVENUES (LINES 1 THRU 16) (MUST AGREE WITH LINE 2, PAGE 1)	0.00	342,491.59	342,491.59	0.00

85

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools Bank Reconciliation Summary

APRIL 2018

Ocean City Home Bank - General Fund - New Account	4,428,944.16
Ocean City Home Bank - Capital Reserve	171,921.17
Ocean City Home Bank - Capital Projects	143,668.48
NJ ARM	58,608.22
Petty Cash	500.00
Total Governmental Funds	<u>4,803,642.03</u>
Food Service Account	43,599.63
Opening/Petty Cash	300.00
Kids Corner Account	302,985.72
Community Education Account	29,966.67
Camp Blue Star Account	178,953.16
Total Enterprise Funds	<u>555,805.18</u>
Certificate of Deposit	22,000.00
Total Scholarship Funds	<u>22,000.00</u>
Payroll Account	0.00
Payroll Agency Account	3,100.61
Unemployment Account	312,173.24
Total Trust & Agency Funds	<u>315,273.85</u>
Total All Funds	<u>5,696,721.06</u>

Prepared And Submitted By:

Cheryl Porreca
Signature

5/11/18
Date

26

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #981240377
New General Account

APRIL 2018

Balance Per Bank Statement	5,250,476.10
Deposits in Transit-	3,838.25
Total O/S Checks	(825,370.19)
Adjustments-Due From NJARM	-
Adjustments:	-
Reconciled Bank Balance	<u>4,428,944.16</u>
Book Balance, Beginning of Month	5,602,030.47
Deposits	3,178,113.19
Disbursements	(4,351,878.39)
Interest	678.89
Adjustments	-
Book Balance, End of Month	<u>4,428,944.16</u>

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools Bank Reconciliation Certificate of Deposit

APRIL 2018

Balance Per Bank Statement	22,000.00
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>22,000.00</u>

Book Balance, Beginning of Month	22,000.00
Deposits	-
Disbursements	-
Interest	-
Adjustments	-
Book Balance, End of Month	<u>22,000.00</u>

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #980406722
Capital Reserve Account

APRIL 2018

Balance Per Bank Statement	171,921.17
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>171,921.17</u>
Book Balance, Beginning of Month	171,899.98
Deposits	-
Disbursements	-
Interest	21.19
Adjustments	-
Book Balance, End of Month	<u>171,921.17</u>

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #980973788
Capital Projects Account

APRIL 2018

Balance Per Bank Statement	143,668.48
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>143,668.48</u>

Book Balance, Beginning of Month	143,668.48
Deposits	-
Disbursements	(17.71)
Interest	17.71
Adjustments	-
Book Balance, End of Month	<u>143,668.48</u>

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
NJ ARM
Account #213-00

APRIL 2018

Balance Per Bank Statement	58,608.22
Deposits in Transit	-
Total O/S Checks	-
Adjustments: Due to General-Interest	-
Reconciled Bank Balance	<u>58,608.22</u>
Book Balance, Beginning of Month	58,534.52
Deposits	-
Disbursements	-
Interest	73.70
Adjustments	-
Book Balance, End of Month	<u>58,608.22</u>

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #980406698
Food Service Account

APRIL 2018

Balance Per Bank Statement	42,341.98
Deposits in Transit	1,929.95
Total O/S Checks	(672.30)
Adjustments	-
Reconciled Bank Balance	<u>43,599.63</u>
Book Balance, Beginning of Month	35,914.99
Deposits	129,726.70
Disbursements	(122,048.92)
Interest	6.86
Adjustments-void py check	-
Book Balance, End of Month	<u>43,599.63</u>

92

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #980406714
Kids Corner Account

APRIL 2018

Balance Per Bank Statement	302,985.72
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>302,985.72</u>

Book Balance, Beginning of Month	293,052.81
Deposits	29,004.15
Disbursements	(19,108.12)
Interest	36.88
Adjustments	-
Book Balance, End of Month	<u>302,985.72</u>

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #980406748
Community Education Account

APRIL 2018

Balance Per Bank Statement	29,840.33
Deposits in Transit	200.00
Total O/S Checks	(73.66)
Adjustments	-
Reconciled Bank Balance	<u>29,966.67</u>
Book Balance, Beginning of Month	15,434.77
Deposits	20,630.00
Disbursements	(6,100.37)
Interest	2.27
Adjustments	-
Book Balance, End of Month	<u>29,966.67</u>

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #980410773
Camp Blue Star Account

APRIL 2018

Balance Per Bank Statement	179,418.41
Deposits in Transit	-
Total O/S Checks	(465.25)
Adjustments	-
Reconciled Bank Balance	<u>178,953.16</u>
Book Balance, Beginning of Month	156,096.36
Deposits	23,907.50
Disbursements	(1,070.92)
Interest	20.22
Adjustments	-
Book Balance, End of Month	<u>178,953.16</u>

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #980406631
Net Payroll Account

APRIL 2018

Balance Per Bank Statement	16,944.75
Deposits in Transit	-
Total O/S Checks	(16,944.75)
Adjustments-Bank Error	-
Reconciled Bank Balance	<u>-</u>
Book Balance, Beginning of Month	-
Deposits	1,426,205.20
Disbursements	(1,426,213.43)
Interest	8.23
Adjustments: Void/Replace Checks	-
Book Balance, End of Month	<u>(0.00)</u>

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #980406656
Payroll Agency Account

APRIL 2018

Balance Per Bank Statement	59,737.38
Deposits in Transit	-
Total O/S Checks	(56,636.77)
Adjustments	-
Reconciled Bank Balance	<u>3,100.61</u>

Book Balance, Beginning of Month	231,134.62
Deposits	1,263,351.87
Disbursements	(1,491,422.95)
Interest	37.07
Adjustments-	-
Book Balance, End of Month	<u>3,100.61</u>

BOARD REPORT OF RECEIPTS AND EXPENDITURES

Hamilton Township Schools
Bank Reconciliation
Ocean City Home Bank
Account #980406706
Unemployment Account

APRIL 2018

Balance Per Bank Statement	312,173.24
Deposits in Transit	-
Total O/S Checks	-
Adjustments	-
Reconciled Bank Balance	<u>312,173.24</u>

Book Balance, Beginning of Month	319,986.23
Deposits	11,245.09
Disbursements	(19,096.70)
Interest	38.62
Adjustments	-
Book Balance, End of Month	<u>312,173.24</u>

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

June 2

Page 1 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$3,979,703.70
102 - 106	Cash Equivalents		\$500.00
111	Investments		\$0.00
116	Capital Reserve Account		\$171,706.52
117	Maintenance Reserve Account		\$450,000.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$3,160,709.00

\$4,601,910.22

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$4,703,653.13	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$4,703,653.13

Loans Receivable:

131	Interfund	\$248,776.97	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$248,776.97

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$42,053,362.00	
302	Less revenues	(\$42,156,478.84)	(\$103,116.84)

Total assets and resources

\$12,611,932.48

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 2 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$6,413,448.39
761	Capital reserve account - July	\$171,706.52	
604	Add: Increase in capital reserve	\$375.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$172,081.52
764	Maintenance reserve account - July	\$450,000.00	
606	Add: Increase in maintenance reserve	\$750.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$450,750.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$43,927,025.27	
602	Less: Expenditures	(\$34,776,489.10)	
	Less: Encumbrances	(\$6,413,448.39)	(\$41,189,937.49)
	Total appropriated		\$9,773,367.69

Unappropriated:

770	Fund balance, July 1		\$4,622,062.79
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,783,498.00)
	Total fund balance		\$12,611,932.48
	Total liabilities and fund equity		<u>\$12,611,932.48</u>

100

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 3 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$43,927,025.27	\$41,189,937.49	\$2,737,087.78
Revenues	(\$42,053,362.00)	(\$42,156,478.84)	\$103,116.84
Subtotal	<u>\$1,873,663.27</u>	<u>(\$966,541.35)</u>	<u>\$2,840,204.62</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$375.00	\$0.00	\$375.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,874,038.27</u>	<u>(\$966,541.35)</u>	<u>\$2,840,579.62</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$750.00	\$0.00	\$750.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,874,788.27</u>	<u>(\$966,541.35)</u>	<u>\$2,841,329.62</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,874,788.27</u>	<u>(\$966,541.35)</u>	<u>\$2,841,329.62</u>
Less: Adjustment for prior year	(\$91,290.27)	(\$91,290.27)	\$0.00
Budgeted fund balance	<u>\$1,783,498.00</u>	<u>(\$1,057,831.62)</u>	<u>\$2,840,579.62</u>

Prepared and submitted by :

Board Secretary

Date

10/1

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 4 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	18,761,327	0	18,761,327	18,944,428		(183,101)
00520	SUBTOTAL – Revenues from State Sources	22,999,012	229,764	23,228,776	23,185,021	Under	43,755
00570	SUBTOTAL – Revenues from Federal Sources	63,259	0	63,259	27,030	Under	36,229
	Total	41,823,598	229,764	42,053,362	42,156,479		(103,117)

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	12,224,991	74,353	12,299,344	9,803,154	2,166,367	329,823
10300	Total Special Education - Instruction	5,059,321	72,041	5,131,362	4,096,898	937,605	96,859
11160	Total Basic Skills/Remedial – Instruct.	1,037,805	69,000	1,106,805	857,731	236,959	12,115
12160	Total Bilingual Education – Instruction	446,258	(30,000)	416,258	320,814	74,696	20,748
17100	Total School-Sponsored Co/Extra Curricul	68,375	0	68,375	9,240	1,204	57,931
17600	Total School-Sponsored Athletics – Instr	65,064	0	65,064	52,351	766	11,947
22620	Total Other Supplemental/At-Risk Program	7,700	0	7,700	0	0	7,700
29180	Total Undistributed Expenditures - Instr	1,008,237	(6,188)	1,002,049	661,146	312,272	28,631
29680	Total Undistributed Expenditures – Atten	157,522	1,600	159,122	126,764	31,721	637
30620	Total Undistributed Expenditures – Healt	386,957	(11,000)	375,957	298,670	69,966	7,322
40580	Total Undistributed Expend – Speech, OT,	638,193	(9,000)	629,193	497,969	123,225	7,999
41080	Total Undist. Expend. – Other Supp. Serv	442,547	110,600	553,147	352,997	175,819	24,331
41660	Total Undist. Expend. – Guidance	450,258	(0)	450,258	363,487	84,025	2,747
42200	Total Undist. Expend. – Child Study Team	1,064,122	85,064	1,149,186	906,010	181,053	62,124
43200	Total Undist. Expend. – Improvement of I	391,993	47,212	439,205	326,072	54,389	58,745
43620	Total Undist. Expend. – Edu. Media Serv.	453,852	46,752	500,604	410,372	85,872	4,360
44180	Total Undist. Expend. – Instructional St	79,624	0	79,624	24,872	567	54,186
45300	Support Serv. - General Admin	823,245	41,486	864,731	688,774	116,291	59,666
46160	Support Serv. - School Admin	1,559,887	57,022	1,616,709	1,336,120	252,802	27,787
47200	Total Undist. Expend. – Central Services	363,769	21,537	385,306	324,809	55,775	4,722
47620	Total Undist. Expend. – Admin. Info. Tec	311,659	(19,608)	292,051	242,519	38,395	11,138
51120	Total Undist. Expend. – Oper. & Maint. O	3,680,950	138,240	3,819,190	3,062,170	596,185	160,835
52480	Total Undist. Expend. – Student Transpor	3,079,821	28,500	3,108,321	2,373,351	652,692	82,278
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	9,464,224	(393,081)	9,071,143	7,348,988	127,692	1,594,463
75880	TOTAL EQUIPMENT	0	96,523	96,523	84,240	4,289	7,994
76260	Total Facilities Acquisition and Constr	110,602	0	110,602	88,480	22,122	0
84000	Transfer of Funds to Charter Schools	129,195	0	129,195	118,493	10,702	0
	Total	43,505,971	421,054	43,927,025	34,776,489	6,413,448	2,737,088

102

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 5 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$105,521.80	
142	Intergovernmental - Federal	\$8,809.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$114,330.80

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$4,080,808.41	
302	Less revenues	(\$2,552,268.16)	\$1,528,540.25

Total assets and resources

\$1,642,871.05

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 6 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$248,776.97
	Total liabilities		\$248,776.97

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$311,134.47
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$4,098,205.59	
602	Less: Expenditures	(\$2,704,111.51)	
	Less: Encumbrances	(\$311,134.47)	(\$3,015,245.98)
	Total appropriated		\$1,394,094.08

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$1,394,094.08
	Total liabilities and fund equity		<u>\$1,642,871.05</u>

104

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 7 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$4,098,205.59	\$3,015,245.98	\$1,082,959.61
Revenues	(\$4,080,808.41)	(\$2,552,268.16)	(\$1,528,540.25)
Subtotal	<u>\$17,397.18</u>	<u>\$462,977.82</u>	<u>(\$445,580.64)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$17,397.18</u>	<u>\$462,977.82</u>	<u>(\$445,580.64)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$17,397.18</u>	<u>\$462,977.82</u>	<u>(\$445,580.64)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$17,397.18</u>	<u>\$462,977.82</u>	<u>(\$445,580.64)</u>
Less: Adjustment for prior year	(\$17,397.18)	(\$17,397.18)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$445,580.64</u>	<u>(\$445,580.64)</u>

Prepared and submitted by :

Board Secretary

Date

105

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 8 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	0	5,585	5,585	4,100	Under	1,485
00770	Total Revenues from State Sources	389,083	261,258	650,341	622,140	Under	28,201
00830	Total Revenues from Federal Sources	2,671,731	741,076	3,412,807	1,913,953	Under	1,498,854
88140	Other	0	12,075	12,075	12,075		0
Total		3,060,814	1,019,994	4,080,808	2,552,268		1,528,540
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	1,522,913	412,230	1,935,143	1,096,675	98,171	740,296
84100	Local Projects	0	5,585	5,585	220	0	5,365
85120	Total Instruction	209,489	29,758	239,247	187,865	1,626	49,756
86380	Total Support Services	54,560	207,460	262,020	208,133	21,675	32,212
88000	Nonpublic Textbooks	7,900	920	8,820	5,562	1,719	1,539
88020	Nonpublic Auxiliary Services	61,677	9,837	71,514	57,048	13,111	1,355
88040	Nonpublic Handicapped Services	38,637	8,529	47,166	37,333	8,564	1,269
88060	Nonpublic Nursing Services	12,577	3,040	15,617	15,617	0	0
88080	Nonpublic Technology Initiative	4,243	1,714	5,957	5,385	0	572
88140	Other	0	18,817	18,817	7,760	10,895	162
88740	Total Federal Projects	1,148,818	339,502	1,488,320	1,082,513	155,373	250,433
Total		3,060,814	1,037,392	4,098,206	2,704,112	311,134	1,082,960

106

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 9 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$201,731.23
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$201,731.23

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 10 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$0.00
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$0.00
	Total liabilities	\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$10,000.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$390,945.23	
602	Less: Expenditures (\$188,807.00)		
	Less: Encumbrances (\$10,000.00)	(\$198,807.00)	\$192,138.23
	Total appropriated		\$202,138.23

Unappropriated:

770	Fund balance, July 1	\$390,538.23	
771	Designated fund balance	\$0.00	
303	Budgeted fund balance	(\$390,945.23)	
	Total fund balance		\$201,731.23
	Total liabilities and fund equity		<u>\$201,731.23</u>

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 11 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$390,945.23	\$198,807.00	\$192,138.23
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$390,945.23</u>	<u>\$198,807.00</u>	<u>\$192,138.23</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$390,945.23</u>	<u>\$198,807.00</u>	<u>\$192,138.23</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$390,945.23</u>	<u>\$198,807.00</u>	<u>\$192,138.23</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$390,945.23</u>	<u>\$198,807.00</u>	<u>\$192,138.23</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$390,945.23</u>	<u>\$198,807.00</u>	<u>\$192,138.23</u>

Prepared and submitted by : _____

Board Secretary

Date

109

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 12 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:

(Total of Accounts W/O a Grid# Assigned)

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	390,945	390,945	188,807	10,000	192,138
Total	0	390,945	390,945	188,807	10,000	192,138

Start date	7/1/2017
------------	----------

Starting account 30-###-###

[illegible]

05/11/18 08:50

Starting account 30-###-###-###-###-###

Account code	Org budget	Transfers	Adj budget	Orders	Expenditure	Encumber	Funds avail.
FUND 30 CAPITAL PROJECTS FUNDS							
30-000-401-450-.....	0.00	58,062.75	58,062.75	10,000.00	0.00	10,000.00	48,062.75
CONSTRUCTION SERVICES							
30-000-402-930-.....	0.00	332,882.48	332,882.48	188,807.00	188,807.00	0.00	144,075.48
FUND TRANSFERS							
FUND Total	0.00	390,945.23	390,945.23	198,807.00	188,807.00	10,000.00	192,138.23
Total of all Groups	0.00	390,945.23	390,945.23	198,807.00	188,807.00	10,000.00	192,138.23

112

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 13 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$0.58
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$3,290,682.00	
302	Less revenues	(\$3,290,682.00)	\$0.00

Total assets and resources

\$0.58

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 14 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$3,290,682.00	
602	Less: Expenditures	(\$3,290,681.88)	
	Less: Encumbrances	\$0.00 (\$3,290,681.88)	\$0.12
	Total appropriated		\$0.12

Unappropriated:

770	Fund balance, July 1		\$0.46
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.58
	Total liabilities and fund equity		<u>\$0.58</u>

114

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 15 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 40 DEBT SERVICE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,290,682.00	\$3,290,681.88	\$0.12
Revenues	(\$3,290,682.00)	(\$3,290,682.00)	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.12)</u>	<u>\$0.12</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.12)</u>	<u>\$0.12</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.12)</u>	<u>\$0.12</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.12)</u>	<u>\$0.12</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$0.12)</u>	<u>\$0.12</u>

Prepared and submitted by : _____ Date _____
Board Secretary

115

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 16 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0085A	40-5XXX	188,807	0	188,807	188,807		0
00885	Total Revenues from Local Sources	2,799,261	0	2,799,261	2,799,261		0
0093A	Other	302,614	0	302,614	302,614		0
Total		3,290,682	0	3,290,682	3,290,682		0
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	3,290,682	0	3,290,682	3,290,682	0	0
Total		3,290,682	0	3,290,682	3,290,682	0	0

116

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 17 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 50 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$0.00

17

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 18 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 50 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	Total liabilities and fund equity		<u>\$0.00</u>

18

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 19 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 50 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : _____ Date _____
Board Secretary

119

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 50 ENTERPRISE FUND

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 60 ENTERPRISE PROGRAMS

Assets and Resources

Assets:

101	Cash in bank		\$555,505.18
102 - 106	Cash Equivalents		\$300.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$9,660.65	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$9,660.65

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$108,937.25-

Resources:

301	Estimated revenues	\$1,408,455.90	
302	Less revenues	(\$1,339,821.66)	\$68,634.24

Total assets and resources

\$743,037.32

121

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 22 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 60 ENTERPRISE PROGRAMS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$62,022.12
	Total liabilities		\$62,022.12

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,408,455.90	
602	Less: Expenditures	(\$1,408,455.90)	
	Less: Encumbrances	\$0.00	(\$1,408,455.90)
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1		\$681,015.20
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$681,015.20
	Total liabilities and fund equity		<u>\$743,037.32</u>

122

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 23 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 60 ENTERPRISE PROGRAMS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,408,455.90	\$1,408,455.90	\$0.00
Revenues	(\$1,408,455.90)	(\$1,339,821.66)	(\$68,634.24)
Subtotal	<u>\$0.00</u>	<u>\$68,634.24</u>	<u>(\$68,634.24)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$68,634.24</u>	<u>(\$68,634.24)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$68,634.24</u>	<u>(\$68,634.24)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$68,634.24</u>	<u>(\$68,634.24)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$68,634.24</u>	<u>(\$68,634.24)</u>

Prepared and submitted by :

Board Secretary

Date

123

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 24 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 60 ENTERPRISE PROGRAMS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	1,408,456	1,408,456	1,339,822	Under	68,634
Total		0	1,408,456	1,408,456	1,339,822		68,634
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	1,408,456	1,408,456	1,408,456	0	0
Total		0	1,408,456	1,408,456	1,408,456	0	0

05/11/18 08:50

HAMILTON TOWNSHIP BOARD OF ED

Account Totals Detail

End date 4/30/2018

Start date 7/1/2017

Ending account 60-####-###

Starting account 60-####-###

Account code	Org budget	Transfers	Adj budget	Actual	Receipts	Unrealized
FUND 60 ENTERPRISE PROGRAMS						
60-1510-...	0.00	0.00	0.00	677.06	677.06	(677.06)
INTEREST ON INVESTMENTS						
60-1610-...	0.00	0.00	0.00	221,411.28	221,411.28	(221,411.28)
DAILY SALES REIMBURSEMENT						
60-1620-...	0.00	0.00	0.00	100,714.30	100,714.30	(100,714.30)
DAILY SALES-NONREIMBURSEABLE						
60-1630-...	0.00	0.00	0.00	28,645.95	18,985.30	(28,645.95)
SPECIAL FUNCTIONS						
60-1800-...	0.00	0.00	0.00	99,275.95	99,275.95	(99,275.95)
REVENUE - COMMUNITY SERVICES						
60-1990-...	0.00	1,408,455.90	1,408,455.90	244,013.69	244,013.69	1,164,442.21
MISCELLANEOUS						
60-3220-...	0.00	0.00	0.00	11,237.03	11,237.03	(11,237.03)
STATE LUNCH PROGRAM						
60-4461-...	0.00	0.00	0.00	124,274.85	124,274.85	(124,274.85)
FEDERAL BREAKFAST						
60-4462-...	0.00	0.00	0.00	509,401.23	509,401.23	(509,401.23)
NATIONAL SCHOOL LUNCH						
60-4463-...	0.00	0.00	0.00	170.32	170.32	(170.32)
SPECIAL MILK PROGRAM						
FUND Total	0.00	1,408,455.90	1,408,455.90	1,339,821.66	1,330,161.01	68,634.24
Total of all Groups	0.00	1,408,455.90	1,408,455.90	1,339,821.66	1,330,161.01	68,634.24

125

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 80 SCHOLARSHIP FUND

Assets and Resources

Assets:

101	Cash in bank		\$22,000.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$22,000.00

Report of the Secretary to the Board of Education
HAMILTON TOWNSHIP BOARD OF ED

Page 26 of 28
05/11/18 08:48

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 80 SCHOLARSHIP FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$22,000.00	
771	Designated fund balance	\$0.00	
303	Budgeted fund balance	\$0.00	
	Total fund balance		\$22,000.00
	Total liabilities and fund equity		<u>\$22,000.00</u>

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 80 SCHOLARSHIP FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : _____ Date _____
Board Secretary

129

Starting date 7/1/2017 Ending date 4/30/2018 Fund: 80 SCHOLARSHIP FUND

Monthly Transfer Report
Detail of Transfers
For the Year 2017-18

District:	HAMILTON TOWNSHIP BOARD OF EDUCATION			LEA Code:		1940				
Month/Year:	As of 4/30/18									
Line	Budget Category	Account	(col 1) 2017-18 Original Budget + Data Entry	(col 2) Revenues Allowed/ (NJAC 6A-23A-13.3(d)) + Data Entry	(col 3) 2017-18 Original Budget For Use in 10% Calc (col 1 + col 2)	(col 4) Maximum Transfer Amount (col 3 - 1)	(col 5) YTD Net Transfers (col 4 - col 5) + or - Data Entry	(col 6) % Change of Transfers YTD (col 5 / col 3)	(col 7) 2017-18 Remaining Allowable Balance From (col 4 - col 5)	(col 8) 2017-18 Remaining Allowable Balance To (col 4 - col 5)
3200	Instruction									
10300, 11160	Regular Programs	11-1XX-100-XXX	12,224,881		12,224,881	1,222,488		0.95%	1,294,842	
12160, 40560, 41080	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX 11-000-216-217	7,624,124		7,624,124	762,412	212,000	2.76%	974,412	
13160, 15160	Vocational Programs - Local	11-3XX-100-XXX						0.00%		
17100, 17600, 18620, 20620, 21620, 22620, 23620, 25100	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-100-XXX	141,138		141,138	14,114	-	0.00%	14,114	
27100	Community Services Programs/Operations	11-600-330-XXX	-				-	0.00%		
29180	Unallocated Expenditures									
29680, 30620, 41680, 42200, 43620	Tuition	11-000-100-XXX 11-000-211-222	1,008,237 2,512,711		1,008,237 2,512,711	100,824 251,271	(136,000) 65,604	-13.49% 2.61%	(35,176) 316,875	
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221-223	471,617		471,617	47,162	14,500	3.07%	61,662	
45300	General Administration	11-000-230-XXX	823,245		823,245	82,325	20,500	2.48%	102,825	61,625
46160	School Administration	11-000-240-XXX	1,558,687		1,558,687	155,969	28,942	1.86%	184,911	127,027
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX	675,428		675,428	67,543	(6,268)	-1.22%	39,275	75,611
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX	3,680,950		3,680,950	368,095	22,556	0.61%	390,651	
52480	Student Transportation Services	11-000-270-XXX	3,079,821		3,079,821	307,982	28,500	0.93%	336,482	
71260	Personal Services - Employee Benefits	11-XXX-XXX-XXX	9,464,224		9,464,224	946,422	(417,000)	-4.41%	529,422	
72020	Food Services	11-000-310-XXX	-					0.00%		
72120	Transfer Property Sale Proceeds to Debt Service Reserve	11-000-520-934	-							
72122	Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	-							
72160	Deposit to Sale/Lease-Back Reserve	10-605						0.00%		
72180	Interest Earned on Maintenance Reserve	10-606	750		750	75	-	0.00%	75	
72200	Deposit to Maintenance Reserve	10-606	-							
72220	Deposit to Current Expense Emergency Reserve	10-607	-							
72240	Interest Earned on Current Expense Emergency Reserve	10-607	-					0.00%		
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610	-					0.00%		
72246	Increase in IMPACT Aid Reserve (General)	10-611	-							
72247	Increase in IMPACT Aid Reserve (Capital)	10-612	-							
72260	TOTAL GENERAL CURRENT EXPENSE		43,266,924		43,266,924	4,326,693	(96,523)		96,523	
75680	Capital Outlay	12-XXX-XXX-73X								
76260	Equipment	12-000-XXX-XXX	-					0.00%		
76260	Facilities Acquisition and Construction Services	12-000-XXX-XXX	110,602		110,602	11,060	-	0.00%	96,523	
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-XXX-931	-					0.00%		
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-XXX-933	-					0.00%		
76360	Deposit to Capital Reserve	10-604	-							
76380	Interest Earned on Capital Reserve	10-604	375		375	36		0.00%	36	
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-936	-					0.00%		
76400	TOTAL CAPITAL EXPENDITURES		110,977		110,977	11,059	(96,523)		96,523	
83080	Transfer of Funds to Charter Schools	13-XXX-XXX-XXX						0.00%		
84000	Transfer for Funds to Resident Renaissance Schools	10-000-100-56X	129,195		129,195	12,920	-	0.00%	12,920	
84005	General Fund Contribution to School Based Budgets	10-000-100-571						0.00%		
84020	OPERATING BUDGET GRAND TOTAL		43,507,096		43,507,096	4,350,711	-	0.00%		

Amel Lawala

School Business Administrator Signature

Date

**Monthly Transfer Report
Request for Approval of Transfers
For the Year 2017-18**

DATE RECEIVED:
DATE DUE:

District:	HAMILTON TOWNSHIP BOARD OF EDUCATION	LEA Code:	1940	
Month/Year:	As of 4/30/18			

The above district requests approval for the following transfers:

----- To Be Completed By District -----
To be completed
By Executive
County
Superintendent

Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
3200	Regular Programs	11-1XX-100-XXX			
10300, 11160, 12160, 40580, 41080	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX 11-000-216,217			
13160, 15180	Vocational Programs - Local	11-3XX-100-XXX			
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-X00-XXX			
27100	Community Services Programs/Operations	11-800-330-XXX			
29180	Tuition	11-000-100-XXX	(136,000)	Approved in October-Funds available due to increase in IDEA funds. We used the increase in IDEA funds to pay tuition. (-\$200,000)	
29680, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211,213,218,219,222			
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223			
45300	General Administration	11-000-230-XXX			
46160	School Administration	11-000-240-XXX			
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX			
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX			
52480	Student Transportation Services	11-000-270-XXX			
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX			
72020	Food Services	11-000-310-XXX			

**Monthly Transfer Report
Request for Approval of Transfers
For the Year 2017-18**

DATE RECEIVED:
DATE DUE:

Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
72160	Deposit to Sale/Lease-Back Reserve	10-605			
72180	Interest Earned on Maintenance Reserve	10-606			
72240	Interest Earned on Current Expense Emergency Reserve	10-607			
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610			
75880	Equipment	12-XXX-XXX-73X			
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX			
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931			
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933			
76380	Interest Earned on Capital Reserve	10-604			
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938			
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX			
84000	Transfer of Funds to Charter Schools	10-000-100-56X			
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571			
84020	General Fund Contribution to School Based Budgets	10-000-520-930			

Anne Marie Fala

School Business Administrator Signature

Date

Executive County Superintendent Signature

Date

Monthly Transfer Report
Detail of Transfers
For the Year 2017-18

District:		HAMILTON TOWNSHIP BOARD OF EDUCATION		LEA Code: 1940						
Month/Year:		For The Month of April 2018 (District Use Only)								
Line	Budget Category	Account	(col 1) 2017-18 Original Budget	(col 2) Revenues Allowed (N.J.A.C. 6A:23A-13.3(d))	(col 3) 2017-18 Original Budget For Use in 10% Calc	(col 4) Maximum Transfer Amount	(col 5) YTD Net Transfers to/from as of 4/1 - 4/30/18	(col 6) % Change of Transfers YTD	(col 7) 2017-18 Remaining Allowable Balance From	(col 8) 2017-18 Remaining Allowable Balance To
			→ Data Entry	→ Data Entry	(col 1 + col 2)	(col 3 - 1)	(col 5)	(col 6 / col 3)	(col 4 + col 5)	(col 4 - col 5)
3200	Instruction									
10300, 11160,	Regular Programs	11-1XX-100-XXX	12,224,991		12,224,991	1,222,489	-	0.00%	1,222,489	
12160, 40580,	Special Education, Basic Skills/Remedial and Bilingual	11-2XX-100-XXX	7,524,124		7,524,124	752,412	-	0.00%	752,412	
41080	Instruction, and Speech/OT/PT and Extraordinary Services	11-000-216,217								
13160, 15180	Vocational Programs - Local	11-3XX-100-XXX					-	0.00%		
17100, 17600	School-Sponsored Co/Extra-Curricular Activities, School	11-4XX-100-XXX	141,139		141,139	14,114	-	0.00%	14,114	
20620, 22620,	Sponsored Athletics, and Other Instructional Programs									
23620, 25100,										
27100	Community Services Programs/Operations	11-500-330-XXX	-				-	0.00%	-	
	Undistributed Expenditures									
29180	Tuition	11-000-100-XXX	1,008,237		1,008,237	100,824	14,000	7.34%	174,824	
29680, 30620,	Attendance and Social Work, Health, Guidance, Child Study	11-000-	2,512,711		2,512,711	251,271	-	0.00%	251,271	
41960, 42200,	Teams, Education Media Services/School Library	211,219,218,219,222								
43620										
43200, 44180	Improvement of Instruction Services and Instructional Staff	11-000-221,223	471,617		471,617	47,162	-	0.00%	47,162	
46320	Training Services									
46160	General Administration	11-000-230-XXX	823,245		823,245	82,325	-	0.00%	82,325	82,325
47200, 47620	School Administration	11-000-240-XXX	1,559,687		1,559,687	155,969	-	0.00%	155,969	155,969
51120	Critical Services & Administrative Information Technology	11-000-25X-XXX	675,428		675,428	67,543	-	0.00%	67,543	67,543
52480	Operation and Maintenance of Plant Services	11-000-26X-XXX	3,680,860		3,680,860	368,086	-	0.00%	368,086	
71280	Student Transportation Services	11-000-270-XXX	3,079,821		3,079,821	307,982	-	0.00%	307,982	
	Personal Services - Employee Benefits	11-000-270-XXX	3,079,821		3,079,821	307,982	-	0.00%	307,982	
72020	Food Services	11-000-300-2XX	9,464,224		9,464,224	946,422	(14,000)	-0.76%	872,422	
72120	Transfer Property Sale Proceeds to Debt Service Reserve	11-000-310-XXX					-	0.00%	-	
72122	Transfer from General Fund Surplus to Debt Service Fund	11-000-520-934	-				-		-	
	to Repay COL		-				-		-	
72160	Deposit to Sale/Lease-Back Reserve	10-605					-	0.00%	-	
72180	Interest Earned on Maintenance Reserve	10-606	750		750	75	-	0.00%	75	
72200	Deposit to Maintenance Reserve	10-606					-		-	
72220	Deposit to Current Expense Emergency Reserve	10-607					-	0.00%	-	
72240	Interest Earned on Current Expense Emergency Reserve	10-607					-	0.00%	-	
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610					-	0.00%	-	
72246	Increase in IMPACT Aid Reserve (General)	10-611					-	0.00%	-	
72247	Increase in IMPACT Aid Reserve (Capital)	10-612					-	0.00%	-	
72260	TOTAL GENERAL CURRENT EXPENSE		43,268,924		43,268,924	4,326,893				
	Capital Outlay									
75980	Equipment	12-XXX-XXX-73X					-	0.00%	-	
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX					-	0.00%	-	
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931	110,602		110,602	11,060	-	0.00%	-	
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933					-	0.00%	-	
76360	Deposit to Capital Reserve	10-604					-	0.00%	-	
76380	Interest Earned on Capital Reserve	10-604	375		375	38	-	0.00%	38	
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938					-	0.00%	-	
76400	TOTAL CAPITAL EXPENDITURES		110,977		110,977	11,098		0.00%		
83060	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX					-	0.00%	-	
84000	Transfer of Funds to Charter Schools	10-000-100-56X	129,195		129,195	12,920	-	0.00%	12,920	
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571					-	0.00%	-	
84020	General Fund Contribution to School Based Budgets	10-000-520-930					-	0.00%	-	
			43,507,086		43,507,086	4,350,711				

Amber Marie Fala

School Business Administrator Signature

Date

**Monthly Transfer Report
Request for Approval of Transfers
For the Year 2017-18**

DATE RECEIVED:
DATE DUE:

District:	HAMILTON TOWNSHIP BOARD OF EDUCATION	LEA Code:	1940	
Month/Year:	For The Month of April 2018 (District Use Only)			

The above district requests approval for the following transfers:

----- To Be Completed By District ----- To be completed
By Executive
County
Superintendent

Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
3200	Regular Programs	11-1XX-100-XXX			
10300, 11160, 12160, 40580, 41080	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX 11-000-216,217			
13160, 15180	Vocational Programs - Local	11-3XX-100-XXX			
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-X00-XXX			
27100	Community Services Programs/Operations	11-800-330-XXX			
29180	Tuition	11-000-100-XXX			
29680, 30820, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-211,213,218,219,222			
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223			
45300	General Administration	11-000-230-XXX			
46160	School Administration	11-000-240-XXX			
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX			
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX			
52480	Student Transportation Services	11-000-270-XXX			
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX			
72020	Food Services	11-000-310-XXX			

135

**Monthly Transfer Report
Request for Approval of Transfers
For the Year 2017-18**

DATE RECEIVED:
DATE DUE:

Line	Budget Category	Account	Proposed Net Transfer to/(from)	Reason for Transfer	Approval
72160	Deposit to Sale/Lease-Back Reserve	10-605			
72180	Interest Earned on Maintenance Reserve	10-606			
72240	Interest Earned on Current Expense Emergency Reserve	10-607			
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610			
75880	Equipment	12-XXX-XXX-73X			
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX			
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931			
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933			
76380	Interest Earned on Capital Reserve	10-604			
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938			
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX			
84000	Transfer of Funds to Charter Schools	10-000-100-56X			
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571			
84020	General Fund Contribution to School Based Budgets	10-000-520-930			

Ann Marie Fala

School Business Administrator Signature

Date

Executive County Superintendent Signature

Date

Page 3

**INTEREST
2017/2018**

						(UNDER)/
	ANNUAL		AMOUNT			OVER
<u>MONTH</u>	<u>ANTICIPATED</u>		<u>REALIZED</u>		<u>YTD TOTAL</u>	<u>ANTICIPATED</u>
Jul-17	-		590.06		590.06	590.06
Aug-17			580.39		1,170.45	1,170.45
Sep-17			824.98		1,995.43	1,995.43
Oct-17			899.52		2,894.95	2,894.95
Nov-17			1,040.06		3,935.01	3,935.01
Dec-17			877.41		4,812.42	4,812.42
Jan-18			899.86		5,712.28	5,712.28
Feb-18			773.68		6,485.96	6,485.96
Mar-18			946.50		7,432.46	7,432.46
Apr-18			815.60		8,248.06	8,248.06
May-18					8,248.06	8,248.06
Jun-18					8,248.06	8,248.06

General Journal

HAMILTON TOWNSHIP BOARD OF ED

Page 1 of 1

Starting date 4/1/2018

Ending date 4/30/2018

05/10/18 13:34

Receipts
June 4

<u>Date</u>	<u>Description</u>	<u>General Ledger account code</u>	<u>Debit</u>	<u>Credit</u>
04/13/18	865-food service sal/fica	CASH IN BANK 10-101	\$30,785.33	
		INTERFUND RECEIVABLE LUNCH 10-133		\$30,785.33
04/13/18	868-kids corner sal/fica	CASH IN BANK 10-101	\$9,017.08	
		INTERFUND RECEIV. KIDS CORNE 10-134		\$9,017.08
04/13/18	869-Comm Educ Sal/Fica	CASH IN BANK 10-101	\$2,163.28	
		INTERFUND RECEIV. COMM. ED. 10-135		\$2,163.28
04/25/18	889-Fica Reimbursement	CASH IN BANK 10-101	\$67,811.02	
		INTERGOVERNMENTAL STATE 10-141		\$67,811.02
04/25/18	890-Fica Reimbursement	CASH IN BANK 10-101	\$141,218.58	
		INTERGOVERNMENTAL STATE 10-141		\$141,218.58
04/27/18	895-food service sal/fica	CASH IN BANK 10-101	\$30,050.50	
		INTERFUND RECEIVABLE LUNCH 10-133		\$30,050.50
04/27/18	897-kids corner sal/fica	CASH IN BANK 10-101	\$6,637.20	
		INTERFUND RECEIV. KIDS CORNE 10-134		\$6,637.20
04/27/18	899-Comm Educ Sal/Fica	CASH IN BANK 10-101	\$2,585.27	
		INTERFUND RECEIV. COMM. ED. 10-135		\$2,585.27
04/30/18	NP A/P STATE ADJ-ROUNDING	SPECIAL/CASH IN BANK 20-101	\$1.69	
		INTERGOVERNMENTAL A/P-STATE 20-411		\$1.69
04/30/18	Reverse Deficit Cash-Fund 20	INTERFUND LOANS PAYABLE 20-401	\$39,802.47	
		SPECIAL/CASH IN BANK 20-101		\$39,802.47
04/30/18	Reverse Deficit Cash-Fund 20	CASH IN BANK 10-101	\$39,802.47	
		INTERFUND LOANS RECV 10-131		\$39,802.47
Net balance	\$0.00	Total of all journal entries listed	\$369,874.89	\$369,874.89

138

2000

Fund 10

	R.O. #	Actual	Prior Rec	Cur. Rec	Total Rec	Actual Less Received	Rec%
10-1320-000	8RO001	46,479.80	39,219.80	7,260.00	46,479.80	0.00	100%
		TUITION FROM OTH LEA IN NJ, 2017 - 2018 Revenues					
		Date received: 04/09/18	856-tuition-Mullica	2,399.40	Received		
		Date received: 04/09/18	854-Tuition-BuenaESY	1,222.04	Received		
		Date received: 04/23/18	888-1617tuitt-p'ville	2,506.24	Received		
		Date received: 04/27/18	905-tuit adj-Berkly	1,132.32	Received		
10-1510-000	8RO001	8,248.06	7,432.46	815.60	8,248.06	0.00	100%
		INTEREST ON INVESTMENTS, 2017 - 2018 Revenues					
		Date received: 04/30/18	906-Interest general	678.89	Received		
		Date received: 04/30/18	907-Interest payroll	8.23	Received		
		Date received: 04/30/18	913-interest-NJARM	73.70	Received		
		Date received: 04/30/18	909-interest cap prj	17.71	Received		
		Date received: 04/30/18	908-interest agency	37.07	Received		
10-1511-000	8RO001	214.65	193.46	21.19	214.65	0.00	100%
		INTEREST ON CAPITAL RESERVE, 2017 - 2018 Revenues					
		Date received: 04/30/18	914-interest cap rsv	21.19	Received		
10-1910-000	8RO001	38,958.15	36,691.50	2,266.65	38,958.15	0.00	100%
		RENTALS, 2017 - 2018 Revenues					
		Date received: 04/30/18	910-rent-Wellspring	2,266.65	Received		
10-1990-000	8RO001	132,601.78	113,390.34	19,211.44	132,601.78	0.00	100%
		MISCELLANEOUS, 2017 - 2018 Revenues					
		Date received: 04/13/18	870-E-Rate USAC	19,213.44	Received		
		Date received: 04/30/18	Reverse NP Rounding	(\$0.31)	Received		
		Date received: 04/30/18	NP Rounding-April	(\$1.69)	Received		
10-3121-000	8RO002	764,014.00	534,809.80	76,401.40	611,211.20	152,802.80	80%
		CATEGORICAL TRANSPORTATION AID, 2017 - 2018 State Aid					
		Date received: 04/09/18	842-transport aid	38,200.70	Received		
		Date received: 04/23/18	878-transport aid	38,200.70	Received		
10-3132-000	8RO002	1,768,740.00	1,238,118.00	176,874.00	1,414,992.00	353,748.00	80%
		CATEGORICAL SPECIAL EDUC AID, 2017 - 2018 State Aid					
		Date received: 04/09/18	843-spec ed aid	88,437.00	Received		
		Date received: 04/23/18	879-spec ed aid	88,437.00	Received		
10-3176-000	8RO002	19,654,328.00	13,758,031.00	1,965,433.00	15,723,464.00	3,930,864.00	80%
		EQUALIZATION AID, 2017 - 2018 State Aid					
		Date received: 04/08/18	tuition adj-April	38,941.35	Received		
		Date received: 04/08/18	debt srv asmt-April	5,530.00	Received		
		Date received: 04/09/18	841-equalization aid	938,243.15	Received		
		Date received: 04/23/18	tuition adj-April	38,941.35	Received		
		Date received: 04/23/18	debt srv asmt-April	5,530.00	Received		

139

139

Starting date	7/1/2017	Starting period	4/1/2018	Ending date	4/30/2018	Fund 10	R.O. #	Actual	Prior Rec	Cur. Rec	Total Rec	Actual Less Received	Rec%
10-3176-000	EQUALIZATION AID, 2017 - 2018 State Aid						8RO002	19,654,328.00	13,758,031.00	1,965,433.00	15,723,464.00	3,930,864.00	80%
							Date received: 04/23/18	877-equalization aid		938,245.15	Received		
							Date received: 04/30/18	NP A/P Rounding Adj		2.00	Received		
10-3177-000	CATEGORICAL SECURITY AID, 2017 - 2018 State Aid						8RO002	767,425.00	537,197.50	76,742.50	613,940.00	153,485.00	80%
							Date received: 04/09/18	844-security aid		38,371.25	Received		
							Date received: 04/23/18	880-security aid		38,371.25	Received		
10-3180-000	UNDER ADEQUACY AID, 2017 - 2018 State Aid						8RO002	135,379.00	94,765.30	13,537.90	108,303.20	27,075.80	80%
							Date received: 04/09/18	845-under adequacy		6,768.95	Received		
							Date received: 04/23/18	881-under adequacy		6,768.95	Received		
10-3181-000	PARCC READINESS AID, 2017 - 2018 State Aid						8RO002	29,645.00	20,751.50	2,964.50	23,716.00	5,929.00	80%
							Date received: 04/09/18	846-PARCC Readiness		1,482.25	Received		
							Date received: 04/23/18	882-PARCC Readiness		1,482.25	Received		
10-3182-000	PER PUPIL GROWTH AID, 2017 - 2018 State Aid						8RO002	29,645.00	20,751.50	2,964.50	23,716.00	5,929.00	80%
							Date received: 04/09/18	847-per pupil growth		1,482.25	Received		
							Date received: 04/23/18	883-per pupil growth		1,482.25	Received		
10-3183-000	PROFESSIONAL LEARNING COMM AID, 2017 - 2018 State Aid						8RO002	29,100.00	20,370.00	2,910.00	23,280.00	5,820.00	80%
							Date received: 04/09/18	848-prof learning		1,455.00	Received		
							Date received: 04/23/18	884-prof learning		1,455.00	Received		
10-4200-000	UNRESTR. GRANT FED/ST, 2017 - 2018 Revenues						8RO001	7,978.32	6,884.38	1,093.94	7,978.32	0.00	100%
							Date received: 04/27/18	904-SEMI		470.63	Received		
							Date received: 04/27/18	903-SEMI		623.31	Received		
Fund totals								23,412,756.76	16,428,606.54	2,348,496.62	18,777,103.16	4,635,653.60	80%

140

05/10/18

Starting date	7/1/2017	Starting period	4/1/2018	Ending date	4/30/2018	Fund 20	R.O. #	Actual	Prior Rec	Cur. Rec	Total Rec	Actual Less Received	Rec%
20-3218-000	PRESCHOOL EDUCATION AID, 2017 - 2018 State Aid						8RO002	264,049.00	184,834.30	26,404.90	211,239.20	52,809.80	80%
							Date received: 04/09/18	849-PEA funds		13,202.45 Received			
							Date received: 04/23/18	885-PEA funds		13,202.45 Received			
20-3218-BFA	PEEA FUNDS, 2017 - 2018 State Aid						8RO002	237,218.00	158,148.00	26,358.00	184,506.00	52,712.00	78%
							Date received: 04/09/18	850-PEEA funds		13,179.00 Received			
							Date received: 04/23/18	886-PEEA funds		13,179.00 Received			
20-3232-502	NONPUBLIC BASIC SKILLS, 2017 - 2018 Revenues						8RO001	52,440.00	45,885.00	6,555.00	52,440.00	0.00	100%
							Date received: 04/03/18	836-NP Aux-Basic Ski		6,555.00 Received			
20-3233-503	NONPUBLIC E.S.L., 2017 - 2018 Revenues						8RO001	4,609.00	3,932.00	677.00	4,609.00	0.00	100%
							Date received: 04/03/18	837-NP Aux-ESL		677.00 Received			
20-3236-506	NONPUBL HANDI/SUPPLEMENTAL, 2017 - 2018 Revenues						8RO001	10,256.00	8,883.00	1,373.00	10,256.00	0.00	100%
							Date received: 04/03/18	838-NP Handi-Supp In		1,373.00 Received			
20-3237-507	NONPUBL HANDI AID/EXAM & CLASS, 2017 - 2018 Revenues						8RO001	15,142.00	13,250.00	1,892.00	15,142.00	0.00	100%
							Date received: 04/03/18	839-NP Handi-Exam/Ci		1,892.00 Received			
20-3238-508	NONPUBL AID/SPEECH CORR, 2017 - 2018 Revenues						8RO001	11,936.00	10,404.00	1,532.00	11,936.00	0.00	100%
							Date received: 04/03/18	840-NP Handi-Speech		1,532.00 Received			
20-4411-231	TITLE I - PART A, 2017 - 2018 Revenues						8RO001	309,956.00	268,152.00	41,804.00	309,956.00	0.00	100%
							Date received: 04/12/18	859-Title I		41,804.00 Received			
20-4413-234	TITLE I CARRYOVER, 2017 - 2018 Revenues						8RO001	2,174.48	1,563.48	611.00	2,174.48	0.00	100%
							Date received: 04/12/18	860-Title I C/O		611.00 Received			
20-4421-251	IDEA PART B BASIC, 2017 - 2018 Revenues						8RO001	525,918.00	438,578.00	87,340.00	525,918.00	0.00	100%
							Date received: 04/12/18	858-IDEA Basic		87,340.00 Received			
20-4451-270	IKE MATH/SCI-ENTITLE, 2017 - 2018 Revenues						8RO001	41,545.00	36,973.00	4,572.00	41,545.00	0.00	100%
							Date received: 04/12/18	861-Title IIA		4,572.00 Received			

14

Starting date	7/1/2017	Starting period	4/1/2018	Ending date	4/30/2018	Fund 20							
							R.O. #	Actual	Prior Rec	Cur. Rec	Total Rec	Actual Less Received	Rec%
20-4471-280		DRUG FREE - TITLE IV, 2017 - 2018 Revenues					8RO001	15,500.00	13,890.00	1,610.00	15,500.00	0.00	100%
							Date received: 04/12/18	864-Title IV		500.00	Received		
							Date received: 04/12/18	862-Title IV		1,110.00	Received		
20-4491-241		TITLE III - ENG LANG ENHANCE, 2017 - 2018 Revenues					8RO001	4,780.00	3,824.00	956.00	4,780.00	0.00	100%
							Date received: 04/12/18	863-Title III		956.00	Received		
20-4527-220		PRESCHOOL EXPANSION GRANT, 2017 - 2018 Revenues					8RO001	668,009.00	566,782.00	101,227.00	668,009.00	0.00	100%
							Date received: 04/27/18	901-PK Expansion		101,227.00	Received		
20-4527-221		PK EXPANSION GRANT-COV, 2017 - 2018 Revenues					8RO001	311,388.32	273,625.32	37,763.00	311,388.32	0.00	100%
							Date received: 04/27/18	902-PK Expansion C/O		37,763.00	Received		
							Fund totals	2,474,920.80	2,028,724.10	340,674.90	2,369,399.00	105,521.80	96%

142

Starting date	Starting period	Starting period
7/1/2017	4/1/2018	

Fund 60
Ending date 4/30/2018

	R.O. #	Actual	Prior Rec	Cur. Rec	Total Rec	Actual Less Received	Rec%
60-1510-910	FOOD SERVICE-INTEREST, 2017 - 2018 Revenues	8RO001	62.90	56.04	6.86	62.90	100%
	Date received:	04/30/18	915-FS interest		6.86 Received		
60-1510-990	KIDS CORNER-INTEREST, 2017 - 2018 Revenues	8RO001	348.99	312.11	36.88	348.99	100%
	Date received:	04/30/18	920-KC interest		36.88 Received		
60-1510-991	CE-INTEREST, 2017 - 2018 Revenues	8RO001	265.17	242.68	22.49	265.17	100%
	Date received:	04/30/18	922-CE interest	2.27 Received			
	Date received:	04/30/18	923-Camp interest	20.22 Received			
60-1610-910	FOOD SERV-DAILY SALES REIMBURS, 2017 - 2018 Revenues	8RO001	221,411.28	198,696.14	22,715.14	221,411.28	100%
	Date received:	04/30/18	916-FS sales reimb		22,715.14 Received		
60-1620-910	FOOD SERV-DAILY SALES-NONREIMB, 2017 - 2018 Revenues	8RO001	100,714.30	89,011.15	11,703.15	100,714.30	100%
	Date received:	04/30/18	917-sales non-reimb		11,703.15 Received		
60-1630-910	FOOD SERVICE-SPECIAL FUNCTIONS, 2017 - 2018 Revenues	8RO001	28,645.95	16,942.80	2,042.50	18,985.30	66%
	Date received:	04/30/18	918-FS spec func		2,042.50 Received		
60-1800-991	CE-REVENUE, 2017 - 2018 Revenues	8RO001	99,275.95	54,738.45	44,537.50	99,275.95	100%
	Date received:	04/30/18	924-CE tuition	20,630.00 Received			
	Date received:	04/30/18	925-Camp tuition	23,907.50 Received			
60-1990-990	KIDS CORNER-MISC, 2017 - 2018 Revenues	8RO001	240,036.04	211,031.89	29,004.15	240,036.04	100%
	Date received:	04/30/18	921-KC tuition		29,004.15 Received		
60-3220-910	STATE LUNCH PROGRAM, 2017 - 2018 Revenues	8RO001	11,237.03	9,603.91	1,633.12	11,237.03	100%
	Date received:	04/18/18	872-state lunch		1,633.12 Received		
60-4461-910	FEDERAL BREAKFAST, 2017 - 2018 Revenues	8RO001	124,274.85	106,960.26	17,314.59	124,274.85	100%
	Date received:	04/18/18	875-federal brkfst		17,314.59 Received		
60-4462-910	NATIONAL SCHOOL LUNCH, 2017 - 2018 Revenues	8RO001	509,401.23	435,105.70	74,295.53	509,401.23	100%
	Date received:	04/18/18	873-federal lunch		74,295.53 Received		
	Date received:	04/18/18	876-\$\$.06 PB-fed lun		1,828.98 Received		

Starting date

7/1/2017

Starting period

4/1/2018

Ending date

4/30/2018

Fund

60

60-4463-910

SPECIAL MILK PROGRAM, 2017 - 2018 Revenues

R.O. #	Actual	Prior Rec	Cur. Rec	Total Rec	Actual Less Received	Rec%
8RO001	170.32	147.65	22.67	170.32	0.00	100%
Date received: 04/18/18 874-milk						
Fund totals	1,335,844.01	1,122,848.78	203,334.58	1,326,183.36	9,660.65	99%
Total for all funds listed	27,223,521.57	19,580,179.42	2,892,506.10	22,472,685.52	4,750,836.05	83%

144

Start date 4/1/2018

End date 4/30/2018

Encumbrance Date Range, All Ship to locations

05/10/18 13:23

Orders over \$0.00

P.O.	Date	Description	Vendor name	Amount	Payments	Open Amount
8C0115	04/09/18	851-workers comp-inferrera 11-120-100-101-000-06-000	*CO* Contra / Refund SALARIES OF TEACHERS	(\$1,806.00) (\$1,806.00)	(\$1,806.00) (\$1,806.00)	\$0.00 \$0.00
8C0116	04/09/18	852-workers comp-higbee 11-230-100-101-000-06-000	*CO* Contra / Refund SALARIES OF TEACHERS	(\$1,806.00) (\$1,806.00)	(\$1,806.00) (\$1,806.00)	\$0.00 \$0.00
8C0117	04/09/18	853-workers comp-higbee 11-230-100-101-000-06-000	*CO* Contra / Refund SALARIES OF TEACHERS	(\$1,806.00) (\$1,806.00)	(\$1,806.00) (\$1,806.00)	\$0.00 \$0.00
8C0118	04/09/18	855-rfd-Buena-ESY Speech 11-000-216-100-000-06-SUM	*CO* Contra / Refund PERSONAL SERVICES - SALARIES	(\$160.18) (\$160.18)	(\$160.18) (\$160.18)	\$0.00 \$0.00
8C0119	04/09/18	857-rfd-EHC-Derringer-PK Exp 20-220-200-176-060-06-PRE	*CO* Contra / Refund SALARIES-MASTER TEACHERS-PK EX	(\$1,815.00) (\$1,815.00)	(\$1,815.00) (\$1,815.00)	\$0.00 \$0.00
8C0120	04/13/18	871-workers comp-inferrera 11-120-100-101-000-06-000	*CO* Contra / Refund SALARIES OF TEACHERS	(\$129.00) (\$129.00)	(\$129.00) (\$129.00)	\$0.00 \$0.00
8C0121	04/20/18	887-rfd PO801275-HTEA plaq 11-000-230-610-000-00-000	*CO* Contra / Refund GENERAL SUPPLIES	(\$349.00) (\$349.00)	(\$349.00) (\$349.00)	\$0.00 \$0.00
8C0122	04/24/18	891-cobra refund 11-000-291-270-000-00-000	*CO* Contra / Refund HEALTH BENEFITS	(\$553.08) (\$553.08)	(\$553.08) (\$553.08)	\$0.00 \$0.00
8C0123	04/27/18	892-frm payroll-health 11-000-291-270-000-00-000	*CO* Contra / Refund HEALTH BENEFITS	(\$164,938.20) (\$164,938.20)	(\$164,938.20) (\$164,938.20)	\$0.00 \$0.00
8C0124	04/27/18	893-frm payroll-health 11-000-291-270-000-00-000	*CO* Contra / Refund HEALTH BENEFITS	(\$183.36) (\$183.36)	(\$183.36) (\$183.36)	\$0.00 \$0.00
8C0125	04/27/18	894-mentoring-payroll 11-000-291-290-000-00-000	*CO* Contra / Refund OTHER EMPLOYEE BENEFITS	(\$428.94) (\$428.94)	(\$428.94) (\$428.94)	\$0.00 \$0.00
8C0126	04/27/18	896-health benefits-FS 11-000-291-270-000-00-000	*CO* Contra / Refund HEALTH BENEFITS	(\$16,685.00) (\$16,685.00)	(\$16,685.00) (\$16,685.00)	\$0.00 \$0.00
8C0127	04/27/18	898-health benefits-KC 11-000-291-270-000-00-000	*CO* Contra / Refund HEALTH BENEFITS	(\$1,703.84) (\$1,703.84)	(\$1,703.84) (\$1,703.84)	\$0.00 \$0.00
8C0128	04/27/18	900-health benefits-CE 11-000-291-270-000-00-000	*CO* Contra / Refund HEALTH BENEFITS	(\$1,188.78) (\$1,188.78)	(\$1,188.78) (\$1,188.78)	\$0.00 \$0.00

Refunds

June-5

14/51

Start date 4/1/2018 End date 4/30/2018 Encumbrance Date Range, All Ship to locations 05/10/18 13:23

Orders over \$0.00

P.O.	Date	Description	Vendor name	Amount	Payments	Open Amount
8C0129	04/30/18	911-rfd-Wellspring-cust srv 11-000-262-100-000-06-OVR	*CO* Contra / Refund PERSONAL SERVICES - SALARIES	(\$500.00) (\$500.00)	(\$500.00) (\$500.00)	\$0.00 \$0.00
8C0130	04/30/18	912-rfd-Mullica-ICS teacher 11-213-100-101-000-06-000	*CO* Contra / Refund SALARIES OF TEACHERS	(\$1,071.60) (\$1,071.60)	(\$1,071.60) (\$1,071.60)	\$0.00 \$0.00
Report totals				(\$195,123.98)	(\$195,123.98)	\$0.00

146

Final

**CAPITAL RESERVE INTEREST
2017/2018**

							(UNDER)/ OVER
MONTH	ANNUAL ANTICIPATED		AMOUNT REALIZED		YTD TOTAL		ANTICIPATED
Jul-17	375.00		21.88		21.88		(353.12)
Aug-17			21.88		43.76		(331.24)
Sep-17			21.18		64.94		(310.06)
Oct-17			21.88		86.82		(288.18)
Nov-17			21.18		108.00		(267.00)
Dec-17			21.89		129.89		(245.11)
Jan-18			21.89		151.78		(223.22)
Feb-18			19.78		171.56		(203.44)
Mar-18			21.90		193.46		(181.54)
Apr-18			21.19		214.65		(160.35)
May-18					214.65		(160.35)
Jun-18					214.65		(160.35)

Invoice-7

**RENTAL INCOME
2017/2018**

							(UNDER)/ OVER
MONTH	ANNUAL ANTICIPATED		AMOUNT REALIZED		YTD TOTAL		ANTICIPATED
Jul-17	-		2,166.65		2,166.65		2,166.65
Aug-17			3,166.65		5,333.30		5,333.30
Sep-17			3,441.65		8,774.95		8,774.95
Oct-17			8,333.30		17,108.25		17,108.25
Nov-17			1,700.00		18,808.25		18,808.25
Dec-17			2,316.65		21,124.90		21,124.90
Jan-18			6,166.65		27,291.55		27,291.55
Feb-18			2,766.65		30,058.20		30,058.20
Mar-18			6,633.30		36,691.50		36,691.50
Apr-18			2,266.65		38,958.15		38,958.15
May-18					38,958.15		38,958.15
Jun-18				*	38,958.15		38,958.15

* includes accounts receivable at year end

Finance - 8

**MISCELLANEOUS REVENUE
2017/2018**

		ANNUAL	AMOUNT		(UNDER)/
MONTH	RECEIPT	ANTICIPATED	REALIZED	YTD TOTAL	OVER
					ANTICIPATED
		30,000.00			
Jul-17	None		-	-	(30,000.00)
Aug-17	PY Refund for Employee Workshop		200.00	200.00	(29,800.00)
Sep-17	Recycling		222.30		
	Restitution		120.00		
	E-rate USAC		3,351.45		
	Void PY A/P		378.83		
	E-rate USAC		300.00	4,572.58	(25,427.42)
Oct-17	E-rate USAC		15,900.31		
	Old A/R-Pleasantville Charter		(2,977.00)	17,495.89	(12,504.11)
Nov-17	NP Due To State FY17-Rounding		0.31	17,496.20	(12,503.80)
Dec-17	Restitution		94.32		
	Recycling		95.20	17,685.72	(12,314.28)
Jan-18	JIF		1,000.00	18,685.72	(11,314.28)
Feb-18	E-rate USAC		94,899.62		
	Jury Duty		5.00	113,590.34	83,590.34
Mar-18	PY Refund - Schindler		75.32		
	PY Refund - Houghton Mifflin		198.40	113,864.06	83,864.06
Oct-17	E-rate USAC		19,213.44		
	NP Due To State FY17-Rounding		(2.00)	133,075.50	103,075.50
***	UNANTICIPATED				

Start date 7/1/2017

End date 4/30/2018

05/10/18 14:05

Starting account 10-###-###-###-###-###-###-###-###-###-###

Ending account 60-###-###-###-###-###-###-###-###-###-###

Account code

FUND 11 GENERAL CURRENT EXPENSE

Account code	Org budget	Transfers	Adj budget	Orders	Expenditure	Encumber	Funds avail.
11-000-100-561-000-00-000	44,000.00	67,085.75	111,085.75	111,013.16	50,099.00	60,914.16	72.59
TUITION - IN STATE LEA							
11-000-100-561-120-00-000	0.00	4,114.25	4,114.25	4,114.25	0.00	4,114.25	0.00
TUITION - IN STATE LEA							
11-000-100-562-000-08-000	77,165.00	143,912.00	221,077.00	220,999.30	124,248.27	96,751.03	77.70
TUITION - WITHIN STATE							
11-000-100-565-000-08-000	206,182.00	50,000.00	256,182.00	256,182.00	179,648.16	76,533.84	0.00
TUITION - COUNTY SSD, D/S							
11-000-100-566-000-08-000	680,890.00	(271,300.00)	409,590.00	381,108.80	307,150.44	73,958.36	28,481.20
TUITION - PRIV - IN NJ							
TUITION	1,008,237.00	(6,188.00)	1,002,049.00	973,417.51	661,145.87	312,271.64	28,631.49
PERSONAL SERVICES - SALARIES	153,205.00	565.00	153,770.00	153,770.00	122,967.85	30,802.15	0.00
SALARIES-SRAO SUBSTITUTES	1,617.00	895.00	2,512.00	1,875.00	1,875.00	0.00	637.00
OTHER PURCHASED SERVICES	2,700.00	(2,700.00)	0.00	0.00	0.00	0.00	0.00
COPY MACHINE RENTAL	0.00	2,840.00	2,840.00	2,839.97	1,921.55	918.42	0.03
ATTENDANCE/SOCIAL WORK	157,522.00	1,600.00	159,122.00	158,484.97	126,764.40	31,720.57	637.03
PERSONAL SERVICES - SALARIES	331,401.00	(34,272.00)	297,129.00	297,129.00	236,908.50	60,220.50	0.00
PERSONAL SERVICES-SALARIES	2,442.00	0.00	2,442.00	0.00	0.00	0.00	2,442.00
PERSONAL SERVICES - SALARIES	4,300.00	15,383.00	19,683.00	16,950.00	16,950.00	0.00	2,733.00
PERSONAL SERVICES - SALARIES	9,964.00	(2,028.00)	7,936.00	7,595.15	7,595.15	0.00	340.85
SALARIES	348,107.00	(20,917.00)	327,190.00	321,674.15	261,453.65	60,220.50	5,515.85
OTHER PROF SERVICES	26,050.00	10,085.50	36,135.50	36,135.50	26,892.00	9,243.50	0.00
PURCHASED TECHNICAL SERVICES	550.00	(193.50)	356.50	0.00	0.00	0.00	356.50
PURCHASED TECHNICAL SERVICES	350.00	25.00	375.00	375.00	375.00	0.00	0.00
PURCHASED TECHNICAL SERVICES	900.00	(168.50)	731.50	375.00	375.00	0.00	356.50
OTHER PURCHASED SERVICES	400.00	0.00	400.00	255.00	255.00	0.00	145.00
TRAVEL	400.00	0.00	400.00	25.00	25.00	0.00	375.00
GENERAL SUPPLIES	5,500.00	0.00	5,500.00	4,599.37	4,468.17	131.20	900.63
GENERAL SUPPLIES	1,900.00	0.00	1,900.00	1,871.31	1,842.56	28.75	28.69
GENERAL SUPPLIES	3,700.00	0.00	3,700.00	3,700.00	3,358.32	341.68	0.00
GENERAL SUPPLIES	11,100.00	0.00	11,100.00	10,170.68	9,669.05	501.63	929.32
HEALTH SERVICES	386,957.00	(11,000.00)	375,957.00	368,635.33	298,669.70	69,965.63	7,321.67
PERSONAL SERVICES - SALARIES	602,193.00	(9,980.00)	592,213.00	589,784.93	476,886.35	112,898.58	2,428.07
PERSONAL SERVICES - SALARIES	17,000.00	980.00	17,980.00	17,423.02	17,423.02	0.00	556.98

11-000-216-100-000-06-000

11-000-216-100-000-06-SUM

Start date 7/1/2017

End date 4/30/2018

05/10/18 14:05

Starting account 10-###-###-###-###-###-###-###-###-###-###

Ending account 60-###-###-###-###-###-###-###-###-###-###

Account code

Funds avail.

FUND 11 GENERAL CURRENT EXPENSE

	SALARIES	619,193.00	(9,000.00)	610,193.00	607,207.95	494,309.37	112,898.58	2,985.05
11-000-216-320-000-00-000	PURCH EDUC SERVICES	15,000.00	(500.00)	14,500.00	9,562.30	0.00	9,562.30	4,937.70
11-000-216-610-000-08-000	GENERAL SUPPLIES	4,000.00	500.00	4,500.00	4,423.76	3,659.36	764.40	76.24
	RELATED SERVICES	638,193.00	(9,000.00)	629,193.00	621,194.01	497,968.73	123,225.28	7,998.99
11-000-217-100-000-06-000	PERSONAL SERVICES - SALARIES	228,047.00	64,000.00	292,047.00	270,835.20	200,591.81	70,243.39	21,211.80
11-000-217-100-000-06-SUB	EXTRAORDINARY SRV-SUBS	0.00	10,000.00	10,000.00	8,370.00	8,370.00	0.00	1,630.00
11-000-217-300-000-08-000	PURCH PROF/TECH SERVICES	211,500.00	36,000.00	247,500.00	247,500.00	141,924.75	105,575.25	0.00
11-000-217-600-000-08-000	SUPPLIES AND MATERIALS	3,000.00	599.98	3,599.98	2,110.48	2,110.48	0.00	1,489.50
	EXTRAORDINARY SERVICES	442,547.00	110,599.98	553,146.98	528,815.68	352,997.04	175,818.64	24,331.30
11-000-218-104-000-06-000	SALARIES - OTHER PROF	438,672.00	(2,093.20)	436,578.80	436,505.00	352,480.32	84,024.68	73.80
11-000-218-104-000-06-SUM	SALARIES - OTHER PROF	8,686.00	2,093.20	10,779.20	8,997.26	8,997.26	0.00	1,781.94
	SALARIES	447,358.00	0.00	447,358.00	445,502.26	361,477.58	84,024.68	1,855.74
11-000-218-500-120-03-TRV	TRAVEL	300.00	100.00	400.00	368.30	368.30	0.00	31.70
11-000-218-610-055-04-000	GENERAL SUPPLIES	800.00	0.00	800.00	779.19	779.19	0.00	20.81
11-000-218-610-120-03-000	GENERAL SUPPLIES	1,800.00	(100.00)	1,700.00	861.66	861.66	0.00	838.34
	GENERAL SUPPLIES	2,600.00	(100.00)	2,500.00	1,640.85	1,640.85	0.00	859.15
	SUPPORT SERVICES-REGULAR	450,258.00	0.00	450,258.00	447,511.41	363,486.73	84,024.68	2,746.59
11-000-219-104-000-06-000	SALARIES - OTHER PROF	703,920.00	26,128.00	730,048.00	729,388.00	591,523.30	137,864.70	660.00
11-000-219-104-000-06-MHI	SALARIES-MENTAL HEALTH	0.00	100,200.00	100,200.00	100,200.00	84,422.01	15,777.99	0.00
11-000-219-105-000-06-000	SALARIES - SEC/CLER	122,674.00	(10,000.00)	112,674.00	106,746.00	92,093.43	14,652.57	5,928.00
	SALARIES-SECRETARIAL/CLERICAL	122,674.00	(10,000.00)	112,674.00	106,746.00	92,093.43	14,652.57	5,928.00
11-000-219-110-000-06-000	OTHER SALARIES	49,724.00	20,000.00	69,724.00	57,156.50	57,156.50	0.00	12,567.50
11-000-219-110-000-06-GLC	GRADE LEVEL CO/TEAM LEADER STI	8,500.00	0.00	8,500.00	0.00	0.00	0.00	8,500.00
11-000-219-110-000-06-STI	STIPENDS-CST	3,000.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00
11-000-219-199-000-06-000	UNUSED VAC TIME TERM/RETIRED	0.00	4,736.39	4,736.39	4,736.39	4,736.39	0.00	0.00
	OTHER SALARIES	61,224.00	24,736.39	85,960.39	61,892.89	61,892.89	0.00	24,067.50
11-000-219-390-000-08-000	OTHER PROF/TECH SERV	141,225.00	(56,000.00)	85,225.00	64,502.43	56,452.43	8,050.00	20,722.57
11-000-219-592-000-08-RNT	COPIER RENTAL	7,000.00	0.00	7,000.00	6,538.68	4,904.01	1,634.67	461.32
11-000-219-592-000-08-TRV	TRAVEL	12,000.00	0.00	12,000.00	7,067.46	3,994.46	3,073.00	4,932.54

152

Start date 7/1/2017

End date 4/30/2018

05/10/18 14:05

Starting account 10-###-###-###-###-###-###-###-###-###-###

Ending account 60-###-###-###-###-###-###-###-###-###-###

Account code

FUND 11 GENERAL CURRENT EXPENSE

	Org budget	Transfers	Adj budget	Orders	Expenditure	Encumber	Funds avail.
11-000-219-610-000-08-000	15,329.00	(2,903.96)	12,425.04	10,551.98	10,551.98	0.00	1,873.06
GENERAL SUPPLIES							
11-000-219-610-000-08-MHI	0.00	2,903.96	2,903.96	0.00	0.00	0.00	2,903.96
SUPPLIES-MENTAL HEALTH							
11-000-219-890-000-08-000	750.00	0.00	750.00	175.00	175.00	0.00	575.00
MISCELLANEOUS EXPENDITURES							
SUPPORT SERVICES-SPECIAL	1,064,122.00	85,064.39	1,149,186.39	1,087,062.44	906,009.51	181,052.93	62,123.95
SALARIES OF SUP OF INSTRUCTION	140,556.00	3,975.00	144,531.00	143,737.00	121,218.94	22,518.06	794.00
SALARIES	169,231.00	43,437.00	212,668.00	186,018.02	158,259.53	27,758.49	26,649.98
SALARIES - OTHER PROF	35,880.00	(200.00)	35,680.00	25,447.50	25,447.50	0.00	10,232.50
OTHER PROFESSIONAL SALARIES	345,667.00	47,212.00	392,879.00	355,202.52	304,925.97	50,276.55	37,676.48
SALARIES - SEC/CLER	24,826.00	0.00	24,826.00	24,412.00	20,656.24	3,755.76	414.00
SECRETARIAL SALARIES	24,826.00	0.00	24,826.00	24,412.00	20,656.24	3,755.76	414.00
OTHER PURCHASED SERVICES	18,000.00	0.00	18,000.00	0.00	0.00	0.00	18,000.00
TRAVEL	2,000.00	0.00	2,000.00	175.37	175.37	0.00	1,824.63
GENERAL SUPPLIES	1,000.00	0.00	1,000.00	630.52	314.02	316.50	369.48
MISCELLANEOUS EXPENDITURES	500.00	0.00	500.00	40.00	0.00	40.00	460.00
IMPROVEMENT OF INSTRUCTION	391,993.00	47,212.00	439,205.00	380,460.41	326,071.60	54,388.81	58,744.59
PERSONAL SERVICES - SALARIES	315,216.00	11,700.00	326,916.00	326,872.00	286,633.78	60,238.22	44.00
PERSONAL SERVICES - SALARIES	0.00	5,300.00	5,300.00	3,027.50	3,027.50	0.00	2,272.50
SALARIES	500.00	0.00	500.00	498.40	498.40	0.00	1.60
SALARY- TECHNOLOGY COORDINATOR	121,356.00	16,284.00	137,640.00	137,600.00	112,121.61	25,478.39	40.00
UNUSED VAC TIME TERM/RETIRED	0.00	13,468.00	13,468.00	13,467.48	13,467.48	0.00	0.52
SALARIES	437,072.00	46,752.00	483,824.00	481,465.38	395,748.77	85,716.61	2,358.62
PURCH EDUC SERVICES	0.00	330.00	330.00	330.00	204.95	125.05	0.00
PURCH EDUC SERVICES	500.00	0.00	500.00	0.00	0.00	0.00	500.00
PURCH EDUC SERVICES	600.00	0.00	600.00	0.00	0.00	0.00	600.00
PURCHASED EDUCATIONAL SVCS.	1,100.00	330.00	1,430.00	330.00	204.95	125.05	1,100.00
MISC PURCH SERVICES	330.00	(330.00)	0.00	0.00	0.00	0.00	0.00
MISC - PURCHASED SERVICES	275.00	0.00	275.00	0.00	0.00	0.00	275.00
MISCELLANEOUS PURCHASED SVCS.	605.00	(330.00)	275.00	0.00	0.00	0.00	275.00
GENERAL SUPPLIES	5,000.00	0.00	5,000.00	4,747.06	4,747.06	0.00	252.94

153

Start date 7/1/2017

End date 4/30/2018

05/10/18 14:05

Starting account 10-###-###-###-###-###-###-###-###-###-###

Ending account 60-###-###-###-###-###-###-###-###-###-###

Account code	Org budget	Transfers	Adj budget	Orders	Expenditure	Encumber	Funds avail.
--------------	------------	-----------	------------	--------	-------------	----------	--------------

FUND 11 GENERAL CURRENT EXPENSE

11-000-222-610-060-01-000	3,500.00	33.39	3,533.39	3,525.40	3,494.78	30.62	7.99
GENERAL SUPPLIES							
11-000-222-610-120-03-000	6,500.00	(33.39)	6,466.61	6,176.01	6,176.01	0.00	290.60
GENERAL SUPPLIES							
SUPPLIES	15,000.00	0.00	15,000.00	14,448.47	14,417.85	30.62	551.53
MISCELLANEOUS EXPENDITURES	75.00	0.00	75.00	0.00	0.00	0.00	75.00
MISCELLANEOUS EXPENDITURES	75.00	0.00	75.00	0.00	0.00	0.00	75.00
MEDIA/LIBRARY	453,852.00	46,752.00	500,604.00	496,243.85	410,371.57	85,872.28	4,360.15
PROFESSIONAL DEV. SALARIES	19,820.00	0.00	19,820.00	13,103.04	13,103.04	0.00	6,716.96
PURCHASED PROF-EDUC SERVICES	30,004.00	0.00	30,004.00	0.00	0.00	0.00	30,004.00
TRAVEL	12,000.00	(1,000.00)	11,000.00	1,750.00	1,750.00	0.00	9,250.00
TRAVEL	6,500.00	0.00	6,500.00	6,250.40	5,822.40	428.00	249.60
TRAVEL	2,300.00	1,000.00	3,300.00	2,480.17	2,341.67	138.50	819.83
TRAVEL	7,000.00	0.00	7,000.00	1,854.68	1,854.68	0.00	5,145.32
TRAVEL	77,624.00	0.00	77,624.00	25,438.29	24,871.79	566.50	52,185.71
GENERAL SUPPLIES	2,000.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00
INSTRUCTIONAL STAFF TRAINING	79,624.00	0.00	79,624.00	25,438.29	24,871.79	566.50	54,185.71
PERSONAL SERVICES - SALARIES	283,029.00	13,622.00	296,651.00	295,941.32	250,911.40	45,029.92	709.68
LEGAL SERVICES	70,000.00	0.00	70,000.00	60,000.00	35,788.83	24,211.17	10,000.00
AUDIT FEES	25,000.00	0.00	25,000.00	24,000.00	24,000.00	0.00	1,000.00
ARCHITECT FEES	16,980.00	3,250.00	20,230.00	14,750.00	9,587.00	5,163.00	5,480.00
OTHER PROFESSIONAL SERVICES	34,000.00	21,500.00	55,500.00	55,206.83	35,290.83	19,916.00	293.17
COMMUNICATIONS SYSTEM	9,400.00	0.00	9,400.00	0.00	0.00	0.00	9,400.00
E-RATE SERVICES	8,500.00	0.00	8,500.00	0.00	0.00	0.00	8,500.00
COMMUNICATIONS/TELEPHONE	20,500.00	0.00	20,500.00	13,629.24	9,993.95	3,635.29	6,870.76
COMMUNICATIONS/TELEPHONE	11,700.00	0.00	11,700.00	9,917.66	9,015.96	901.70	1,782.34
COMMUNICATIONS/TELEPHONE	8,857.00	(1,701.00)	7,156.00	3,600.00	2,876.35	723.65	3,556.00
COMMUNICATIONS/TELEPHONE	7,000.00	0.00	7,000.00	6,000.00	6,000.00	0.00	1,000.00
COMMUNICATIONS/TELEPHONE	7,302.00	0.00	7,302.00	6,240.00	5,014.84	1,225.16	1,062.00
COMMUNICATIONS/TELEPHONE	7,000.00	0.00	7,000.00	6,000.00	6,000.00	0.00	1,000.00
COMMUNICATIONS/TELEPHONE	20,040.00	1,560.00	21,600.00	21,600.00	14,144.25	7,455.75	0.00

Start date 7/1/2017

End date 4/30/2018

05/10/18 14:05

Starting account 10-###-###-###-###-###-###-###-###-###-###

Ending account 60-###-###-###-###-###-###-###-###-###-###

Account code Account code Org budget Transfers Adj budget Orders Expenditure Encumber Funds avail.

FUND 11 GENERAL CURRENT EXPENSE

11-000-230-530-000-04-PST	COMMUNICATIONS/TELEPHONE	2,000.00	0.00	2,000.00	1,500.00	1,500.00	0.00	500.00
11-000-230-530-000-04-TLP	COMMUNICATIONS/TELEPHONE	16,659.00	141.00	16,800.00	16,800.00	13,612.20	3,187.80	0.00
	COMMUNICATIONS/TELEPHONE	118,958.00	0.00	118,958.00	85,286.90	68,157.55	17,129.35	33,671.10
11-000-230-585-000-00-TRV	BOE TRAVEL	1,000.00	1,000.00	2,000.00	2,000.00	1,640.94	359.06	0.00
11-000-230-590-000-00-000	MISC - PURCHASED SERVICES	228,328.00	1,770.00	230,098.00	230,079.81	227,713.06	2,386.75	18.19
11-000-230-590-000-00-RNT	RENTAL-COPY/POSTAGE MACHINE	9,100.00	0.00	9,100.00	8,733.60	7,983.00	750.60	366.40
11-000-230-590-000-00-TRV	TRAVEL	1,000.00	300.00	1,300.00	1,259.03	593.09	665.94	40.97
11-000-230-610-000-00-000	GENERAL SUPPLIES	6,555.00	(490.66)	6,064.34	4,833.11	4,134.11	699.00	1,231.23
11-000-230-610-000-00-ERT	ERT SUPPLIES	4,500.00	534.99	5,034.99	867.96	867.96	0.00	4,167.03
	SUPPLIES	11,055.00	44.33	11,099.33	5,701.07	5,002.07	699.00	5,398.26
11-000-230-630-000-00-000	BOE TRAINING/MEETING SUPPLIES	750.00	0.00	750.00	65.00	65.00	0.00	685.00
11-000-230-690-000-00-000	MISCELLANEOUS EXPENDITURES	6,836.00	0.00	6,836.00	5,606.40	5,606.40	0.00	1,229.60
11-000-230-695-000-00-000	BOE MEMBER DUES/FEES	17,209.00	0.00	17,209.00	16,435.00	16,435.00	0.00	774.00
	GENERAL ADMINISTRATION	823,245.00	41,486.33	864,731.33	805,064.96	688,774.17	116,290.79	59,666.37
11-000-240-103-000-06-000	SALARIES - PRINC/ASST	864,985.00	29,340.00	894,325.00	894,322.48	751,829.62	142,492.86	2.52
11-000-240-104-000-06-000	SALARIES - OTHER PROF	115,460.00	5,740.00	121,200.00	120,930.00	102,584.06	18,345.94	270.00
11-000-240-105-000-06-000	SALARIES - SEC/CLER	451,829.00	5,402.00	457,231.00	457,231.00	384,615.21	72,615.79	0.00
11-000-240-105-000-06-SUB	SALARIES - SEC/CLER	4,000.00	1,598.00	5,598.00	4,691.25	4,691.25	0.00	906.75
11-000-240-199-000-06-000	UNUSED VAC TIME TERM/RETIRED	0.00	14,942.32	14,942.32	14,942.32	14,942.32	0.00	0.00
	SECRETARIAL SALARIES	455,829.00	21,942.32	477,771.32	476,864.57	404,248.78	72,615.79	906.75
11-000-240-320-120-03-000	PURCH EDUC SERVICES	500.00	0.00	500.00	80.00	0.00	80.00	420.00
	PURCHASED EDUCATIONAL SVCS	500.00	0.00	500.00	80.00	0.00	80.00	420.00
11-000-240-500-055-04-000	MISC. PURCHASED SVCS-HESS	450.00	(299.76)	150.24	53.01	53.01	0.00	97.23
11-000-240-500-055-04-RNT	RENTALS-HESS	11,250.00	3,763.76	15,013.76	8,829.31	8,306.55	522.76	6,184.45
11-000-240-500-055-04-TRV	TRAVEL-HESS	1,000.00	0.00	1,000.00	623.88	331.88	292.00	376.12
11-000-240-500-060-01-RNT	RENTALS-COPY MACHINE	2,150.00	615.12	2,765.12	2,666.46	1,748.04	918.42	98.66
11-000-240-500-060-01-TRV	TRAVEL-SHANNER	3,100.00	(79.12)	3,020.88	160.83	160.83	0.00	2,860.05
11-000-240-500-120-03-000	MISC. PURCHASED SVCS-DAVIES	8,750.00	(1,052.16)	7,697.84	5,680.60	2,000.00	3,680.60	2,017.24
11-000-240-500-120-03-RNT	RENTALS-DAVIES	17,400.00	1,052.16	18,452.16	18,452.16	13,839.12	4,613.04	0.00

Account Totals Detail

Start date 7/1/2017

Starting account 10-###-###-##-###

Ending account 60-###-###-###-###-###

Account code	Org budget	Transfers	Adj budget	Orders	Expenditure	Encumber	Funds avail
FUND 11 GENERAL CURRENT EXPENSE							
11-000-252-500-000-07-TRV	2,500.00	0.00	2,500.00	1,769.79	1,769.79	0.00	730.21
TRAVEL/TRAINING							
11-000-252-600-000-07-TEC	14,000.00	1,159.99	15,159.99	14,942.96	14,352.69	590.27	217.03
SUPPLIES AND MATERIALS							
TECHNOLOGY							
	311,659.00	(19,608.01)	292,050.99	280,913.12	242,518.58	38,384.54	11,137.87
11-000-261-100-000-06-MNT	308,047.00	(5,656.69)	302,390.31	300,007.00	221,119.22	78,887.78	2,383.31
PERSONAL SERVICES - SALARIES							
11-000-261-100-000-06-OVR	5,000.00	0.00	5,000.00	3,836.93	3,836.93	0.00	1,163.07
PERSONAL SERVICES - SALARIES							
11-000-261-199-000-06-MNT	0.00	5,656.69	5,656.69	5,656.69	5,656.69	0.00	0.00
UNUSED VAC TIME TERM/RETIRED							
MAINTENANCE-REQUIRED SALARIES							
	313,047.00	0.00	313,047.00	309,500.62	230,612.84	78,887.78	3,546.38
11-000-261-420-000-09-DAV	189,000.00	(129,984.45)	59,015.55	56,490.55	49,443.60	7,046.95	2,525.00
CLEAN,REPAIR & MAINT-DAVIES							
11-000-261-420-000-09-DUB	4,000.00	660.00	4,660.00	3,350.65	3,350.65	0.00	1,309.35
CLEAN, REPAIR & MAINT SERV							
11-000-261-420-000-09-HES	78,000.00	88,177.45	166,177.45	164,510.95	158,148.67	6,362.28	1,666.50
CLEAN,REPAIR & MAINT-HESS							
11-000-261-420-000-09-SHA	46,000.00	(3,000.00)	43,000.00	41,256.99	36,693.99	4,563.00	1,743.01
CLEAN,REPAIR & MAINT-SHANER							
11-000-261-420-000-09-TEC	0.00	9,445.00	9,445.00	8,612.00	8,612.00	0.00	833.00
CLEAN,REPAIR & MAINT SERV							
CLEAN/REPAIR/MAINT							
	317,000.00	(34,702.00)	282,298.00	274,221.14	256,248.91	17,972.23	8,076.86
11-000-261-610-000-09-DAV	37,000.00	5,008.62	42,008.62	30,941.60	25,556.86	5,384.74	11,067.02
SUPPLIES-DAVIES							
11-000-261-610-000-09-DUB	0.00	111.00	111.00	110.37	110.37	0.00	0.63
SUPPLIES							
11-000-261-610-000-09-HES	45,000.00	12,889.00	57,889.00	51,371.68	46,618.46	4,753.22	6,517.32
SUPPLIES-HESS							
11-000-261-610-000-09-SHA	18,000.00	23,000.00	41,000.00	32,052.50	28,048.83	4,003.67	8,947.50
SUPPLIES-SHANER							
11-000-261-610-000-09-TEC	0.00	128,244.00	128,244.00	122,376.57	122,376.57	0.00	5,867.43
SUPPLIES - TECHNOLOGY							
	100,000.00	169,252.62	269,252.62	236,852.72	222,711.09	14,141.63	32,399.90
SUPPLIES							
REQUIRED MAINTENANCE							
	730,047.00	134,550.62	864,597.62	820,574.48	709,572.84	111,001.64	44,023.14
11-000-262-100-000-06-CUS	991,357.00	(33,218.96)	958,138.04	956,856.00	810,598.23	146,257.77	1,282.04
PERSONAL SERVICES - SALARIES							
11-000-262-100-000-06-MNT	24,195.00	469.00	24,664.00	24,664.00	20,869.42	3,794.58	0.00
PERSONAL SERVICES - SALARIES							
11-000-262-100-000-06-OVR	22,000.00	(2,000.00)	20,000.00	10,995.95	10,995.95	0.00	9,004.05
PERSONAL SERVICES - SALARIES							
11-000-262-100-000-06-SEC	48,299.00	0.00	48,299.00	47,624.00	40,297.18	7,326.82	675.00
PERSONAL SERVICES - SALARIES							
11-000-262-100-000-06-STI	0.00	12,000.00	12,000.00	12,000.00	12,000.00	0.00	0.00
STIPENDS-BLACK SEAL/CPO							
11-000-262-100-000-06-SUB	25,000.00	4,656.88	29,656.88	28,580.00	28,580.00	0.00	1,076.88
PERSONAL SERVICES - SALARIES							
11-000-262-100-000-06-SUV	136,168.00	4,578.30	140,746.30	140,746.30	119,285.18	21,461.12	0.00
PERSONAL SERVICES - SALARIES							
11-000-262-199-000-06-CUS	0.00	8,504.44	8,504.44	8,504.44	8,504.44	0.00	0.00
UNUSED VAC TIME TERM/RETIRED							
SALARIES							
	1,247,019.00	(5,010.34)	1,242,008.66	1,229,970.69	1,051,130.40	178,840.29	12,037.97

Start date 7/1/2017

End date 4/30/2018

05/10/18 14:05

Starting account 10-###-###-###-###-###-###-###-###-###-###

Ending account 60-###-###-###-###-###-###-###-###-###-###

Account code Account code Org budget Transfers Adj budget Orders Expenditure Encumber Funds avail.

FUND 11 GENERAL CURRENT EXPENSE

11-000-262-420-000-00-POL	CLEANING/REPAIR/MAIN	4,600.00	1,100.00	5,700.00	5,466.50	3,566.50	1,900.00	233.50
11-000-262-420-000-00-VEH	CLEANING/REPAIR/MAIN	10,000.00	0.00	10,000.00	3,852.77	3,852.77	0.00	6,147.23
11-000-262-420-000-09-cus	cleaning repair and maint serv	29,000.00	5,800.00	34,800.00	34,794.72	28,622.72	6,172.00	5.28
11-000-262-420-000-09-MNT	CLEANING/REPAIR/MAIN	34,000.00	(22,701.00)	11,299.00	8,357.82	7,128.07	1,229.75	2,941.18
	CLEANING/REPAIR/MAINTENANCE	77,600.00	(15,801.00)	61,799.00	52,471.81	43,170.06	9,301.75	9,327.19
11-000-262-490-000-01-000	OTHER PURCHASED PROPERTY SERV	9,000.00	0.00	9,000.00	9,000.00	7,640.62	1,359.38	0.00
11-000-262-490-000-02-000	OTHER PURCHASED PROPERTY SERV	6,200.00	0.00	6,200.00	6,200.00	5,401.95	798.05	0.00
11-000-262-490-000-03-000	OTHER PURCHASED PROPERTY SERV	10,500.00	5,801.00	16,301.00	16,112.86	16,112.86	0.00	188.14
11-000-262-490-000-04-000	OTHER PURCHASED PROPERTY SERV	76,000.00	0.00	76,000.00	76,000.00	56,420.16	19,579.84	0.00
	OTHER PURCHASED PROPERTY SVCS.	101,700.00	5,801.00	107,501.00	107,312.86	85,575.59	21,737.27	188.14
11-000-262-520-000-00-000	INSURANCE	121,506.00	0.00	121,506.00	119,795.30	119,795.30	0.00	1,710.70
11-000-262-590-000-09-000	Miscellaneous purchased servic	8,600.00	0.00	8,600.00	3,735.00	3,735.00	0.00	4,865.00
11-000-262-590-000-09-MNT	MISC PURCH SERVICES	3,374.00	0.00	3,374.00	2,397.00	1,742.00	655.00	977.00
11-000-262-590-000-09-TRV	TRAVEL	2,000.00	0.00	2,000.00	842.58	842.58	0.00	1,157.42
	MISCELLANEOUS PURCHASED SVCS.	13,974.00	0.00	13,974.00	6,974.58	6,319.58	655.00	6,999.42
11-000-262-610-000-00-VEH	SUPPLIES/GASOLINE	20,000.00	0.00	20,000.00	6,800.43	5,243.96	1,556.47	13,199.57
11-000-262-610-000-09-CUS	General supplies	95,000.00	1,000.00	96,000.00	94,989.62	90,792.45	4,197.17	1,010.38
11-000-262-610-000-09-MNT	GENERAL SUPPLIES	15,000.00	9,000.00	24,000.00	7,588.06	6,509.85	1,078.21	16,411.94
11-000-262-610-000-09-pol	General supplies pool	3,000.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00
	SUPPLIES	133,000.00	10,000.00	143,000.00	109,378.11	102,546.26	6,831.85	33,621.89
11-000-262-621-000-01-GAS	GAS-SHANER	50,000.00	0.00	50,000.00	48,000.00	44,676.05	3,323.95	2,000.00
11-000-262-621-000-03-GAS	GAS-DAVIES	100,000.00	0.00	100,000.00	100,000.00	75,121.28	24,878.72	0.00
11-000-262-621-000-04-GAS	GAS-HESS	111,000.00	0.00	111,000.00	111,000.00	75,605.07	35,394.93	0.00
	NATURAL GAS	261,000.00	0.00	261,000.00	259,000.00	195,402.40	63,597.60	2,000.00
11-000-262-622-000-00-ELE	ELECTRIC-DISTRICT	1,200.00	1,206.00	2,406.00	2,142.06	2,142.06	0.00	263.94
11-000-262-622-000-01-ELE	ELECTRIC-SHANER	120,000.00	(1,206.00)	118,794.00	100,000.00	82,421.47	17,578.53	18,794.00
11-000-262-622-000-02-ELE	ELECTRIC-DUBERSON	5,000.00	0.00	5,000.00	5,000.00	3,629.58	1,370.42	0.00
11-000-262-622-000-03-ELE	ELECTRIC-DAVIES	305,000.00	0.00	305,000.00	300,000.00	197,340.62	102,659.38	5,000.00
11-000-262-622-000-04-ELE	ELECTRIC-HESS	470,000.00	(500.00)	469,500.00	450,000.00	380,057.00	69,943.00	19,500.00

Start date 7/1/2017

End date 4/30/2018

05/10/18 14:05

Starting account 10-###-###-###-###-###-###-###-###-###-###

Ending account 60-###-###-###-###-###-###-###-###-###-###

Account code

Orders Expenditure Encumber Funds avail.

FUND 11 GENERAL CURRENT EXPENSE

11-000-262-890-000-09-MINT	ELECTRICITY	901,200.00	(500.00)	900,700.00	857,142.06	665,590.73	191,551.33	43,557.94
	MISCELLANEOUS EXPENDITURES	0.00	500.00	500.00	500.00	500.00	0.00	0.00
	MISCELLANEOUS EXPENSES	0.00	500.00	500.00	500.00	500.00	0.00	0.00
	OTHER CUSTODIAL/MAINT	2,856,999.00	(5,010.34)	2,851,988.66	2,742,545.41	2,270,030.32	472,515.09	109,443.25
11-000-263-100-000-06-000	SALARIES-CARE/UPKEEP OF GRNDS	57,404.00	13,000.00	70,404.00	70,348.00	59,524.52	10,823.48	56.00
11-000-263-100-000-06-OVR	SALARIES-GROUNDS OVERTIME	2,500.00	0.00	2,500.00	839.27	839.27	0.00	1,660.73
	SALARIES	59,904.00	13,000.00	72,904.00	71,187.27	60,363.79	10,823.48	1,716.73
11-000-263-420-000-00-GND	GROUNDS-CLEAN / REPAIR / MAINT	7,000.00	(4,005.54)	2,994.46	2,994.46	2,917.24	77.22	0.00
11-000-263-610-000-00-GND	GROUNDS - SUPPLIES	17,000.00	4,005.54	21,005.54	17,438.89	15,671.26	1,767.63	3,566.65
11-000-266-420-000-09-000	SECURITY-MAINT, REPAIR	0.00	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
11-000-266-610-000-09-000	Security Supplies Maint	10,000.00	(6,300.00)	3,700.00	3,614.91	3,614.91	0.00	85.09
	CARE/UPKEEP OF GROUNDS	93,904.00	8,700.00	102,604.00	95,235.53	82,567.20	12,668.33	7,368.47
11-000-270-160-000-06-SPC	SALARIES-TRANS. SPECIALIST	42,136.00	939.00	43,075.00	42,900.00	36,300.00	6,600.00	175.00
11-000-270-160-000-06-SUB	SALARIES-TRANS. HOME/SCHOOL	0.00	561.00	561.00	560.71	560.71	0.00	0.29
	SALARIES	42,136.00	1,500.00	43,636.00	43,460.71	36,860.71	6,600.00	175.29
11-000-270-503-000-11-000	AID IN LIEU-NONPUBLIC SCHOOLS	55,000.00	17,003.00	72,003.00	72,002.73	35,502.73	36,500.00	0.27
11-000-270-504-000-11-000	AID IN LIEU-CHARTER SCHOOLS	8,000.00	5,355.00	13,355.00	13,354.70	6,354.70	7,000.00	0.30
11-000-270-505-000-11-000	AID IN LIEU OF - CHOICE STUD	20,000.00	3,000.00	23,000.00	23,000.00	11,500.00	11,500.00	0.00
11-000-270-511-000-11-000	CONTR SERV (HOME/SCH)	147,000.00	57,706.00	204,706.00	204,705.60	152,088.66	52,616.94	0.40
11-000-270-511-000-11-ADM	ADMINISTRATION FEES	6,735.00	4,600.00	11,335.00	11,281.18	8,650.34	2,630.84	53.82
11-000-270-512-000-01-CLS	CONTR SERV - OTHER	0.00	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00
11-000-270-512-000-03-ACT	CONTR SERV - OTHER	51,500.00	(71.00)	51,429.00	30,037.11	30,037.11	0.00	21,391.89
11-000-270-512-000-03-CLS	CONTR SERV - OTHER	129,600.00	(71,529.00)	58,071.00	56,545.40	24,460.54	32,084.86	1,525.60
11-000-270-512-000-04-ACT	CONTR SERV - OTHER	10,000.00	0.00	10,000.00	0.00	0.00	0.00	10,000.00
11-000-270-512-000-04-CLS	CONTR SERV - OTHER	0.00	14,000.00	14,000.00	0.00	0.00	0.00	14,000.00
11-000-270-512-000-08-ACT	CONTR SERV - OTHER	1,300.00	11,621.00	12,921.00	12,920.76	0.00	12,920.76	0.24
11-000-270-512-000-11-ADM	ADMINISTRATION FEES	5,500.00	621.00	6,121.00	5,207.41	2,724.89	2,482.52	913.59
	TRANS-CLASS TRIPS/ACTIVITIES	197,900.00	(25,358.00)	172,542.00	104,710.68	57,222.54	47,488.14	67,831.32
11-000-270-513-000-11-000	CONTR SERV HOME/SCHOOL	1,625,000.00	(77,306.00)	1,547,694.00	1,542,857.41	1,514,130.11	28,727.30	4,836.59

Start date 7/1/2017

End date 4/30/2018

05/10/18 14:05

Starting account 10-###-###-###-###-###-###-###-###-###-###

Ending account 60-###-###-###-###-###-###-###-###-###-###

Account code

FUND 11 GENERAL CURRENT EXPENSE

Account code	Org budget	Transfers	Adj budget	Orders	Expenditure	Encumber	Funds avail.
11-000-270-513-000-11-ADM	80,450.00	1,000.00	81,450.00	79,929.93	78,800.98	1,128.95	1,520.07
ADMINISTRATION FEES							
11-000-270-515-000-11-000	844,000.00	30,000.00	874,000.00	873,979.08	446,326.23	427,652.85	20.92
CONTR SERV SE JOINT							
11-000-270-515-000-11-ADM	41,100.00	11,000.00	52,100.00	51,793.61	21,091.59	30,702.02	306.39
ADMINISTRATION FEES							
11-000-270-593-000-11-000	5,100.00	0.00	5,100.00	4,800.00	4,800.00	0.00	300.00
MISC - PURCH SERV - TRAVEL							
11-000-270-593-000-11-TRV	400.00	0.00	400.00	0.00	0.00	0.00	400.00
TRAVEL							
11-000-270-600-000-11-000	7,000.00	0.00	7,000.00	166.94	22.28	144.66	6,833.06
SUPPLIES AND MATERIALS							
TRANSPORTATION	3,079,821.00	28,500.00	3,108,321.00	3,026,042.57	2,373,350.87	652,691.70	82,278.43
11-000-291-220-000-00-000	542,000.00	3,919.00	545,919.00	371,352.83	371,352.83	0.00	174,566.17
SOCIAL SECURITY CONTRIBUTIONS							
11-000-291-241-000-00-000	690,000.00	(44,000.00)	646,000.00	639,785.00	624,984.75	14,780.25	6,235.00
OTHER RETIRE CONTRIB-REGULAR							
11-000-291-250-000-00-000	65,000.00	(57,000.00)	8,000.00	0.00	0.00	0.00	8,000.00
UNEMPLOYMENT COMPENSATION							
11-000-291-260-000-00-000	255,000.00	0.00	255,000.00	247,829.00	247,829.00	0.00	7,171.00
WORKERS' COMPENSATION							
11-000-291-270-000-00-000	7,727,124.00	(321,000.00)	7,406,124.00	6,038,339.48	5,976,271.90	62,067.58	1,367,784.52
HEALTH BENEFITS							
11-000-291-280-000-00-000	80,000.00	0.00	80,000.00	54,852.20	4,008.00	50,844.20	25,147.80
TUITION REIMBURSEMENTS							
11-000-291-290-000-00-000	97,100.00	25,000.00	122,100.00	116,769.00	116,769.00	0.00	5,331.00
OTHER EMPLOYEE BENEFITS							
Other Employee Benefits	5,000.00	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00
11-000-291-290-000-09-CUS	3,000.00	0.00	3,000.00	2,772.51	2,772.51	0.00	227.49
OTHER EMPLOYEE BENEFITS							
11-000-291-290-000-09-MNT	105,100.00	25,000.00	130,100.00	124,541.51	124,541.51	0.00	5,558.49
OTHER EMPLOYEE BENEFITS							
EMPLOYEE BENEFITS	9,464,224.00	(393,081.00)	9,071,143.00	7,476,680.02	7,348,987.99	127,692.03	1,594,462.98
11-105-100-101-055-06-000	26,784.00	44,142.63	70,926.63	70,646.00	47,457.06	23,188.94	280.63
SALARIES OF TEACHERS							
11-105-100-101-055-06-STI	1,690.00	0.00	1,690.00	0.00	0.00	0.00	1,690.00
PRESCHOOL-STIPEND FOR GLC							
11-105-100-101-055-06-SUB	850.00	6,500.00	7,350.00	4,122.50	4,122.50	0.00	3,227.50
SALARIES OF TEACHERS							
TEACHER SALARIES-PRESCHOOL	29,324.00	50,642.63	79,966.63	74,768.50	51,579.56	23,188.94	5,198.13
11-110-100-101-060-06-000	783,305.00	39,000.00	822,305.00	821,977.00	664,745.69	157,231.31	328.00
SALARIES OF TEACHERS							
11-110-100-101-060-06-STI	1,690.00	0.00	1,690.00	0.00	0.00	0.00	1,690.00
KINDERGARTEN-STIPEND FOR GLC							
11-110-100-101-060-06-SUB	19,000.00	22,500.00	41,500.00	38,071.67	38,071.67	0.00	3,428.33
SALARIES OF TEACHERS							
TEACHER SALARIES-KINDERGARTEN	803,995.00	61,500.00	865,495.00	860,048.67	702,817.36	157,231.31	5,446.33
11-120-100-101-000-06-000	5,714,125.00	77,000.00	5,791,125.00	5,782,657.00	4,677,120.37	1,105,536.63	8,468.00
SALARIES OF TEACHERS							
11-120-100-101-000-06-STI	16,140.00	0.00	16,140.00	0.00	0.00	0.00	16,140.00
GRADES 1-5 - STIPENDS FOR GLC							
11-120-100-101-000-06-SUB	87,048.00	(15,000.00)	72,048.00	40,722.50	40,722.50	0.00	31,325.50
SALARIES OF TEACHERS							

Start date 7/1/2017

End date 4/30/2018

05/10/18 14:05

Starting account 10-###-###-###-###-###-###-###-###-###-###

Ending account 60-###-###-###-###-###-###-###-###-###-###

Account code

Orders Expenditure Encumber Funds avail.

FUND 11 GENERAL CURRENT EXPENSE

	163,300.00	0.00	163,300.00	128,474.39	103,702.99	24,771.40	34,825.61
TRAVEL							
11-190-100-610-000-00-GEN	137,458.00	(135,069.00)	2,389.00	0.00	0.00	0.00	2,389.00
11-190-100-610-000-05-TSG	44,000.00	0.00	44,000.00	2,408.35	2,323.60	84.75	41,591.65
11-190-100-610-000-07-TEC	220,545.00	6,968.76	227,513.76	223,484.40	194,455.30	29,029.10	4,029.36
11-190-100-610-055-04-000	0.00	98.37	98.37	84.37	84.37	0.00	14.00
11-190-100-610-055-04-A23	4,300.00	0.00	4,300.00	3,507.80	3,505.95	1.85	792.20
11-190-100-610-055-04-ART	5,000.00	0.00	5,000.00	4,710.94	4,470.61	240.33	289.06
11-190-100-610-055-04-B23	3,200.00	0.00	3,200.00	3,067.35	3,048.93	18.42	132.65
11-190-100-610-055-04-BSI	900.00	0.00	900.00	0.00	0.00	0.00	900.00
11-190-100-610-055-04-C45	3,200.00	0.00	3,200.00	2,833.53	2,833.53	0.00	366.47
11-190-100-610-055-04-G&T	500.00	0.00	500.00	475.24	441.51	33.73	24.76
11-190-100-610-055-04-HPE	14,000.00	0.00	14,000.00	13,517.95	13,517.95	0.00	482.05
11-190-100-610-055-04-LAL	43,000.00	0.00	43,000.00	40,212.09	40,212.09	0.00	2,787.91
11-190-100-610-055-04-MTH	43,000.00	0.00	43,000.00	41,041.54	41,041.54	0.00	1,958.46
11-190-100-610-055-04-MUS	8,500.00	0.00	8,500.00	8,143.38	8,143.38	0.00	356.62
11-190-100-610-055-04-SSS	8,500.00	0.00	8,500.00	6,501.32	6,501.32	0.00	1,998.68
11-190-100-610-055-04-SWE	2,500.00	0.00	2,500.00	2,337.81	2,267.81	70.00	162.19
11-190-100-610-055-04-SWM	2,400.00	0.00	2,400.00	1,962.15	1,355.15	607.00	437.85
11-190-100-610-055-04-TEC	500.00	0.00	500.00	452.85	452.85	0.00	47.15
11-190-100-610-060-01-000	6,371.00	(1,004.07)	5,366.93	4,831.76	4,529.88	301.88	535.17
11-190-100-610-060-01-1LA	11,000.00	0.00	11,000.00	9,814.95	9,763.36	51.59	1,185.05
11-190-100-610-060-01-1MT	2,715.00	(7.84)	2,707.16	0.00	0.00	0.00	2,707.16
11-190-100-610-060-01-1SC	900.00	0.00	900.00	0.00	0.00	0.00	900.00
11-190-100-610-060-01-ART	2,000.00	0.00	2,000.00	1,952.74	1,952.74	0.00	47.26
11-190-100-610-060-01-GR1	3,000.00	42.49	3,042.49	3,042.49	2,224.92	817.57	0.00
11-190-100-610-060-01-HPE	1,500.00	105.00	1,605.00	1,604.60	1,604.60	0.00	0.40
11-190-100-610-060-01-KIN	3,000.00	864.42	3,864.42	3,703.19	3,642.71	60.48	161.23
11-190-100-610-060-01-KLA	11,000.00	0.00	11,000.00	10,769.63	10,406.95	362.68	230.37
11-190-100-610-060-01-KMT	2,715.00	0.00	2,715.00	0.00	0.00	0.00	2,715.00

05/10/18 14:05

Ending account 60-###-###-###-###-###-###

165-11-4

Start date 7/1/2017

End date 4/30/2018

05/10/18 14:05

Starting account 10-###-###-###-###-###-###-###-###-###-###

Ending account 60-###-###-###-###-###-###-###-###-###-###

Account code	Org budget	Transfers	Adj budget	Orders	Expenditure	Encumber	Funds avail.
FUND 12 CAPITAL OUTLAY							
12-000-252-730-000-07-TEC							
EQUIPMENT	0.00	78,311.00	78,311.00	70,328.11	70,328.11	0.00	7,982.89
12-000-263-730-000-00-GND							
EQUIPMENT-GROUNDS	0.00	13,912.00	13,912.00	13,912.00	13,912.00	0.00	0.00
12-000-266-730-000-00-000							
EQUIPMENT-SECURITY	0.00	4,300.00	4,300.00	4,288.78	0.00	4,288.78	11.22
12-000-400-896-000-00-000							
ASSESSMENT ON D.S.-SDA FUNDING	110,602.00	0.00	110,602.00	110,602.00	88,480.00	22,122.00	0.00
CAPITAL OUTLAY	110,602.00	96,523.00	207,125.00	199,130.89	172,720.11	26,410.78	7,994.11
FUND Total	110,602.00	96,523.00	207,125.00	199,130.89	172,720.11	26,410.78	7,994.11

167

Start date 7/1/2017

End date 4/30/2018

05/10/18 14:05

Starting account 10-###-###-###-###-###-###-###-###-###-###

Ending account 60-###-###-###-###-###-###-###-###-###-###

Account code	Org budget	Transfers	Adj budget	Orders	Expenditure	Encumber	Funds avail.
FUND 20 SPECIAL REVENUE FUNDS							
20-001-100-100-120-06-DAV	0.00	2,712.00	2,712.00	0.00	0.00	0.00	2,712.00
20-001-200-600-120-03-DAV	0.00	1,273.00	1,273.00	219.79	219.79	0.00	1,053.21
20-002-100-600-120-03-DAV	0.00	800.00	800.00	0.00	0.00	0.00	800.00
20-003-100-600-055-04-HES	0.00	800.00	800.00	0.00	0.00	0.00	800.00
TARA GRANT	0.00	5,585.00	5,585.00	219.79	219.79	0.00	5,365.21
20-220-100-101-060-06-PRE	218,814.00	(46,532.00)	172,282.00	139,465.79	139,465.79	0.00	32,816.21
20-220-100-106-060-06-PRE	112,700.00	(12,206.00)	100,494.00	79,574.39	79,574.39	0.00	20,919.61
20-220-100-500-060-00-PRE	2,000.00	3,000.00	5,000.00	450.00	450.00	0.00	4,550.00
20-220-100-600-060-00-PRE	55,782.00	43,128.00	98,910.00	33,311.85	29,672.55	3,639.30	65,598.15
20-220-100-800-060-00-PRE	0.00	2,000.00	2,000.00	340.00	340.00	0.00	1,660.00
20-220-200-103-060-06-PRE	115,627.00	3,291.00	118,918.00	101,114.24	101,114.24	0.00	17,803.76
20-220-200-104-060-06-PRE	7,201.00	122,272.00	129,473.00	74,212.77	74,212.77	0.00	55,260.23
20-220-200-105-060-06-PRE	25,305.00	1,825.00	27,130.00	23,161.75	23,161.75	0.00	3,968.25
20-220-200-110-060-06-PRE	41,447.00	0.00	41,447.00	33,378.51	33,378.51	0.00	8,068.49
20-220-200-173-060-06-PRE	2,256.00	2,256.00	4,512.00	1,697.68	1,697.68	0.00	2,814.32
20-220-200-176-060-06-PRE	91,359.00	0.00	91,359.00	65,667.76	65,667.76	0.00	25,691.24
20-220-200-200-060-00-PRE	284,122.00	53,966.00	338,088.00	116,998.26	116,998.26	0.00	221,089.74
20-220-200-325-060-00-PRE	410,000.00	(239,092.37)	170,907.63	12,634.68	0.00	12,634.68	158,272.95
20-220-200-329-060-00-PRE	7,500.00	0.00	7,500.00	3,325.00	3,325.00	0.00	4,175.00
20-220-200-330-060-00-PRE	25,000.00	0.00	25,000.00	0.00	0.00	0.00	25,000.00
20-220-200-420-060-00-PRE	0.00	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00
20-220-200-511-060-00-PRE	111,000.00	8,592.37	119,592.37	86,160.59	67,352.39	18,808.20	33,431.78
20-220-200-516-060-00-PRE	300.00	200.00	500.00	222.00	148.00	74.00	278.00
20-220-200-580-060-00-TRV	2,000.00	4,800.00	6,800.00	3,161.84	3,161.84	0.00	3,638.16
20-220-200-600-060-00-PRE	6,500.00	2,500.00	9,000.00	7,739.60	7,617.14	122.46	1,260.40
20-220-400-731-060-00-PRE	4,000.00	15,000.00	19,000.00	0.00	0.00	0.00	19,000.00
20-221-100-600-060-00-PRE	0.00	7,076.73	7,076.73	7,076.73	7,076.73	0.00	0.00
20-221-200-325-060-00-PRE	0.00	365,000.32	365,000.32	365,000.32	302,108.00	62,892.32	0.00
20-221-200-511-060-00-PRE	0.00	40,000.00	40,000.00	40,000.00	40,000.00	0.00	0.00

168

Start date 7/1/2017

End date 4/30/2018

05/10/18 14:05

Starting account 10-###-###-###-###-###-###-###-###-###-###

Ending account 60-###-###-###-###-###-###-###-###-###-###

Account code

FUND 20 SPECIAL REVENUE FUNDS

Account code	Org budget	Transfers	Adj budget	Orders	Expenditure	Encumber	Funds avail.
20-222-100-600-060-00-PRE							
PY C/O- PRE K EXPANSION GRANT	0.00	152.67	152.67	152.67	152.67	0.00	0.00
20-223-100-101-055-06-PRE							
SALARIES	113,945.00	0.00	113,945.00	98,894.41	98,894.41	0.00	15,050.59
SALARIES	1,636,858.00	412,229.72	2,049,087.72	1,293,740.84	1,195,569.88	98,170.96	755,346.88
20-223-100-106-055-06-PRE							
OTHER SALARIES FOR INSTRUCT	66,147.00	1,550.00	67,697.00	58,441.98	58,441.98	0.00	9,255.02
OTHER SALARIES FOR INSTRUCTION	66,147.00	1,550.00	67,697.00	58,441.98	58,441.98	0.00	9,255.02
20-223-100-500-055-04-PRE							
OTHER PURCHASED SERVICES	0.00	1,000.00	1,000.00	1,000.00	0.00	1,000.00	0.00
20-223-100-600-055-00-BFA							
PEEA-INSTRUCTIONAL SUPPLIES	0.00	28,208.00	28,208.00	13,636.45	13,560.45	76.00	14,571.55
20-223-100-610-055-04-PRE							
PEA-SUPPLIES-HESS	0.00	28,397.00	28,397.00	17,518.42	16,968.62	549.80	10,878.58
20-223-100-610-060-01-PRE							
GENERAL SUPPLIES	29,397.00	(29,397.00)	0.00	0.00	0.00	0.00	0.00
SUPPLIES	29,397.00	27,208.00	56,605.00	31,154.87	30,529.07	625.80	25,450.13
20-223-200-200-055-00-PRE							
EMPLOYEE BENEFITS	54,560.00	(1,550.00)	53,010.00	34,732.13	34,732.13	0.00	18,277.87
20-223-200-321-055-00-BFA							
PEEA-TUITION	0.00	195,076.00	195,076.00	195,076.00	173,400.96	21,675.04	0.00
EMPLOYEE BENEFITS	54,560.00	193,526.00	248,086.00	229,808.13	208,133.09	21,675.04	18,277.87
20-223-200-511-055-00-BFA							
TRANSPORTATION BETWEEN HOME/SC	0.00	13,934.00	13,934.00	0.00	0.00	0.00	13,934.00
CONTRACTED SERVICES	0.00	13,934.00	13,934.00	0.00	0.00	0.00	13,934.00
PRESCHOOL AID	1,786,962.00	649,447.72	2,436,409.72	1,614,145.82	1,492,674.02	121,471.80	822,263.90
20-231-100-100-000-06-000							
SALARIES	483,917.00	(483,917.00)	0.00	0.00	0.00	0.00	0.00
20-231-100-100-055-06-HES							
SALARIES-HESS	0.00	132,116.00	132,116.00	102,825.64	102,825.64	0.00	29,290.36
20-231-100-100-055-06-NPH							
SALARIES-NP 2-5	0.00	271.00	271.00	0.00	0.00	0.00	271.00
20-231-100-100-060-06-NPS							
SALARIES-NP K-1	0.00	832.00	832.00	0.00	0.00	0.00	832.00
20-231-100-100-060-06-SHA							
SALARIES-SHANER	0.00	74,660.00	74,660.00	60,641.72	60,641.72	0.00	14,018.28
20-231-100-100-120-06-DAV							
SALARIES-DAVIES	0.00	113,355.00	113,355.00	91,464.90	91,464.90	0.00	21,890.10
20-231-100-100-120-06-NPD							
SALARIES-NP 6-8	0.00	705.00	705.00	0.00	0.00	0.00	705.00
20-231-100-600-055-05-HES							
SUPPLIES-HESS	0.00	62,914.49	62,914.49	62,914.49	62,914.49	0.00	0.00
20-231-100-600-060-05-SHA							
SUPPLIES-SHANER	0.00	383.19	383.19	383.19	224.09	159.10	0.00
20-231-100-600-120-05-DAV							
SUPPLIES-DAVIES	0.00	18,664.50	18,664.50	18,664.50	18,664.50	0.00	0.00
20-231-200-100-055-06-HES							
SALARIES-HESS	0.00	7,196.00	7,196.00	0.00	0.00	0.00	7,196.00
20-231-200-100-055-06-HPI							
SALARIES-HESS PARENTAL INVOLV	0.00	1,242.00	1,242.00	0.00	0.00	0.00	1,242.00
20-231-200-100-055-06-NPH							
SALARIES-NP-2-5	0.00	100.00	100.00	0.00	0.00	0.00	100.00

Account Totals Detail

End date 4/30/2018

05/10/18 14:05

Starting account 10-###-###-###-###-###-###

Ending account 60-###-###-###-###-###

Account code	Org budget	Transfers	Adj budget	Orders	Expenditure	Encumber	Funds avail
FUND 20 SPECIAL REVENUE FUNDS							
20-231-200-100-060-06-NPS	0.00	100.00	100.00	0.00	0.00	0.00	100.00
20-231-200-100-060-06-SHA	0.00	3,590.00	3,590.00	0.00	0.00	0.00	3,590.00
20-231-200-100-060-06-SPI	0.00	198.99	198.99	198.99	198.99	0.00	0.00
20-231-200-100-120-06-DAV	0.00	8,618.00	8,618.00	0.00	0.00	0.00	8,618.00
20-231-200-100-120-06-NPD	0.00	100.00	100.00	0.00	0.00	0.00	100.00
20-231-200-200-055-05-HES	0.00	37,749.51	37,749.51	988.44	988.44	0.00	36,761.07
20-231-200-200-055-05-HPI	0.00	95.00	95.00	0.00	0.00	0.00	95.00
20-231-200-200-055-20-NPH	0.00	29.00	29.00	0.00	0.00	0.00	29.00
20-231-200-200-060-05-SHA	0.00	21,816.60	21,816.60	612.80	612.80	0.00	21,203.80
20-231-200-200-060-05-SPI	0.00	14.66	14.66	14.66	14.66	0.00	0.00
20-231-200-200-060-20-NPS	0.00	72.00	72.00	0.00	0.00	0.00	72.00
20-231-200-200-120-05-DAV	0.00	37,166.50	37,166.50	0.00	0.00	0.00	37,166.50
20-231-200-200-120-20-NPD	0.00	62.00	62.00	0.00	0.00	0.00	62.00
20-231-200-300-055-20-NPH	0.00	140.00	140.00	0.00	0.00	0.00	140.00
20-231-200-300-060-20-NPS	0.00	626.00	626.00	0.00	0.00	0.00	626.00
20-231-200-300-120-20-NPD	0.00	494.00	494.00	0.00	0.00	0.00	494.00
20-231-200-500-055-05-HPI	0.00	500.00	500.00	0.00	0.00	0.00	500.00
20-231-200-500-055-NH-TRV	0.00	154.00	154.00	0.00	0.00	0.00	154.00
20-231-200-500-060-01-TRV	0.00	13,568.21	13,568.21	13,568.21	13,568.21	0.00	0.00
20-231-200-500-060-NS-TRV	0.00	652.00	652.00	0.00	0.00	0.00	652.00
20-231-200-500-120-05-DPI	0.00	200.00	200.00	0.00	0.00	0.00	200.00
20-231-200-500-120-ND-TRV	0.00	518.00	518.00	0.00	0.00	0.00	518.00
20-231-200-600-000-20-NPI	0.00	52.00	52.00	0.00	0.00	0.00	52.00
20-231-200-600-055-05-HPI	0.00	580.00	580.00	0.00	0.00	0.00	580.00
20-231-200-600-055-20-NPH	0.00	100.00	100.00	0.00	0.00	0.00	100.00
20-231-200-600-060-05-SPI	0.00	968.35	968.35	799.22	799.22	0.00	169.13
20-231-200-600-060-20-NPS	0.00	100.00	100.00	0.00	0.00	0.00	100.00
20-231-200-600-120-05-DPI	0.00	1,573.00	1,573.00	0.00	0.00	0.00	1,573.00
20-231-200-600-120-20-NPD	0.00	100.00	100.00	0.00	0.00	0.00	100.00

Starting account 10-###-###-###-###-###-###-###-###-###-###

Ending account 60-###-###-###-###-###-###-###-###-###-###

Account code	Org budget	Transfers	Adj budget	Orders	Expenditure	Encumber	Funds avail.
--------------	------------	-----------	------------	--------	-------------	----------	--------------

FUND 20 SPECIAL REVENUE FUNDS

20-242-100-600-000-05-000							
20-242-100-600-000-20-STV							
20-243-100-600-000-05-000							
20-243-200-600-000-05-000							
20-244-100-600-000-05-000							
20-244-100-600-000-20-STV							
20-245-100-600-000-05-000							
20-246-100-600-000-05-000							
20-251-100-500-000-08-000							
20-251-200-300-000-20-NP.							
20-252-100-500-000-08-000							
20-253-200-300-000-20-NP.							
20-270-100-100-000-06-000							
20-270-100-600-000-05-000							
20-270-100-600-000-20-STV							
20-270-200-200-000-05-000							
20-270-200-300-000-05-000							
20-270-200-300-000-20-STV							

HAMILTON TOWNSHIP BOARD OF ED

Account Totals Detail

End date 4/30/2018

Start date 7/1/2017

Ending account 60-###-###-###-##-###

Starting account 10-###-###-###-##-###

Account code Org budget Transfers Adj budget Orders Expenditure Encumber Funds avail.

FUND 50 ENTERPRISE FUND

FOOD SERVICE	3,290,682.00	390,945.23	3,681,627.23	3,489,488.88	3,479,488.88	10,000.00	192,138.35
FUND Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00

HAMILTON TOWNSHIP BOARD OF ED

Account Totals Detail

End date 4/30/2018

Start date 7/1/2017

Ending account 60-###-###-###-###-###-###-###-###-###-###

Starting account 10-###-###-###-###-###-###-###-###-###-###

Account code	Org budget	Transfers	Adj budget	Orders	Expenditure	Encumber	Funds avail.
FUND 60 ENTERPRISE PROGRAMS							
60-910-310-100-000-06-000	0.00	707,672.02	707,672.02	707,672.02	707,672.02	0.00	0.00
SALARIES FOOD SERVICE							
60-910-310-610-000-00-000	0.00	21,304.01	21,304.01	21,304.01	21,304.01	0.00	0.00
FOOD SERVICE-SUPPLIES							
60-910-310-610-000-00-NON	0.00	2,448.90	2,448.90	2,448.90	2,448.90	0.00	0.00
FOOD SERVICE SUPPLIES-NONREIMB							
60-910-310-871-000-00-000	0.00	214,651.48	214,651.48	214,651.48	214,651.48	0.00	0.00
FS-COST OF SALES-REIMBURS PROG							
60-910-310-872-000-00-000	0.00	35,101.23	35,101.23	35,101.23	35,101.23	0.00	0.00
FS-COST OF SALES-NONREIMBRS PR							
60-910-310-890-000-00-000	0.00	11,604.14	11,604.14	11,604.14	11,604.14	0.00	0.00
FOOD SERVICE-MISC EXPENDITURES							
60-990-320-100-000-06-000	0.00	186,874.08	186,874.08	186,874.08	186,874.08	0.00	0.00
KIDS CORNER-SALARIES							
60-990-320-610-000-00-000	0.00	18,282.28	18,282.28	18,282.28	18,282.28	0.00	0.00
KIDS CORNER-SUPPLIES							
60-990-320-890-000-00-000	0.00	996.38	996.38	996.38	996.38	0.00	0.00
KIDS CORNER-MISC EXPENDITURES							
60-991-320-100-000-06-000	0.00	173,421.72	173,421.72	173,421.72	173,421.72	0.00	0.00
CE-SALARIES							
60-991-320-610-000-00-000	0.00	18,743.86	18,743.86	18,743.86	18,743.86	0.00	0.00
CE-SUPPLIES							
60-991-320-890-000-00-000	0.00	17,355.80	17,355.80	17,355.80	17,355.80	0.00	0.00
CE-MISC EXPENDITURES							
FUND Total	0.00	1,408,455.90	1,408,455.90	1,408,455.90	1,408,455.90	0.00	0.00
Total of all Groups	49,857,467.00	3,257,846.99	53,115,313.99	49,103,128.25	42,368,545.39	6,734,582.86	4,012,185.74

[Handwritten signature]

Start date 4/30/2018

End date 6/30/2018

05/10/18 10:18

TR#	Transfer Description	Amount	To Account	From Account
8281	04/30/18 :trfs as of 4/30,bd mtg 4/30/1	110.63	20-234-200-500-055-05-HPI OTHER PUR SRVS-HESS-PI	20-234-200-100-055-06-HPI SALARIES - HPI
		8.21	20-234-200-500-055-05-HPI OTHER PUR SRVS-HESS-PI	20-234-200-200-055-05-HPI BENEFITS - HPI
		990.65	20-234-200-500-055-05-HPI OTHER PUR SRVS-HESS-PI	20-234-200-600-055-05-HPI SUPPLIES-HESS-PI
8282	04/30/18 :trfs as of 4/30,bd mtg 4/30/1	1,011.20	20-270-200-500-000-05-TRV WORKSHOPS AND TRAVEL	20-270-200-300-000-05-000 PURCHASED PROF/TECH
8287	04/30/18 :trfs as of 4/30,bd mtg 5/21/1	2,483.79	20-270-200-500-000-05-TRV WORKSHOPS AND TRAVEL	20-270-200-300-000-05-000 PURCHASED PROF/TECH
8289	04/30/18 :trfs as of 4/30,bd mtg 5/21/1	9,200.00	20-220-200-200-060-00-PRE EMPLOYEE BENEFITS-PK EXP	20-220-200-580-060-00-TRV TRAVEL-PK EXP
8290	04/30/18 :trfs as of 4/30,bd mtg 5/21/1	1,281.00	20-270-200-200-000-05-000 EMPLOYEE BENEFITS	20-270-200-300-000-05-000 PURCHASED PROF/TECH
8291	04/30/18 :trfs as of 4/30,bd mtg 5/21/1	268.00	20-241-200-200-000-05-000 EMPLOYEE BENEFITS	20-241-200-500-000-05-TRV TRAVEL
8292	04/30/18 :trfs as of 4/30,bd mtg 5/21/1	116.81	20-231-200-200-060-05-SHA EMPLOYEE BENEFITS-SHANER	20-231-100-600-060-05-SHA SUPPLIES-SHANER
		2,483.79	20-231-200-200-060-05-SHA EMPLOYEE BENEFITS-SHANER	20-231-200-500-060-01-TRV WORKSHOPS/TRAVEL - SHANER
8293	04/30/18 :trfs as of 4/30,bd mtg 5/21/1	4,490.51	20-231-200-200-055-05-HES EMPLOYEE BENEFITS-HESS	20-231-100-600-055-05-HES SUPPLIES-HESS
8294	04/30/18 :trfs as of 4/30,bd mtg 5/21/1	767.50	20-231-200-200-120-05-DAV EMPLOYEE BENEFITS-DAVIES	20-231-100-600-120-05-DAV SUPPLIES-DAVIES
		4,000.00	20-231-200-200-120-05-DAV EMPLOYEE BENEFITS-DAVIES	20-231-200-500-120-03-TRV WORKSHOPS/TRAVEL - DAVIES
8298	04/30/18 :trfs as of 4/30,bd mtg 5/21/1	4,005.54	11-000-263-610-000-00-GND GROUNDS - SUPPLIES	11-000-263-420-000-00-GND GROUNDS-CLEAN / REPAIR /
8299	04/30/18 :trfs as of 4/30,bd mtg 5/21/1	10,000.00	11-000-261-610-000-09-DAV SUPPLIES-DAVIES	- - - - -
		5,000.00	11-000-261-610-000-09-HES SUPPLIES-HESS	- - - - -
		5,000.00	11-000-261-610-000-09-SHA SUPPLIES-SHANER	- - - - -
		10,000.00	11-000-262-610-000-09-MNT GENERAL SUPPLIES	- - - - -
		5,000.00	- - - - -	11-000-261-420-000-09-DAV CLEAN,REPAIR & MAINT-DAVIES
		15,000.00	- - - - -	11-000-261-420-000-09-HES CLEAN,REPAIR & MAINT-HESS
		10,000.00	- - - - -	11-000-262-420-000-09-MNT CLEANING/REPAIR/MAIN
8302	04/30/18 :trfs as of 4/30,bd mtg 5/21/1	1,065.53	20-001-200-600-120-03-DAV SUSTAINABLE	20-001-100-600-120-03-DAV SUSTAINABLE
8314	04/30/18 :trfs as of 4/30,bd mtg 5/21/1	500.00	11-000-216-610-000-08-000 GENERAL SUPPLIES	11-000-216-320-000-00-000 PURCH EDUC SERVICES
8315	04/30/18 :trfs as of 4/30,bd mtg 5/21/1	2,000.00	11-000-240-105-000-06-SUB SALARIES - SECR/CLER	11-000-240-103-000-06-000 SALARIES - PRINC/ASST
8316	04/30/18 :trfs as of 4/30,bd mtg 5/21/1	3,706.00	11-000-270-511-000-11-000 CONTR SERV (HOME/SCH)	11-000-270-513-000-11-000 CONTR SERV HOME/SCHOOL
8317	04/30/18 :trfs as of 4/30,bd mtg 5/21/1	30,000.00	11-000-270-515-000-11-000 CONTR SERV SE JOINT	11-000-270-513-000-11-000 CONTR SERV HOME/SCHOOL
8318	04/30/18 :trfs as of 4/30,bd mtg 5/21/1	31,200.00	11-000-100-561-000-00-000 TUITION - IN STATE LEA	- - - - -
		14,100.00	11-000-100-562-000-08-000 TUITION - WITHIN STATE	- - - - -
		28,700.00	11-000-100-566-000-08-000 TUITION - PRIV - IN NJ	- - - - -
		44,000.00	- - - - -	11-000-291-241-000-00-000 OTHER RETIRE CONTRIB-REGUL
		30,000.00	- - - - -	11-000-291-250-000-00-000 UNEMPLOYMENT COMPENSATIO

179

Start date 4/30/2018

End date 6/30/2018

05/10/18 10:18

TR#	Transfer Description	Amount	To Account	From Account
8319	04/30/18 :trfs as of 4/30,bd mtg 5/21/1	800.00	11-219-100-320-055-08-000 PURCH EDUC SERVICES	11-219-100-101-000-06-000 SALARIES OF TEACHERS
8320	04/30/18 :trfs as of 4/30,bd mtg 5/21/1	140.00	11-000-211-500-000-00-LSE COPY MACHINE RENTAL	11-000-211-100-000-06-SUB SALARIES-SRAO SUBSTITUTES
8321	04/30/18 :trfs as of 4/30,bd mtg 5/21/1	207.47	20-001-200-600-120-03-DAV SUSTAINABLE	20-001-200-200-120-03-DAV SUSTAINABLE
		277,636.63	Report Total	

Purchase Order Journal Excluding contras
 Start date 4/26/2018 End date 6/30/2018
 Orders over \$0.00

HAMILTON TOWNSHIP BOARD OF ED

Original PO Date Range, All Ship to locations

June 12

P.O.	Date	Description	Vendor name	Amount
801352	04/26/18	MEDICAL HOME INSTRUCTION	0134 BRIDGETON BOARD OF EDUCATION	\$240.00
801353	04/27/18	HOMEBOUND MARCH SPEC ED STU 0838	ACSSSD	\$822.25
801354	04/27/18	ADMIN ASSIST PROGRAM REGISTR/0731	NJASBO	\$200.00
801358	05/03/18	ACADEMIC EXCELLENCE LUNCHEON 0006	ACASA	\$234.00
801359	05/03/18	READING/Writing CENTER PREK	0313 BECKERS SCHOOL SUPPLIES	\$402.41
801360	05/03/18	MONITOR/KEYBOARD/MOUSE	1773 CDW GOVERNMENT INC.	\$168.06
801361	05/03/18	SECOND STEP CLASSROOM KIT	0772 COMMITTEE FOR CHILDREN	\$878.00
801362	05/03/18	PT REPORT WRITING TUITION STUD Z779	DECESARI, VANESSA	\$62.30
801364	05/03/18	HEALTH BENEFITS MAY 2018	0586 STATE OF NJ -DIV OF PENSIONS	\$782,196.46
801365	05/03/18	HIB TRAINING REGISTRATION	0605 STRAUSS ESMAY ASSOCIATES LLP	\$145.00
801366	05/03/18	BUS RENTAL PREK FIELD TRIP	1348 TRI-COUNTY COMMUNITY ACTION AG	\$74.00
801367	05/03/18	PENCIL SHARPENER PREK	9739 W.B. MASON CO. INC.	\$19.19
801368	05/03/18	WILSON FOUNDATIONS PREK	1323 WILSON LANGUAGE TRAINING CORP	\$152.00
801369	05/03/18	COPY PAPER SHANER SCHOOL	9739 W.B. MASON CO. INC.	\$872.80
801370	05/03/18	COPY PAPER DAVIES SCHOOL	9739 W.B. MASON CO. INC.	\$2,618.40
801371	05/03/18	TONER FOR DAVIES PRINTER	1566 THE TREE HOUSE INC,	\$71.00
801372	05/03/18	MARCH 23 MILEAGE WORKSHOP	1030 PETTI, CHRISTINA	\$20.03
801373	05/04/18	PRESCHOOL SUPPLIES	0313 BECKERS SCHOOL SUPPLIES	\$10,539.91
801374	05/08/18	MEDICAL HOME INSTRUCTION	0134 BRIDGETON BOARD OF EDUCATION	\$240.00
801375	05/08/18	APRIL 30 MILEAGE REIMBURSE	0239 MANALANG, MARIA ELENA	\$6.32
801376	05/08/18	COLOR INK FOR PRINTER	1566 THE TREE HOUSE INC,	\$360.00
801377	05/08/18	COLOR LASERJET PRINTER PREK	1562 SHI INTERNATIONAL CORP.	\$230.00
801378	05/08/18	DEC 12 - APRIL 17 MILEAGE REIM	0858 PORRECA, CHERYL	\$113.67
801379	05/08/18	SPECIAL ED TUITION CONTRACTS	1440 COASTAL LEARNING CENTER	\$28,400.40

18

Start date 4/26/2018 End date 6/30/2018

Original PO Date Range, All Ship to locations

05/14/18 08:57

Orders over \$0.00

P.O.	Date	Description	Vendor name	Amount
801380	05/08/18	JANUARY - APRIL MILEAGE REIMB	2360 WELLINGTON;JEFF	\$21.39
801381	05/08/18	APRIL MILEAGE REIMBURSEMENT	0937 DEBERARDINIS, GINA	\$12.03
801382	05/08/18	SPANISH INTERPRETER IEP MEETIN	V585 FEHR, MARIA EUGENIA	\$80.00
801383	05/08/18	COGAT BOOKLETS/LABELS/DATE	0541 RIVERSIDE PUBLISHING CO.	\$2,666.66
801384	05/08/18	TRACK AND FIELD REF VS. UPPER	1669 GAITANOS, SPIROS	\$56.00
801385	05/08/18	TRACK AND FIELD STARTER VS. MU	1929 GAINES, MICHAEL	\$62.00
801386	05/08/18	TRACK AND FIELD REF VS. UPPER	1670 HAUSER, ROBERT	\$56.00
801387	05/08/18	TRACK AND FIELD STARTER VS. UP	8118 KICKISH, ROBERT A.	\$62.00
801388	05/08/18	TRACK AND FIELD REF VS. MULLIC	1671 RULEY, MICHAEL	\$56.00
801389	05/08/18	TRACK AND FIELD REF VS. UPPER	1677 SYER JR., THOMAS	\$56.00
801390	05/08/18	MEDICAL HOME INSTRUCTION	5575 HAMPTON BEHAVIORAL HEALTH CEN	\$360.00
801391	05/08/18	BLACK TONER FOR PRINTER	1566 THE TREE HOUSE INC,	\$73.50
801392	05/08/18	OTTERBOX DEFENDER PHONE CAS	1773 CDW GOVERNMENT INC.	\$42.53
801393	05/08/18	TRACK STARTER VS GALLOWAY	0407 BROWN, DONALD E.	\$124.00
801394	05/08/18	TRACK OFFICIAL VS. GALLOWAY	1255 YOUNG, CINDY K.	\$56.00
801395	05/08/18	TRACK OFFICIAL VS. GALLOWAY	1678 KOLESAlRE, SUSAN	\$56.00
801396	05/08/18	SECURITY FOR GR. 8 GRADUATION	9281 TOWNSHIP OF HAMILTON POLICE DEF	\$1,106.26
801397	05/08/18	WHITE FOLDING CHAIRS GRADUATI	1723 PETROSH BIG TOP	\$597.00
801398	05/08/18	WATER BOTTLES DAVIES SCHOOL	1295 SCHOOL SPIRIT PRODUCTS INC.	\$440.00
801399	05/08/18	FOOD FOR WELLNESS NIGHT DINNE	0267 HAMILTON TOWNSHIP FOOD SERVICE	\$600.00
801400	05/10/18	NOVEMBER - APRIL 20 MILEAGE	0272 STOEN, TERRENCE	\$114.39
801401	05/10/18	FEB 14 - APR 30 MILEAGE REIMB	1307 NELSON;JAN	\$401.69
808374	04/26/18	GROUNDS SUPPLIES - HESS	1462 HOME DEPOT CREDIT SERVICES	\$462.77
808375	04/30/18	HVAC SUPPLIES FOR DISTRICT	1003 JOHNSTONE SUPPLY -CHERRY HILL	\$767.06

Start date 4/26/2018 End date 6/30/2018

Original PO Date Range, All Ship to locations

05/14/18 08:57

Orders over \$0.00

P.O.	Date	Description	Vendor name	Amount
808376	04/30/18	HVAC SUPPLIES - DAVIES UNITS	1003 JOHNSTONE SUPPLY -CHERRY HILL	\$867.28
808377	05/01/18	TOOL SUPPLIES - DAVIES SHOP	1462 HOME DEPOT CREDIT SERVICES	\$33.91
808378	05/01/18	ELECTRICAL SUPPLIES - DAVIES	0032 UNITED ELECTRIC SUPPLY	\$653.00
808379	05/02/18	HVAC SUPPLIES - BELTS -SHANER	1003 JOHNSTONE SUPPLY -CHERRY HILL	\$43.58
808380	05/02/18	HVAC SUPPLIES - MOTORS-SHANER	6923 D ELECTRIC MOTORS, INC.	\$1,067.00
808381	05/02/18	DOOR-CLOSET SUPPLIES -HESS	0576 MCMASTER-CARR SUPPLY CO	\$76.33
808382	05/02/18	CUSTODIAL SUPPLIES - DISTRICT	1462 HOME DEPOT CREDIT SERVICES	\$226.09
808383	05/03/18	SAFETY SUPPLIES - DISTRICT	1356 GRAINGER	\$1,755.87
808384	05/03/18	PLUMBING SUPPLIES FOR HESS	1354 ACE PLUMBING HEATING & ELECTRIC	\$31.74
808385	05/03/18	HVAC SUPPLIES - HESS SCHOOL	0584 CM3 BUILDING SOLUTIONS INC.	\$247.50
808386	05/04/18	HVAC SUPPLIES - HESS FREEZER	0650 UNITED REFRIGERATION INC.	\$78.40
808387	05/04/18	HVAC SUPPLIES - DAVIES C107	1003 JOHNSTONE SUPPLY -CHERRY HILL	\$514.25
808388	05/07/18	CUSTODIAL SUPPLIES - DISTRICT	2733 SUPPLYWORKS	\$7,489.41
808389	05/08/18	HVAC SUPPLIES - HESS C206	6923 D ELECTRIC MOTORS, INC.	\$989.12
808390	05/08/18	DISTRICT HVAC SUPPLIES	1003 JOHNSTONE SUPPLY -CHERRY HILL	\$103.89
808391	05/09/18	POOL TESTING - HESS SCHOOL	1681 GARDEN STATE LABORATORIES INC	\$1,000.00
808392	05/09/18	HVAC SUPPLIES -HESS POOL	1003 JOHNSTONE SUPPLY -CHERRY HILL	\$574.85
808394	05/10/18	PLUMBING SUPPLIES- SHANER	1354 ACE PLUMBING HEATING & ELECTRIC	\$255.56
808396	05/11/18	CUSTODIAL SUPPLIES - DETERGEN	2733 SUPPLYWORKS	\$216.84
Report totals				\$853,620.10

Start date 5/14/2018 End date 6/30/2018

Original PO Date Range, All Ship to locations

05/17/18 10:07

Orders over \$0.00

P.O.	Date	Description	Vendor name	Amount
801402	05/14/18	TRACK REF MAY 9 VS. ASSUMPTION 1670	HAUSER, ROBERT	\$64.00
801403	05/14/18	TRACK REF MAY 9 VS. TRI MEET 1678	KOLESAIRE, SUSAN	\$64.00
801404	05/14/18	PRINTER SERVICE AND REPAIRS 1654	ALLIED DOCUMENT SOLUTIONS & SEI	\$692.50
801405	05/15/18	REFUND GIVEAWAYS GRANT BUDGE 0315	HAMILTON TWP BOE COMMUNITY ED	\$150.00
801406	05/15/18	WALL MOUNTED EASEL PREK 1638	SCHOOL SPECIALTY	\$155.21
801408	05/15/18	PSYCHIATRIC EVAL FOR STUDENT 0980	HEWITT MD, PA; JAMES L.	\$600.00
801409	05/15/18	WORKSHOP REGISTRATION BD MEN 1811	NJSBA	\$1,500.00
801410	05/15/18	LED COMPUTER MONITOR 1562	SHI INTERNATIONAL CORP.	\$345.09
801411	05/16/18	PORTABLE RADIO REPAIR SHANER 1222	BIRCH'S COMMUNICATIONS	\$150.00
801412	05/17/18	FUNCTIONAL CAPACITY EVALUATIO 0455	KINEMATIC CONSULTANTS, INC.	\$900.00
808401	05/14/18	ELECTRIC SUPPLIES - HESS SCH. 1356	GRAINGER	\$47.46
808402	05/15/18	PLAYGROUND EQUIPMENT - SHANE 1356	GRAINGER	\$772.44
808403	05/15/18	HVAC SUPPLIES - HESS VENT 1356	GRAINGER	\$58.94
808404	05/15/18	HVAC SUPPLIES - DAVIES SCHOOL 1003	JOHNSTONE SUPPLY -CHERRY HILL	\$230.98
808405	05/16/18	EQUIPMENT REPAIR SUPPLIES 0576	MCMASTER-CARR SUPPLY CO	\$204.07
Report totals				\$5,934.69

Issue -13

**FINAL
BILLS AND PAYMENTS
5/21/18**

TOTAL PAYROLL	\$	2,664,796.01
TOTAL ACCOUNTS PAYABLE BILLS	\$	1,384,248.71
TOTAL CAFETERIA BILLS	\$	116,210.22
TOTAL KID'S CORNER	\$	19,108.12
TOTAL COMMUNITY EDUCATION	\$	6,100.37
TOTAL CAMP BLUE STAR	\$	<u>1,070.92</u>
GRAND TOTAL	\$	<u><u>4,191,534.35</u></u>

May 21, 2018

Final

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$ 11,226.00
10	General Fund - Payroll	\$ 217,049.21
11	Current Expense	\$ 1,274,802.36
11	Current Expense - Payroll	\$ 2,341,568.29
12	Capital Outlay	\$ -
13	Special Schools	\$ -
13	Special Schools - Payroll	\$ -
18	Education Jobs - Payroll	\$ -
20	Special Revenue	\$ 88,220.35
20	Special Revenue - Payroll	\$ 106,178.51
30	Building Projects	\$ 10,000.00
40	Debt Service	\$ -
		\$ 4,049,044.72

Budget Charge-Off For The Month Of

April 2018

Payroll Date	<u>4/13/2018</u>	Fund 10 General:	\$	109,776.71
		Fund 11 General Current:	\$	1,175,020.06
		Fund 20 Special Revenue:	\$	52,803.29
		Total:	\$	1,337,600.06
Payroll Date	<u>4/27/2018</u>	Fund 10 General:	\$	107,272.50
		Fund 11 General Current:	\$	1,166,548.23
		Fund 20 Special Revenue:	\$	53,375.22
		Total:	\$	1,327,195.95
Payroll Date	<u></u>	Fund 10 General:		
		Fund 11 General Current:		
		Fund 20 Special Revenue:		
		Total:	\$	-
Payroll Date	<u></u>	Fund 10 General:		
		Fund 11 General Current:		
		Fund 20 Special Revenue:		
		Total:	\$	-
Totals		Fund 10 General:	\$	217,049.21
		Fund 11 General Current:	\$	2,341,568.29
		Fund 20 Special Revenue:	\$	106,178.51
		Total:	\$	2,664,796.01

Check Journal

HAMILTON TOWNSHIP BOARD OF ED

Page 1 of 1

Rec and Unrec checks

Hand and Machine checks

04/27/18 10:34

Starting date 4/27/2018

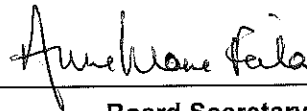
Ending date 6/30/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
991472 H	04/27/18		9458	HAMILTON TOWNSHIP AGENCY ACCOUNT	\$1,649.39
800225	07/01/17			EMPLOYERS SHARE DCRP PAYROLL	\$1,649.39
	11-000-291-241-000-00-000			4/27/18 pay	\$1,649.39

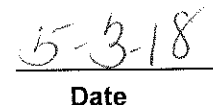
Fund Totals

11	GENERAL CURRENT EXPENSE	\$1,649.39
	Total for all checks listed	\$1,649.39

Prepared and submitted by:



Board Secretary



Date



Check Journal

HAMILTON TOWNSHIP BOARD OF ED

Page 1 of 1

Rec and Unrec checks

Hand and Machine checks

04/27/18 10:36

Starting date 4/27/2018

Ending date 6/30/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
991473 H	04/27/18		9458	HAMILTON TOWNSHIP AGENCY ACCOUNT	\$577.43
800226	07/01/17			EMPLOYERS SHARE DCRP/LIFE INSU	\$577.43
	11-000-291-241-000-00-000			wire 4/27/18	\$577.43

Fund Totals

11	GENERAL CURRENT EXPENSE	\$577.43
	Total for all checks listed	\$577.43

Prepared and submitted by:



Board Secretary

5-3-18

Date

Check Journal

HAMILTON TOWNSHIP BOARD OF ED

Page 1 of 1

Rec and Unrec checks

Hand and Machine checks

04/30/18 08:10

Starting date 4/27/2018

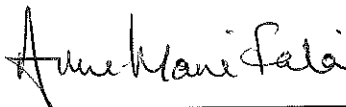
Ending date 6/30/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
991474 H	04/27/18		2536	HORIZON HEALTHCARE	\$72.00
800223	07/01/17			SECTION 125 CAFETERIA PLAN	\$72.00
	11-000-251-330-000-00-000			April Wire	\$72.00
				04/27/18	\$72.00

Fund Totals

11	GENERAL CURRENT EXPENSE	\$72.00
	Total for all checks listed	\$72.00

Prepared and submitted by:



Board Secretary

5-3-18

Date

Check Journal

HAMILTON TOWNSHIP BOARD OF ED

Page 1 of 1

Rec and Unrec checks

Hand and Machine checks

05/01/18 11:31

Starting date 5/1/2018

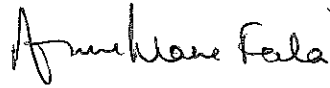
Ending date 5/1/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
032528	05/01/18		1590	ALVARADO-ESPADA, IRIS	\$1,805.00
801001	12/01/17			PARENT TRANSPORT CONTRACT	\$1,805.00
		11-000-270-515-000-11-000		APRIL 19 DAYS	05/01/18 \$1,805.00

Fund Totals

11	GENERAL CURRENT EXPENSE	\$1,805.00
	Total for all checks listed	\$1,805.00

Prepared and submitted by:



Board Secretary

5-3-18

Date

189

Check Journal

HAMILTON TOWNSHIP BOARD OF ED

Page 1 of 1

Rec and Unrec checks

Hand and Machine checks

05/03/18 11:44

Starting date 5/3/2018

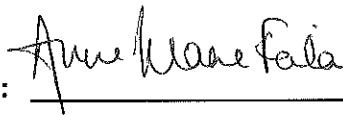
Ending date 5/3/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
032278 V	03/07/18	05/03/18	1318	LABORATORY CORP. OF AMERICA HOLDINGS	(\$169.00)
801254	03/07/18			DAVIES STUDENT DRUG TESTING	(\$169.00)
		11-000-213-330-000-00-000		STUDENT TESTING 05/03/18	(\$169.00)
032529	05/03/18		1318	LABORATORY CORP. OF AMERICA HOLDINGS	\$50.00
801254	03/07/18			DAVIES STUDENT DRUG TESTING	\$50.00
		11-000-213-330-000-00-000		58725411 inv 05/03/18	\$50.00

Fund Totals

11	GENERAL CURRENT EXPENSE	\$-119.00
	Total for all checks listed	(\$119.00)

Prepared and submitted by:



Board Secretary

5-3-18

Date

196

Check Journal

HAMILTON TOWNSHIP BOARD OF ED

Page 1 of 1

Rec and Unrec checks

Hand and Machine checks

05/09/18 10:28

Starting date 5/11/2018

Ending date 6/30/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
991476 H	05/11/18		9458	HAMILTON TOWNSHIP AGENCY ACCOUNT	\$1,657.51
800225	07/01/17			EMPLOYERS SHARE DCRP PAYROLL	\$1,657.51
	11-000-291-241-000-00-000			5/11/18 pay	\$1,657.51
				05/11/18	

Fund Totals

11	GENERAL CURRENT EXPENSE	\$1,657.51
	Total for all checks listed	\$1,657.51

Prepared and submitted by: _____

Board Secretary

Date _____

191

Check Journal

HAMILTON TOWNSHIP BOARD OF ED

Page 1 of 1

Rec and Unrec checks

Hand and Machine checks

05/09/18 10:29

Starting date 5/11/2018

Ending date 6/30/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
991477 H	05/11/18		9458	HAMILTON TOWNSHIP AGENCY ACCOUNT	\$34.39
800224	07/01/17			EMPLOYERS SHARE FICA/MEDI CHAP	\$34.39
	11-000-291-241-000-00-000			5/11 pay	\$34.39
				05/11/18	\$34.39

Fund Totals

11	GENERAL CURRENT EXPENSE	\$34.39
	Total for all checks listed	\$34.39

Prepared and submitted by: _____

Board Secretary

Date _____

192

Check Journal

HAMILTON TOWNSHIP BOARD OF ED

Page 1 of 1

Rec and Unrec checks

Hand and Machine checks

05/09/18 10:30

Starting date 7/1/2017

Ending date 6/30/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
991478 H	05/11/18		9458	HAMILTON TOWNSHIP AGENCY ACCOUNT	\$580.28
800226	07/01/17			EMPLOYERS SHARE DCRP/LIFE INSU	\$580.28
	11-000-291-241-000-00-000			wire 5/11/18	\$580.28

Fund Totals

11	GENERAL CURRENT EXPENSE	\$580.28
	Total for all checks listed	\$580.28

Prepared and submitted by: _____

Board Secretary

Date _____

193

Check Journal
Rec and Unrec checks

HAMILTON TOWNSHIP BOARD OF ED
Hand and Machine checks

Page 1 of 1
05/08/18 08:58

Starting date 5/14/2018 Ending date 6/30/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
991475 H	05/14/18		0586	STATE OF NJ -DIV OF PENSIONS	\$782,196.46
801364	05/03/18			HEALTH BENEFITS MAY 2018	\$782,196.46
	11-000-291-270-000-00-000			wire May	\$782,196.46

Fund Totals

11	GENERAL CURRENT EXPENSE	\$782,196.46
	Total for all checks listed	\$782,196.46

Prepared and submitted by:

Ann Marie Felle

Board Secretary

5-8-18

Date

194

Check Journal

HAMILTON TOWNSHIP BOARD OF ED

Page 1 of 1

Rec and Unrec checks

Hand and Machine checks

05/14/18 09:03

Starting date 5/14/2018

Ending date 5/14/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
032530	05/14/18		0006	ACASA	\$234.00
801358	05/03/18			ACADEMIC EXCELLENCE LUNCHEON	\$234.00
		11-000-230-890-000-00-000		ACADEMIC LUNCHEC 05/14/18	\$234.00

Fund Totals

11	GENERAL CURRENT EXPENSE	\$234.00
	Total for all checks listed	\$234.00

Prepared and submitted by: _____

Board Secretary

Date _____

195

Hamilton Township School District 2017-2018									
Dining Service Dept.									
MAY 2018 APRIL BILLS									
Check #	Vendor	Salaries/ Benefits	Reimbursable Food	Non Reimburs- Food	Supplies	Non Reimburs- Supplies	Equipment	Misc.	TOTAL BILL
Bank Transfer	Hamilton Township Bd. Of Ed.	\$ 30,785.33							\$ 30,785.33
Bank Transfer	Hamilton Township Bd. Of Ed.	\$ 46,735.50							\$ 46,735.50
3477	Bimbo Foods, Inc.		\$ 205.60						\$ 205.60
3478	Cream-O-Land Dairy		\$ 6,361.73						\$ 6,361.73
3479	George's Water Ice			\$ 1,137.70					\$ 1,137.70
3480	Giorgio Foods, Inc.		\$ 1,131.90						\$ 1,131.90
3481	JTM Provisions Co.		\$ 433.25						\$ 433.25
3482	Luca's Bakery		\$ 652.80						\$ 652.80
3483	Paul's Commodity Hauling		\$ 264.00						\$ 264.00
	Penn-del Baking Dist (DBA -								
3484	Rockland Bakery)		\$ 277.20	\$ 128.75					\$ 405.95
3485	Rich Chicks, LLC		\$ 1,018.40						\$ 1,018.40
3486	South Jersey Paper Products				\$ 2,830.95				\$ 2,830.95
3487	Stonel Services			\$ 204.95		\$ 269.95			\$ 474.90
3488	Tony's Produce		\$ 3,463.83						\$ 3,463.83
	US Foodservice (Invoices								
3489	Dated 4/12/18)		\$ 6,724.31	\$ 1,035.43		\$ 56.03			\$ 7,815.77
	US Foodservice (Invoices								
3490	Dated 4/19/18)		\$ 6,108.71	\$ 1,076.82		\$ 37.10			\$ 7,222.63
	US Foodservice (Invoices								
3491	Dated 4/26/18)		\$ 4,358.42	\$ 771.68					\$ 5,130.10
3492	Bill Trackman (Reimbursement)		\$ 80.00			\$ 59.88			\$ 139.88
	Totals	\$ 77,520.83	\$ 31,080.15	\$ 4,355.33	\$ 2,830.95	\$ 422.96	\$ -	\$ -	\$ 116,210.22
	Salaries/Benefits	\$ 77,520.83							
	Food	\$ 31,080.15							Prepared 5/2018 - MR
	Non Reimbursable Food	\$ 4,355.33							
	Supplies	\$ 2,830.95							
	Non Reimbursable Supplies	\$ 422.96							
	Equipment	\$ -							
	Misc.	\$ -							
	GRAND TOTAL	\$ 116,210.22							

**KIDS CORNER
BILLS LIST
APRIL 2018**

Check #	Vendor	Amount	Exp. Category
1661	Hamilton Twp Schools Café	\$ 1,750.00	Snacks
WIRES	Hamilton Township Board of Ed	17,358.12	Salaries
	TOTAL	19,108.12	
*previously skipped			
	Recapitulation:		
	Salaries	17,358.12	
	Snacks	1,750.00	
	Refund	-	
	Misc.	-	
	Supplies	-	
	TOTAL	19,108.12	
	Difference	-	

**COMMUNITY EDUCATION
BILLS LIST
APRIL 2018**

Check #	Vendor	Amount	Exp. Category
*2586	Sam's Club	\$ 89.38	Supplies
2588	Skipped	\$ -	Skipped
2589	Roseanne Stollenwerk	\$ 73.66	Other
WIRE	Hamilton Township BOE	\$ 5,937.33	Salaries
		\$ 6,100.37	
	Recapitulation:		
	Instruction	\$ -	
	Salaries	\$ 5,937.33	
	Supplies	\$ 89.38	
	Fixed Asset	\$ -	
	Other	\$ 73.66	
		\$ 6,100.37	

*PREVIOUSLY SKIPPED

**CAMP BLUE STAR
BILLS LIST
APRIL 2018**

Check #	Vendor	Amount	Exp. Category
2211	Press of AC	\$ 465.25	Other-Advertisement
2212	BJ's Wholesale	\$ 271.91	Supplies
2213	Skipped	\$ -	Skipped
2214	Treasurer, State of NJ	\$ 50.00	Other-License
2215	Wal-Mart	\$ 123.60	Supplies
2216	Sam's Club	\$ 130.32	Supplies
2217	Wal-Mart	\$ 29.84	Supplies
WIRE	Hamilton Township BOE	\$ -	Salaries
WIRE	Community Education	\$ -	Transfer Between Accts.
	TOTAL	1,070.92	
	Recapitulation:		
	Instruction	\$ -	
	Salaries	\$ -	
	Supplies	\$ 555.67	
	Other	\$ 515.25	
		\$ 1,070.92	

*PREVIOUSLY SKIPPED

***CORRECTION

Rec and Unrec checks

Hand and Machine checks

05/17/18 10:06

Starting date 5/21/2018

Ending date 5/21/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
032612	05/21/18	1654		ALLIED DOCUMENT SOLUTIONS & SERVICES INC	\$2,143.00
801324	03/26/18			NEW COPIER LEASES 17-18	\$2,143.00
	11-000-211-500-000-00-LSE		22657140 MAY	05/21/18	\$306.14
	11-000-240-500-055-04-RNT		22657140 MAY	05/21/18	\$522.76
	11-000-240-500-060-01-RNT		22657140 MAY	05/21/18	\$306.14
	11-190-100-500-055-04-RNT		22657140 MAY	05/21/18	\$918.42
	11-190-100-500-055-04-RNT		22657140 MAY	05/21/18	\$89.54
032613	05/21/18	1807		ATLANTIC CITY ELECTRIC	\$8,950.15
800038	07/01/17			17-18 ELECTRIC BILLING FOR DIS	\$8,950.15
	11-000-262-622-000-00-ELE		55010263766 APR	05/21/18	\$223.21
	11-000-262-622-000-01-ELE		55001335352 APR	05/21/18	\$8,538.82
	11-000-262-622-000-02-ELE		55000346480 APR	05/21/18	\$162.24
	11-000-262-622-000-03-ELE		55010264020 MAR	05/21/18	\$25.88
032614	05/21/18	1273		CAPE MAY COUNTY SPECIAL SERV.	\$1,955.00
800031	07/01/17			2017-2018 ONE ON ONE AIDE	\$1,955.00
	11-000-100-565-000-08-000		18-00808 APRIL	05/21/18	\$1,955.00
032615	05/21/18	0279		CMCSSSD	\$510.00
801076	01/02/18			OCCUPATIONAL THERAPY SERVICES	\$510.00
	11-000-219-390-000-08-000		18-00771 APRIL	05/21/18	\$510.00
032616	05/21/18	1369		EPIC HEALTH SERVICES INC.	\$8,438.75
800018	07/01/17			ONE ON ONE NURSING SERVICES	\$5,040.00
	11-000-217-300-000-08-000		1171976 APRIL I.D.	05/21/18	\$5,040.00
800814	10/04/17			ONE ON ONE NURSING SERVICES	\$3,398.75
	11-000-217-300-000-08-000		1171984 APRIL M.N.	05/21/18	\$3,398.75
032617	05/21/18	0259		GEHRHSD	\$7,930.01
800861	10/24/17			CM16E / KERRY BUS SERVICE TRAN	\$3,563.78
	11-000-270-515-000-11-000		8V0680 APRIL	05/21/18	\$3,394.08
	11-000-270-515-000-11-ADM		8V0680 APRIL	05/21/18	\$169.70
800863	10/24/17			CM15M INTEGRITY TRANSPORTATION	\$4,718.11
	11-000-270-515-000-11-000		8V0692 APRIL	05/21/18	\$4,493.44
	11-000-270-515-000-11-ADM		8V0692 APRIL	05/21/18	\$224.67
801139	01/17/18			TRANSPORTATION CONTRACTS	(\$351.88)
	11-000-270-513-000-11-000		8v0674 MAR-APR-MA	05/21/18	(\$335.13)
	11-000-270-513-000-11-ADM		8v0674 MAR-APR-MA	05/21/18	(\$16.75)
032618	05/21/18	2093		HOUGHTON MIFFLIN HARCOURT SCHOOL PUBLISH	\$228.76
801109	01/11/18			COGAT TESTING AND BAR CODE LAB	\$228.76
	11-190-100-610-000-05-TSG		953661176	05/21/18	\$228.76
032619	05/21/18	0875		NEHMAD PERILLO & DAVIS, P.C.	\$3,575.00
800037	07/01/17			17-18 LEGAL SERVICES AGREEMENT	\$3,575.00
	11-000-230-331-000-00-SOL		67489 APRIL	05/21/18	\$3,575.00
032620	05/21/18	0594		SOUTH JERSEY GAS COMPANY	\$16,387.71
800042	07/01/17			GAS BILLING 17-18 DISTRICTWIDE	\$16,387.71
	11-000-262-621-000-01-GAS		8406900000 MAY	05/21/18	\$2,514.50
	11-000-262-621-000-01-GAS		5836900000 MAY	05/21/18	\$31.59
	11-000-262-621-000-03-GAS		9285600000 MAY	05/21/18	\$6,476.04
	11-000-262-621-000-04-GAS		8666900000 MAY	05/21/18	\$7,365.58

200

Check Journal

HAMILTON TOWNSHIP BOARD OF ED

Page 2 of 2

Rec and Unrec checks

Hand and Machine checks

05/17/18 10:06

Starting date 5/21/2018

Ending date 5/21/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
032621	05/21/18		9938	THOMAS COMPANY INC.	\$10,000.00
801340	04/20/18			FINAL PAYMENT DAVIES SCHOOL PR	\$10,000.00
	30-000-401-450-120-00-DAV			FINAL PAYMENT	05/21/18 \$10,000.00

Fund Totals

11	GENERAL CURRENT EXPENSE	\$50,118.38
30	CAPITAL PROJECTS FUNDS	\$10,000.00
Total for all checks listed		\$60,118.38

Prepared and submitted by: _____

Board Secretary

Date

301

TRAVEL APPROVAL FORM

May 21, 2018

<u>Staff/Board Member</u>	<u>Title</u>	<u>Name of Seminar or Workshop</u>	<u>Location</u>	<u>Date(s)</u>	<u>Registration Cost</u>	<u>Estimated Other Costs</u>
Anne Marie Fala	School Bus. Admin	NJASBO	Atlantic City, NJ	6/6 to 6/8/18	\$275.00	TBD
Sarah Platt	Teacher	Link It	In District	5/4/18	\$0	\$0
Michelle Nilan	Teacher	Creative Curriculum I	Margate, NJ	5/7 & 5/8/18	\$0	\$0
Jeanne Petrillo	Paraprofessional					
Rita Cohen	Paraprofessional					
Donna Maulone	Paraprofessional					
Natalie James	Teacher	Pyramid Training	Egg Harbor, NJ	5/9/18	\$0	\$0
Amanda Stanco	Teacher					
Kim Russomanno	Teacher					
Jen Cristiano	Teacher					
Danielle Wagner	Paraprofessional	Non-Violent Crisis Intervention Training	In-District	5/14 & 5/21/18	\$0	\$0
Deborah Kurtz	Paraprofessional					
Dushyanthiny Kiritharan	Paraprofessional					
Letitia Griffin	Paraprofessional					
Dorothy Gildiner	Teacher					
Patricia Bowdler	Teacher					
Cinthya Castillo	Paraprofessional					
Yasica Perez	Paraprofessional					
David Smitley	Paraprofessional					
Achau Nguyen	Teacher	NJTESOL/NJBE Spring Conference	New Brunswick, NJ	5/30, 5/31 & 6/1/18	\$434	\$0
Colin Hickey	SRAO	DRCC Statewide Meeting	Lincroft, NJ	5/18/18	\$0	\$0
Kim Mattina	Teacher	Reflect, Renew and Recharge Conference	Galloway, NJ	5/23/18	\$0	\$0
		Link It	In house	5/4/18	\$0	\$0

June 14

202

June 15

HEALTH CARE STAFFING AGREEMENT

This Health Care Staffing Agreement ("Agreement") is entered into as of the 1st day of July, 2018, by and between **Hamilton Board of Education (Mays Landing)** ("School District") **Epic Health Services, Inc. and Loving Care Agency d/b/a/Epic Health Services** ("Epic") to provide private duty nursing services to students of School District.

RECITALS

Whereas, the District is committed to providing a free public education to children with special healthcare needs and disabilities (CSHN) to students residing within the district; and

Whereas, the District must ensure that students with CSHN are provided healthcare services in conformance with an individualized educational plan (IEP) at no cost to the family; and that such students have all of the rights of a CSHN who is served directly by the district; and

Whereas, Epic assures that it is licensed and skilled in the provision of healthcare services for CSHN in compliance with all state and federal laws and regulations governing the provision of healthcare services in an educational setting; and

Whereas, the District desires to engage Epic and Epic desires to be engaged by the District to furnish healthcare services for CSHN who are students of the District.

NOW THEREFORE, for and in consideration of the mutual promises of the parties, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned agree as follows:

1. **Staffing Services.** Pursuant to the terms and conditions of this Agreement, Epic, agrees to provide nurses (RNs and LPNs) ("Personnel") to School District for private duty nursing services.
2. **Qualification Requirements.** The Personnel to be provided by Epic to School District under this Agreement must:
 - a. Possess current state license/registration and/or certification, as applicable and appropriate for the services provided to School District, and possess CPR certification, if required by applicable laws, regulations, or accreditation standards, to be presented to the Administrator for School District, upon request.
 - b. Meet Epic and School District conditions of employment regarding health clearance (to include proof of pre-employment physical and completed TB questionnaire), provision of professional references, and any other applicable hiring criteria, documentation of which will be kept in the Epic employee file.
3. **Insurance.**
 - a. Epic will maintain (at its sole expense), or require the individuals it provides under this Agreement to maintain, a valid policy of insurance evidencing general and professional liability coverage of not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate, covering acts or omissions which may give rise to liability for services under this Agreement. Epic will provide a certificate of insurance evidencing such coverage upon request by School District.
 - b. School District will maintain at its sole expense a valid policy of insurance covering acts or omissions which may give rise to liability for services under this Agreement in an amount generally considered standard in School District's industry. School District will provide to Epic a certificate of insurance evidencing such coverage prior to execution of this Agreement and will give prompt written notice to Epic of any material change in School District's coverage.

203

4. **Employer Obligations.** Epic will follow its standard employment policies and procedures to verify that all Personnel meet applicable licensing requirements. Epic will maintain direct responsibility as employer for payment of wages and other compensation, and for any applicable mandatory withholdings and contributions such as federal, state, and local income taxes, social security taxes, workers' compensation, and unemployment insurance.
5. **Responsibility for Patient Care.** School District retains full authority for patient care while Students attend school. For each student receiving services under this Agreement the District shall provide Epic with a copy of the student's most current Individualized Education Program (IEP) and/or Individualized Healthcare Plan (IHP). Revisions to each student's IEP/IHP shall thereafter be the responsibility of the District's IEP team. Epic and its employees, at the invitation of the District and at the request of a student's IEP team, will be available for participation in the development of IDEA evaluation and reevaluation programs/plans. Applicable rates will apply and are listed in Addendum A.
6. **Placement Fee.** If School District recruits or hires anyone provided by Epic who has been introduced to School District through this Agreement, School District will pay Epic a finder's fee of five thousand dollars (\$5,000.00) or thirty percent (30%) of the employee's annualized salary, whichever is greater.
7. **Right to Dismiss.** If School District's director of nursing or designee determines that anyone provided is incompetent, has engaged in misconduct, or has been negligent, School District may require the individual to leave the premises and will notify Epic immediately. School District's obligation to compensate Epic for such individual's services will be limited to the number of hours actually worked. Epic will not reassign the individual to School District without prior approval of the director of nursing.
8. **Orientation.** Epic will cooperate with School District to provide Personnel with an adequate and timely orientation to School District. At a minimum, School District will orient Epic Personnel to its hazard communication procedures and School District-specific Exposure Control Plan as it pertains to OSHA requirements for bloodborne pathogens.
9. **Non-discrimination.** Neither Epic nor School District will discriminate on the basis of age, race, color, national origin, religion, sex, disability, being a qualified disabled veteran, being a qualified veteran of the Vietnam era, or any other category protected by law.
10. **Rates.** Epic will supply Personnel under this Agreement at the rates listed in Addendum A. Epic will give School District at least thirty (30) days' advance notice of any change in rates, to be mutually agreed upon in writing by both parties. If School District does not object to such rate revision, or otherwise terminate this Agreement in accordance with its terms, prior to the effective date of such revision, then School District agrees to pay Epic according to such revised rates.
11. **Billing.** Epic will submit invoices to School District every week for Personnel provided to School District. Invoices shall be submitted to School District at School District's Notice Address (as defined in Section 15.a. below).
12. **Payment.** All amounts due to Epic are due and payable within fifteen (15) days from date of invoice. School District will send all payments to EPIC at the following address:

If To:
Epic Health Services, Inc.
PO BOX 679030
Dallas, TX 75267-8903

If invoices are not paid within fifteen (15) days from their issue date, such unpaid balance shall accrue interest, and School District agrees to pay interest on such unpaid balance, at the lesser rate of: (a) eighteen percent (18%) per annum, and (b) the highest rate allowed by applicable law.

13. Term and Termination. This Agreement will be in effect for one (1) year and will be automatically renewed for an additional one (1) year period at the end of the first year and each subsequent year unless terminated. Either party may terminate this Agreement at any time, with or without cause. Such termination will have no effect upon the rights and obligations resulting from any transactions occurring prior to the effective date of the termination.

14. Indemnification. Epic agrees to indemnify, defend and hold harmless School District, its directors, officers, employees, and agents from and against any and all claims, actions, or liabilities which may be asserted against them by third parties in connection with the negligent performance of Epic, its directors, officers, employees, or agents under this Agreement. School District agrees to indemnify, defend and hold harmless Epic, its directors, officers, employees, and agents from and against any and all claims, actions, or liabilities which may be asserted against them by third parties in connection with the negligent performance of School District, its directors, officers, employees, or agents under this Agreement.

15. Notices. All notices, requests, consents and other communications required or permitted under this Agreement shall be in writing and shall be deemed to have been given if delivered or sent by electronic media, upon receipt, or if sent by registered or certified mail, return receipt requested, upon the sooner of the date on which receipt is acknowledged or the expiration of five (5) days after deposit in United States post office facilities properly addressed with postage prepaid. All notices to a party will be sent to the addresses set forth below or to such other address as such party may designate by notice to the other party hereunder:

a. Hamilton Board Of Education
Attn: Ann Marie Fala
876 Dennis Forman Drive
Mays Landing, NJ 08830
P: 609-476-6302
E: falaa@hamiltonschools.org

b. If To:
Epic Health Services, Inc.
Loving Care Agency, Inc. d/b/a Epic Health Services
Attn: Jeanine Stawinski
307 Fellowship Rd
Suite 314
Mt. Laurel, NJ 08054
P: 856-206-5017
C: 732-236-9831
E: Jeanine.stawinski@epichealthservices.com

16. Miscellaneous.

- a. All captions in this Agreement are intended solely for the convenience of the parties, and none shall affect the meaning or construction of any provision.
- b. This Agreement, with the attached Addendum A (which may be amended from time to time pursuant to the terms hereof) constitutes the entire understanding between Epic and School District regarding the

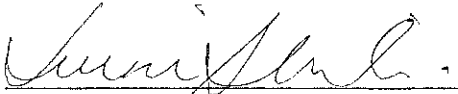
subject matter hereof. No prior or present agreements or representations regarding the subject matter hereof shall be binding upon any of the parties hereto unless incorporated in this Agreement. No modification or change in this Agreement shall be valid or binding upon the parties unless in writing and executed by the parties to be bound thereby.

- c. This Agreement may be executed in several counterparts, each of which will be deemed to be an original, and each of which alone and all of which together, shall constitute one and the same instrument, but in making proof of this Agreement it shall not be necessary to produce or account for each copy of any counterpart other than the counterpart signed by the party against whom this Agreement is to be enforced. This Agreement may be transmitted by facsimile, and it is the intent of the parties for the facsimile (or a photocopy thereof) of any autograph printed by a receiving facsimile machine to be an original signature and for the facsimile (or a photocopy thereof) and any complete photocopy of the Agreement to be deemed an original counterpart.
- d. This Agreement shall be construed in accordance with the laws of the State of Texas and applicable U.S. federal law and all claims and/or lawsuits in connection with this Agreement must be brought in Dallas County, Texas, wherein exclusive venue shall lie.
- e. If a dispute arises out of or relates to this Agreement, or its breach, and if the dispute cannot be settled through direct discussions, then the parties herein agree to first endeavor to settle the dispute in an amicable manner by mediation, under the applicable provisions of Section 154.001, *et seq.*, TEXAS CIVIL PRACTICE & REMEDIES CODE, as supplemented by the rules of the Association of Attorney Mediators, before having recourse to any other proceeding or forum. The parties agree to conduct such mediation in Dallas County, Texas. This provision shall not prevent any of the parties from seeking injunctive relief.
- f. Epic agrees that all services provided pursuant to this Agreement shall be performed in compliance with all applicable federal, state, or local rules and regulations including but not limited to the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232(g), otherwise known as FERPA and; the Individuals with Disabilities Education Act (IDEA), as amended. Epic and District will take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the District's students who receive services from Epic pursuant to the Agreement. The District shall furnish Provider with copies of the District's rules, policies and regulations and procedures. If any law or regulation is enacted, modified, or judicially interpreted so that any section of this Agreement would be found not to comply with such law or regulation, such section shall be deemed null and void and this Agreement shall be construed and continued in effect as if such section had never been contained herein.
- g. Except as may be otherwise provided herein and without limiting such other relief to which the prevailing litigant may be entitled under this Agreement and/or applicable law, in the event of litigation regarding this Agreement, the parties hereto agree that, in addition to such other relief to which the prevailing litigant may be entitled under this Agreement and/or applicable law, the prevailing litigant shall be allowed to recover the prevailing litigant's attorneys' fees and expenses and costs of court from the losing litigant.
- h. This Agreement shall bind and inure to the benefit of the parties and their successors and assigns; provided, however, that neither party may assign its rights under this Agreement, except with the prior written consent of the other party. Notwithstanding the preceding, approval shall be deemed given for the assignment of the rights and obligations of a party to an entity owned or controlled by such assigning party.
- i. Nothing contained herein or any document executed in connection herewith shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent, employer and employee, partnership, or joint venture between the parties. The parties hereby declare and acknowledge that the relationship existing is one of independent contractor.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date set forth above by their duly authorized representatives.

**Epic Health Services, Inc. and
Loving Care Agency d/b/a
Epic health services**

Hamilton Board Of Education

By: 

Name: Jeanine Stawinski

Title: Manager of School Contracting
and Relations

By: _____

Name:

Title:

876 Dennis Forman Drive
Mays Landing, NJ 08830

ADDENDUM A
EPIC HEALTH SERVICES
HEALTHCARE STAFFING RATES

A school day consists of hours worked. Eight (8) hours is the typical billing per day, but varies. Hours are recorded in ¼ hour increments (15 minutes).

1. For One-On-One nursing services provided on a school campus or offsite for a school sponsored event; charges will be based on the following:
 - A. \$55.00 per hour for services rendered by an RN.
 - B. \$45.00 per hour for services rendered by a LPN.
2. For a Substitute School Nurse service provided on a school campus or offsite for a school sponsored event; charges will be based on a rate of \$60.00 per hour for services rendered by an RN or LPN.
3. Transportation Services: Nursing transportation services consist of a nurse riding in a school sponsored vehicle with a single special needs student to accompany the child to/from home and their school sponsored destination. No other nursing services are provided. Charges for this service will be based on a rate of \$115.00 per trip for services rendered by an RN or LPN.
4. For Nurse Consulting Services to also include, but not limited to consultations with school staff, 504 Reviews, ARD/IEP attendance, and the like; charges will be based on the rate of \$60.00 per hour rendered by an RN or LPN.
5. Skilled Nursing Visit: A specialized skilled service provided on campus or off site while attending a school sponsored activity. The fee for this service is \$80.00 per visit for up to two (2) hours by an RN or LPN. Time dedicated to providing services beyond the initial two (2) hour visit will be billed at the 1:1 nursing rate of \$55.00 per hour billed in 15 min. increments.

1. A. One-on-One: Registered Nurse (RN)	\$ 55.00 / hr.
1. B. One-on-One: Licensed Practical Nurse (LPN)	\$45.00 / hr.
2. Substitute School Nurse: Registered Nurse (RN)	\$ 60. 00 / hr.
3. Transportation Services: Registered/ Licensed Practical Nurse (RN/LPN)	\$ 115.00 / trip
4. Consultations: Registered or Licensed Practical Nurse (RN/LPN)	\$ 60.00 / hr.
5. Skilled Nursing: Registered or Licensed Practical Nurse (RN/LPN)	\$ 80.00/ visit

June 18

Contract for 'In-School' Nursing Services

This agreement is made the 20th day of April, 2018, between **Starlight Homecare Agency, Inc d/b/a Star Pediatric Home Care Agency** (hereinafter referred to as AGENCY) located at 310 Cedar Lane, Teaneck, NJ 07666 and **Hamilton Township School District** (hereinafter referred to as SCHOOL) located at 1876 Dr. Dennis Foreman Dr., Mays Landing, NJ 08330.

It is mutually agreed upon by both parties to make provision for on site daily nursing care for the SCHOOL'S specified student(s), in accordance with the terms of this Agreement. Therefore, in consideration for the mutual covenants expressed herein, AGENCY and SCHOOL agree to the terms and conditions outlined herein:

I. RESPONSIBILITIES OF AGENCY

A. Performance. The following responsibilities shall be assumed by the AGENCY:

1. Services to be provided by AGENCY:

RN

LPN

2. Acceptance of client for care
3. Coordination of services
4. Orientation of nurses
5. Supervision of services
6. Evaluation of services
7. Client admission to AGENCY
8. Client Assessment (Initial & Ongoing)
9. Development of care plan
10. Revision of care plan
11. Scheduling of hours visits
12. Completion of documentation of services.

Patient care clinical record forms must be recorded on AGENCY forms

13. Ownership of the original client records
14. AGENCY will maintain the following updated records of the employees

Current NJ License

Rubella

Rubeola

TB Clearance

Current CPR

Physical

Certifications

Criminal History Record

Verification of skills

- B. Qualifications of Personnel. The nurse supplied by AGENCY will be a Registered Nurse (RN) or Licensed Practical Nurse (LPN) who will hold a current license, registration or certification to practice in the State of New Jersey, and will provide services pursuant to the applicable state laws.

209

- C. Service. AGENCY will provide an RN or LPN to care for STUDENT(S) each day that said student attends school. Nursing services will be provided subject to the availability of a qualified nurse. The services to be provided may include escorting STUDENT to and from SCHOOL on the school bus and providing care to STUDENT during the school day. Upon execution of this Agreement, SCHOOL will provide AGENCY with a schedule of the school calendar including scheduled days off.
- D. Place of Performance. AGENCY will provide services on the school bus during transportation and at schools located within SCHOOL's district or other specified location where STUDENT will be during the school day. SCHOOL acknowledges and understands that AGENCY cannot guarantee services. All services will be provided subject to the availability of a qualified nurse.
- E. Insurance. AGENCY will maintain general liability and professional liability coverage for any negligent acts or omissions of AGENCY employees, which may give rise to liability under this Agreement. Throughout the term of this Agreement, AGENCY agrees to provide and maintain General Liability insurance coverage in the amount of one million dollars (\$1,000,000.00) per occurrence and three million dollars (\$3,000,000.00) in the aggregate, per year, and Licensed Professional Liability insurance coverage in the amount of (\$1,000,000.00) per occurrence and three million dollars (\$3,000,000.00) in the aggregate, per year. AGENCY will provide SCHOOL with evidence of such coverage upon request. Upon request, AGENCY will name SCHOOL as additional insured on general liability policy only and only to the extent of AGENCY's negligence. AGENCY will maintain Workers' Compensation insurance for its employees providing services to student.
- F. Indemnification. AGENCY shall indemnify the SCHOOL, its employees and agents from any and all liability arising solely out of the Agency's negligence in connection with the performance of the services described herein.
- G. Policies and Procedures. AGENCY will follow SCHOOL's policies and procedures while providing care in the SCHOOL.
- H. Equal Opportunity Employment. AGENCY agrees to comply with the State of New Jersey requirements of N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27, AND THE Americans With Disabilities Ave, where applicable, during the performance of this Agreement and will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. AGENCY will provide required reports upon request.

II. RESPONSIBILITIES OF SCHOOL

- A. Payment for Services. SCHOOL will remain responsible to compensate AGENCY for services rendered pursuant to this Agreement. Section III hereunder shall govern billing terms and compensation.

- B. Cancellation of Services. SCHOOL agrees to contact AGENCY as soon as they are aware that the STUDENT will not attend school on a particular day. AGENCY must be notified no less than 4 hours prior to the assigned time. If the AGENCY is not notified or not notified within said time, SCHOOL may be charged a minimum of 2 hours for nurse's paid time of inconvenience.
-
- C. Insurance. SCHOOL shall maintain at its sole expense valid policies of general liability insurance, covering the negligent acts or omissions of SCHOOL acting through its directors, agents, employees or other personnel which may give rise to liability under this Agreement. SCHOOL shall maintain at its sole expense, Workers' Compensation Insurance for its employees.
- D. Indemnification. Subject to provision of the New Jersey Tort Claims Act, N.J. S.A. 59:1-1 et seq., SCHOOL agrees to indemnify and hold AGENCY harmless from all bodily injury and/or property damage claims arising from any act or omission of SCHOOL, acting through its directors, agents, employees or other personnel.
- E. Confidentiality. During the course of the business relationship, each party may be given access to proprietary or confidential information of the other, including, but not limited to, pricing policies, the identity and personal information of employees, and business policies and systems ("Confidential Information"). Each party shall hold Confidential Information of the other party in confidence, treating such Confidential Information with no less care than it treats its own, and shall not disclose such Confidential Information to any third party or use such Confidential Information for any purpose other than as intended by this Agreement. Upon termination of this Agreement, or sooner if requested by either party, each party shall return all Confidential Information of the other party in its possession, without retaining copies of such Confidential Information. This section shall not apply to information that is in the public domain or required to be disclosed by law or legal process.
- F. Employment Status. SCHOOL understands and agrees that the RN/LPN is an employee of AGENCY and SCHOOL will not attempt to solicit the RN/LPN to work privately for SCHOOL, without written authorization from AGENCY, during the term of this Agreement and for one (1) year following its termination or expiration. SCHOOL recognizes the recruiting, training and retention expenses that AGENCY encounters as an employer and acknowledges that AGENCY is not a placement or referral service. Should SCHOOL desire to hire one of AGENCY's employees, SCHOOL agrees to provide AGENCY with written notice and pay a liquidated damages fee equal to four (4) months of the specific employee's annual gross salary or \$5,000 whichever is greater. This fee shall apply to any AGENCY employee SCHOOL wishes to hire.

III. BILLING AND COMPENSATION

- A. SCHOOL agree to compensate AGENCY at the rate of \$56.00/hour of RN services and \$46.00/hour of LPN services provided under this Agreement. SCHOOL will also pay for all time the AGENCY employee spends on the bus or otherwise transporting the STUDENT to and from the SCHOOL.

B. AGENCY will send SCHOOL an itemized bill on a monthly basis. Each month bill will specify the name of the AGENCY employee providing care, the date of service, the type and length of service provided.

C. SCHOOL agrees to pay submitted bills within thirty (30) days of receipt. Any bill not paid within thirty (30) day period will be considered delinquent. AGENCY reserves the right to pursue any collection remedies in an attempt to resolve a delinquent account. SCHOOL agrees to reimburse AGENCY for all collection costs, attorneys' fees and expenses.

D. SCHOOL agrees that transportation only cases will require a minimum number of hours. The minimum amount will be determined by location, staff availability, as well as other factors and will be decided upon on a case by case basis.

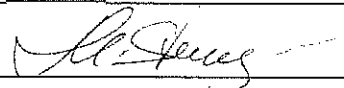
IV. DURATION AND TERMINATION

- A. This Agreement will come into effect beginning on **July 1, 2018** and will remain in effect through **June 30, 2019**.
- B. Either party may terminate this Agreement, for any reason, upon thirty (30) days prior written notice.
- C. Either party may terminate this Agreement immediately, by giving written notice, upon the occurrence of the following events.
1. Dissolution of either SCHOOL or AGENCY.
 2. Failure of either SCHOOL or AGENCY to maintain the insurance coverages required hereunder
 3. Breach by SCHOOL or AGENCY of any of the material provisions in the Agreement.

SIGNATURES

Date: 4/20/18

Date: _____

BY: 

BY: _____

Marina Stengart, RN

Printed Name

Executive Director of Nursing

Title

Signing with Authority for Star Pediatric Homecare Agency

Printed Name

Title

Signing with Authority for SCHOOL

June-23

QUEST DIAGNOSTICS - PRICING PROPOSAL HAMILTON TOWNSHIP SCHOOLS MAY 14TH, 2018

Quest Diagnostics would like to offer the following pricing:

Drug Testing

Laboratory-Based Urine Drug Testing w/GC/MS confirmation included *

- 5 Panel Urine Drug Screen – test panel 35105N \$21.00 per test
- Hair Drug Screen – test panel 19870N (w/kits) \$39.00 per test

Collection Services

Urine Collection Network Service Fees

- Quest Patient Service Center Collection \$11.00 per urine collection
- Preferred Collection Site \$15.00 per urine collection

Hair Collection Network Service Fees

- Quest Patient Service Center Collection \$15.00 per hair collection
- Preferred Collection Site Collection \$25.00 per hair collection

Medical Review Officer (MRO) Services – HJ KHELLA MD

- MRO Positive Only Review \$10.00 per positive result

Litigation Assistance

- Court Testimony: \$1000.00 per day + \$125.00 per hour (after 8 hours) + Travel Expenses
Witness/Responsible Person to testify about information contained within a documentation package, including test data, laboratory policies, procedures, and SOP's
- Deposition: \$125.00 per hour, per witness
On site at Quest Diagnostics' Lab –telephone and televised testimony from Quest Diagnostics' Lab
- Test Documentation/Litigation Packet : \$250.00 per packet
- Affidavit: \$150.00 each
- Record Retrieval: \$50.00 per record

* Pricing Notes:

- All drug testing pricing is based on a maximum positivity rate of 5%.
- Urine collection fees will apply for all urine specimens collected by the Quest Diagnostics Collection Network and/or on-site collectors.

213

- Expanded opiates are oxycodone, oxymorphone, hydrocodone and hydromorphone.
- The provided laboratory-based pricing includes the following value-added services:
 - Transportation of all specimens to a Quest Diagnostics laboratory - initial drug screen by immunoassay (EMIT) and confirmation of all non-negative screen tests by GC/MS
 - Specimen Custody and Control documentation and HHS/SAMHSA-approved collection kits, which include supplies essential to the collection, identification, and transportation of specimens to our laboratories
 - Retention of positive specimens in frozen storage for one year
- Sales tax (unless a tax exempt certificate is provided to Quest Diagnostics) and a shipping fee will apply on all POCT kits.

June 24

HAMILTON TOWNSHIP BOARD OF EDUCATION

2018 - 2019

CONTRACT FOR SERVICES OF SCHOOL PHYSICIAN

It is hereby agreed between Dr. Stuart J. Goldman, M.D. of Mays Landing, N.J. herein after referred to as School Physician, and the Hamilton Township Board of Education, that the following services will be provided by the School Physician beginning July 1, 2018 and ending June 30, 2019:

1. Consultation and review in the development of district policies and procedures related to health, safety and emergency medical procedures.
2. Consultation to the district board of education, administrators, and staff.
3. Consultation to the school district medical staff regarding the delivery of school health services, which includes special health care needs of technology supported and medically fragile children, including those covered by the Individuals with Disabilities Education Act, 20 U.S.C. Chapter 33.
4. Physical examinations for students who do not have a medical home; also employee physicals as requested.
5. Written standing orders to be reviewed and reissued before the beginning of the school year.
6. Establishment of standards of care for emergency situations and medically related care involving students and school staff.
7. Assistance to the certified school nurses in conducting health screenings of students and staff and assistance with the delivery of school health services.
8. Review, as needed, of reports and orders from private physicians regarding student health concerns.
9. Authorization of tuberculin testing and Epi Pen administration.
10. Review and approval of Do Not Resuscitate (DNR) orders and instruction to school staff.
11. Includes services listed on Form-2 attached.

The School Physician will be appointed annually by the Hamilton Township Board of Education. The fee for the above services will be \$19,200.00, payable in equal monthly installments.

Dr. Stuart J. Goldman

Date

Anne-Marie Fala, School Business Administrator
Hamilton Township Board of Education

Date

Eric Aiken, Board President
Hamilton Township Board of Education

Date

FORM-2

FEE STRUCTURE

Monthly Fee: \$1600 x 12 months

Includes:

- all Middle School sports physical examinations on site
- all urine drug concern requests without physical exam
- all required administrator and supply requests
- all telephone consultation and orders

Extra fees:

- Physical exam of student in office at request of school
- All immunizations (schedule can be supplied with fees)

June 25

LEGAL SERVICES AGREEMENT

THIS AGREEMENT, is made this 21st day of May, 2018, BETWEEN the Board of Education of the Township of Hamilton (the "Board") and Nehmad Perillo & Davis, PC ("NPD").

BACKGROUND

- A. The Board is desirous of retaining NPD to provide legal services to the Board.
- B. NPD has submitted a proposal which has been reviewed by the Board and its staff and has been deemed responsive and acceptable.
- C. On June 25, 2013 the Board voted to appoint Eric S. Goldstein, of NPD, as its solicitor to provide legal services.
- D. On May 21, 2018, the Board voted to re-appoint Eric S. Goldstein, of NPD, as its solicitor to provide legal services for the 2018 – 2019 school year.

NOW, THEREFORE, in consideration of the Background above, the parties hereby agree as follows:

1. The Board does hereby agree to employ NPD as its Board Solicitor for the term of July 1, 2018 through June 30, 2019, in accordance with the terms set forth herein.
2. NPD does hereby agree to accept said employment aforesaid and agrees to faithfully perform the duties called for under the rules and regulations prescribed therefore by the Board and to further devote all of the time, skill and energy necessary in the performance of said duties.
3. The Board, in consideration of NPD performing its duties under such employment as stated above and in accordance with said rules and regulations, does hereby agree to pay to NPD the sum of \$130.00 per hour, for attendance at all Board meetings and general legal representation, billed monthly and payable within 30 days of receipt of a detailed invoice from NPD.
4. The Board shall pay only for actual expenses incurred by NPD and administrative work and secretarial services shall not be billed at an hourly rate. Travel time shall not be billable at all.
5. Any matters outside of the scope of general legal representation for which NPD shall provide work (if any such matter arise or exist), shall be approved in advance by the Board.

218

IN WITNESS WHEREOF, the parties have hereunto attached their corporate seals, caused those present to be signed by its authorized representatives on the date stated above.

BOARD OF EDUCATION OF THE TOWNSHIP OF
HAMILTON

By: _____

ATTESTED TO

By: _____
School Business Administrator

NEHMAD PERILLO & DAVIS, P.C.

By: _____

June 26

AIA® Document B104™ – 2007

Standard Form of Agreement Between Owner and Architect for a Project of Limited Scope

AGREEMENT made as of the Seventh day of May in the year Two Thousand Eighteen
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

HAMILTON TOWNSHIP BOARD OF EDUCATION
5801 Third Street
Mays Landing, Atlantic County, NJ 08330
Actual Address:
1846 Dr. Dennis Foreman Boulevard

and the Architect:
(Name, legal status, address and other information)

FRAYTAK VEISZ HOPKINS DUTHIE, P.C.
1515 Lower Ferry Road
Trenton, Mercer County, NJ 08618

for the following Project:
(Name, location and detailed description)

Architect of Record
2018-2019 School Year

Miscellaneous Owner-Authorized Projects
Defined by AIA G802 Amendment to Professional Services Agreement

The Owner and Architect agree as follows.

FVHD shall serve as Architect of Record for the **Hamilton Township Board of Education**. FVHD will provide services on an hourly basis or on a per project fixed-fee basis to be agreed upon at the time of
(Paragraph Deleted)

service.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Init.

TABLE OF ARTICLES

- 1 INITIAL INFORMATION
- 2 ARCHITECT'S RESPONSIBILITIES
- 3 SCOPE OF ARCHITECT'S BASIC SERVICES
- 4 ADDITIONAL SERVICES
- 5 OWNER'S RESPONSIBILITIES
- 6 COST OF THE WORK
- 7 COPYRIGHTS AND LICENSES
- 8 CLAIMS AND DISPUTES
- 9 TERMINATION OR SUSPENSION
- 10 MISCELLANEOUS PROVISIONS
- 11 COMPENSATION
- 12 SPECIAL TERMS AND CONDITIONS
- 13 SCOPE OF THE AGREEMENT

ARTICLE 1. INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth below:

(State below details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget for the Cost of the Work, and other information relevant to the Project.)

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services and the Architect's compensation.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

The Architect shall provide the professional services set forth in this Agreement consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in Article 3 and include usual and customary structural, mechanical, and electrical engineering services.

§ 3.1.1 The Architect shall be entitled to rely on (1) the accuracy and completeness of the information furnished by the Owner and (2) the Owner's approvals. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission or inconsistency in such services or information.

§ 3.1.2 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's

Init.

221

approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.3 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 DESIGN PHASE SERVICES

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall discuss with the Owner the Owner's program, schedule, budget for the Cost of the Work, Project site, and alternative approaches to design and construction of the Project, including the feasibility of incorporating environmentally responsible design approaches. The Architect shall reach an understanding with the Owner regarding the Project requirements.

§ 3.2.3 The Architect shall consider the relative value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics in developing a design for the Project that is consistent with the Owner's schedule and budget for the Cost of the Work.

§ 3.2.4 Based on the Project requirements, the Architect shall prepare Design Documents for the Owner's approval consisting of drawings and other documents appropriate for the Project and the Architect shall prepare and submit to the Owner a preliminary estimate of the Cost of the Work.

§ 3.2.5 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.6 The Architect shall submit the Design Documents to the Owner, and request the Owner's approval.

§ 3.3 CONSTRUCTION DOCUMENTS PHASE SERVICES

§ 3.3.1 Based on the Owner's approval of the Design Documents, the Architect shall prepare for the Owner's approval Construction Documents consisting of Drawings and Specifications setting forth in detail the requirements for the construction of the Work. The Owner and Architect acknowledge that in order to construct the Work the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.4.4.

§ 3.3.2 The Architect shall incorporate into the Construction Documents the design requirements of governmental authorities having jurisdiction over the Project.

§ 3.3.3 The Architect shall update the estimate for the Cost of the Work.

§ 3.3.4 The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.3.5 The Architect, following the Owner's approval of the Construction Documents and of the latest preliminary estimate of Construction Cost, shall assist the Owner in awarding and preparing contracts for construction.

§ 3.4 CONSTRUCTION PHASE SERVICES

§ 3.4.1 GENERAL

§ 3.4.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in Standard Form of Agreement Between Owner and Contractor. If the Owner and Contractor modify this contract, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.4.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques,

Init.

sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.4.1.3 Subject to Section 4.2, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment, except when it is beyond the control of the Architect to do so, i.e. contractor bankruptcy, etc..

§ 3.4.2 EVALUATIONS OF THE WORK

§ 3.4.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.1, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site observations to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner (1) known deviations from the Contract Documents and from the most recent construction schedule submitted by the Contractor, and (2) defects and deficiencies observed in the Work.

§ 3.4.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents and has the authority to require inspection or testing of the Work.

§ 3.4.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.4.2.4 When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith.

§ 3.4.2.5 The Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.4.3 CERTIFICATES FOR PAYMENT TO CONTRACTOR

§ 3.4.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.4.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated and that the quality of the Work is in accordance with the Contract Documents.

§ 3.4.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.4.4 SUBMITTALS

§ 3.4.4.1 The Architect shall review and approve or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods, techniques, sequences or procedures.

Init.

223

§ 3.4.4.2 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review shop Drawings and other submittals related to the Work designed or certified by the design professional retained by the Contractor that bear such professional's seal and signature when submitted to the Architect. The Architect shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications and approvals performed or provided by such design professionals.

§ 3.4.4.3 The Architect shall review and respond to written requests for information about the Contract Documents. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness.

§ 3.4.5 CHANGES IN THE WORK

The Architect may authorize minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to the provisions of Section 4.2.2, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.4.6 PROJECT COMPLETION

The Architect shall conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion; receive from the Contractor and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and assembled by the Contractor; and issue a final Certificate for Payment based upon a final inspection indicating the Work complies with the requirements of the Contract Documents.

ARTICLE 4 ADDITIONAL SERVICES

§ 4.1 Additional Services are not included in Basic Services but may be required for the Project. Such Additional Services may include programming, budget analysis, financial feasibility studies, site analysis and selection, environmental studies, civil engineering, landscape design, telecommunications/data, security, measured drawings of existing conditions, coordination of separate contractors or independent consultants, coordination of construction or project managers, detailed cost estimates, on-site project representation beyond requirements of Section 4.2.1, value analysis, quantity surveys, interior architectural design, planning of tenant or rental spaces, inventories of materials or equipment, preparation of record drawings, commissioning, environmentally responsible design beyond Basic Services, LEED® Certification, fast-track design services, and any other services not otherwise included in this Agreement.

(Insert a description of each Additional Service the Architect shall provide, if not further described in an exhibit attached to this document.)

§ 4.2 Additional Services may be provided after execution of this Agreement, without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3.

§ 4.2.1 The Architect has included in Basic Services to be determined () site visits over the duration of the Project during construction. The Architect shall conduct site visits in excess of that amount as an Additional Service.

§ 4.2.2 The Architect shall review and evaluate Contractor's proposals, and if necessary, prepare Drawings, Specifications and other documentation and data, and provide any other services made necessary by Change Orders and Construction Change Directives prepared by the Architect as an Additional Service.

§ 4.2.3 If the services covered by this Agreement have not been completed within thirty-six (36) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

Init.

324

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements. Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of or enforce lien rights.

§ 5.2 The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, a written legal description of the site, and services of geotechnical engineers or other consultants when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project.

§ 5.4 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall require that its consultants maintain professional liability insurance as appropriate to the services provided.

§ 5.5 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.6 The Owner shall furnish all legal, insurance and accounting services, including auditing services that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.7 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.8 The Owner shall endeavor to communicate with the Contractor through the Architect about matters arising out of or relating to the Contract Documents.

§ 5.9 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work does not include the compensation of the Architect, the costs of the land, rights-of-way, financing, contingencies for changes in the Work or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and may be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work or from any estimate of the Cost of the Work or evaluation prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding and price escalation; to determine what materials, equipment, component systems and types of

Init.

construction are to be included in the Contract Documents, to make reasonable adjustments in the program and scope of the Project and to include in the Contract Documents alternate bids as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget for the Cost of the Work. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requests detailed cost estimating services, the Architect shall provide such services as an Additional Service under Article 4.

§ 6.4 If the bidding has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, through no fault of the Architect, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's current budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

1. give written approval of an increase in the budget for the Cost of the Work;
2. authorize rebidding or renegotiating of the Project within a reasonable time;
3. terminate in accordance with Section 9.5;
4. in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
5. implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect, without additional compensation, shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1, provided that the lowest bonafide bid(s) exceed the fixed limit by 10% or more. The Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project. If the Owner and Architect intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 Upon execution of this Agreement, the Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations, including prompt payment of all sums when due, under this Agreement. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service including without limitation any future additions or alterations to the Project without retaining and maintaining the retention of the author of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its

Init.

consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 GENERAL

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other arising out of or related to this Agreement in accordance with the requirements of the method of binding dispute resolution selected in this Agreement within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document 2007, Standard Form of Agreement Between Owner and Contractor. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.6.

§ 8.2 MEDIATION

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 Mediation, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.3 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

(Check the appropriate box. If the Owner and Architect do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.)

☒ Arbitration pursuant to Section 8.3 of this Agreement

☐ Litigation in a court of competent jurisdiction

☐ Other (Specify)

Init.

§ 8.3 ARBITRATION

§ 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement.

§ 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 8.3.2 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.4 CONSOLIDATION OR JOINDER

§ 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 8.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Architect shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

Init.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due and all Termination Expenses as defined in Section 9.7.

§ 9.7 Termination Expenses are in addition to compensation for the Architect's services and include expenses directly attributable to termination for which the Architect is not otherwise compensated, plus an amount for the Architect's anticipated profit on the value of the services not performed by the Architect.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, except that if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A107-2007, Standard Form of Agreement Between Owner and Contractor for a Project of Limited Scope.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement.

§ 10.4 If the Owner requests the Architect to execute certificates or consents, the proposed language of such certificates or consents shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Architect.

§ 10.6 The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. However, the Architect's materials shall not include information the Owner has identified in writing as confidential or proprietary.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services as described under Article 3, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

Compensation shall be on an hourly basis in accordance with the attached Billing Rate Schedule Exhibit "B" or for a mutually acceptable Lump Sum Fee to be negotiated at the time of the authorization of a project.

§ 11.2 For Additional Services designated in Section 4.1, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

§ 11.4 Compensation for Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus one point fifteen (1.15), or as otherwise stated below:

§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the compensation for each phase of services shall be as follows:

Schematic Design Phase	fifteen	percent (15	%
Design Development Phase	twenty	percent (20	%)
Construction Documents Phase	forty	percent	40	%)
Bidding	five	percent	5	%)
Construction Phase	twenty	percent (20	%)
Total Basic Compensation	one hundred	percent (100	%)

§ 11.6 When compensation is based on a percentage of the Cost of the Work and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions, in accordance with the schedule set forth in Section 11.5 based on (1) the lowest bona fide bid or negotiated proposal, or (2) if no such bid or proposal is received, the most recent estimate of the Cost of the Work for such portions of the Project. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.

(If applicable, attach an exhibit of hourly billing rates or insert them below.)

Hourly Billing Rates as per attached Exhibit "B"

Employee or Category	Rate
----------------------	------

§ 11.8 COMPENSATION FOR REIMBURSABLE EXPENSES

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- 1 Transportation and authorized out-of-town travel and subsistence;
- 2 Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets;
- 3 Fees paid for securing approval of authorities having jurisdiction over the Project;
- 4 Printing, reproductions, plots, standard form documents;
- 5 Postage, handling and delivery;
- 6 Expense of overtime work requiring higher than regular rates if authorized in advance by the Owner;
- 7 Renderings, models, mock-ups, professional photography, and presentation materials requested by the Owner;
- 8 Expense of professional liability insurance dedicated exclusively to this Project or the expense of additional insurance coverage or limits requested by the Owner in excess of that normally carried by the Architect and the Architect's consultants;
- 9 All taxes levied on professional services and on reimbursable expenses;

Init.

- .10 Site office expenses; and
- .11 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus one and two-tenths (1.2) of the expenses incurred.

§ 11.9 COMPENSATION FOR USE OF ARCHITECT'S INSTRUMENTS OF SERVICE

If the Owner terminates the Architect for its convenience under Section 9.5, or the Architect terminates this Agreement under Section 9.3, the Owner shall pay a licensing fee as compensation for the Owner's continued use of the Architect's Instruments of Service solely for purposes of completing, using and maintaining the Project as follows:

§ 11.10 PAYMENTS TO THE ARCHITECT

§ 11.10.1

§ 11.10.2 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid () days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

(Insert rate of monthly or annual interest agreed upon.)

per annum

§ 11.10.3 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to off set sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.4 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

12.1 Specific projects authorized by the Owner shall be delineated in a Contract Amendment (AIA G802) based on an agreed-upon scope of work set forth in a fee proposal letter and schedule prepared by the Architect and approved by the Owner.

12.2 Professional services provided by the Architect for projects of undefined scope shall be invoiced on an hourly rate basis per Exhibit "B" with prior Owner authorization.

12.3 Professional fees provided as a percentage of construction shall be converted to a stipulated sum at the conclusion of the schematic phase for services through bidding. Construction Administration services shall be determined as a percentage of construction value awarded by the Owner.

12.4 Change orders shall be prepared by the Architect. If the change order increases the Construction Cost, Architect shall receive his fee thereon as provided herein. No reduction in Architect's fee shall be allowed for minus change orders.

12.5 Prior to preparation of Recommended Awards by Architect, Owner shall pay Architect for all fees due through Construction Documents Phase as well as all reproduction costs billed to Owner by Architect.

12.6 Architect shall receive a fee for any design alternate bid requested or approved by Owner whether or not alternate bid is awarded. If awarded, the fee shall be the agreed-upon fee of the price of the lowest bonafide bidder. If not awarded, the Architect shall be paid 80% of the agreed-upon fee of the price of the lowest bonafide bidder. This percentage (80%) constitutes the fee through the Bidding Phase; the remaining 20% of the fee which relates to the Construction Administration Phase will not be payable for non-awarded (rejected) design alternate bids.

12.7 ELECTRONIC MEDIA TRANSFER: Use of electronic mail (e-mail) for communication between the Owner and Architect is considered informal and shall be non-binding. The parties agree to submit all pertinent data/formal communication for the project record in hard copy via first-class mail, certified mail, other common carrier, electronically via facsimile or as an attachment to e-mail with date and time stamp. All e-mail transmitting

Init.

formal communication shall be sent to the addressee and the Architect's general e-mail mail box -
info@fvhdpc.com.

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

§ 13.2 This Agreement incorporates the following documents listed below:

(List other documents, if any, including additional scopes of service and AIA Document E201™-2007, Digital Data Protocol Exhibit, if completed, forming part of the Agreement.)

Attachment "A"
Exhibit "A"
Exhibit "B"
Exhibit "C"
Exhibit "D"

This Agreement entered into as of the day and year first written above.

HAMILTON TWP. BOARD OF EDUCATION
OWNER

FRAYTAK VEISZ HOPKINS DUTHIE, P.C.
ARCHITECT

(Signature)
ATTEST:

(Signature) President
ATTEST:

Vice President/Asst Secretary

(SEAL)

(SEAL)

Init.

ATTACHMENT "A"

Page 1 of 2

During the performance of this Contract the Contracted Party agrees to the following as required by the Owner's Grant Agreement:

Exhibit B - ver. Feb-09

Grant Agreement §3.3.1.1

The District shall insert in all Contracts with all Contracted Parties, and shall cause all Contractors and Consultants to insert into all their Contracts with all Subconsultants and Subcontractors, a clause stating that the Contracted Party, its Subconsultants or Subcontractors may be debarred, suspended or disqualified from contracting and/or working on the School Facilities Project if found to have committed any of the acts listed in N.J.A.C. 17:19-3.1 et seq and 6:20-7.1 et seq.

N.J.A.C. 17:19-3.2:

(Debarment, Suspension and Disqualification of a Person(s))

(a) In the public interest, the Division of Property Management and Construction shall debar a person for any of the following causes:

1. Commission of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract, or subcontract there under, or in the performance of such contract or subcontract;
2. Violation of the Federal Organized Crime Control Act of 1970, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, perjury, false swearing, receiving stolen property, obstruction of justice or any other offense indicating a lack of business integrity or honesty;
3. Violations of the Federal or State antitrust statutes, or of the Federal Anti-Kickback Act (18 U.S.C. 874, 40 U.S.C. 276b, c);
4. Violations of any of the laws governing the conduct of elections of the Federal Government, State of New Jersey or of its political subdivisions;
5. Violation of the "Law Against Discrimination" (P.L. 1945, c. 169, N.J.S.A. 10:5-1 et seq., as supplemented by P.L. 1975, c. 127), or of the act banning discrimination in public works employment (N.J.S.A. 10:2-1 et seq.), or the act prohibiting discrimination by industries engaged in defense work in the employment of person therein (P.L. 1942, c. 114 N.J.S.A. 10:1-10 et seq.);
6. Violations of any laws governing hours of labor, minimum wage standards, prevailing wage standards, discrimination in wages or child labor;
18. Causing or influencing or attempting to cause or influence, any State officer or employee or special State officer or employee to use, or attempt to use, his or her position to secure unwarranted privileges or advantages for the vendor or any other person.

ATTACHMENT "A"

Page 2 of 2

Exhibit B - ver. Feb-09

Grant Agreement §3.5

All Contracts shall contain provisions that the Contracted Party shall comply with the anti-discrimination provisions of N.J.S.A. 10:2-1 et seq., the New Jersey Law Against Discrimination, N.J.S.A. 10:5-1 et seq., N.J.A.C. 17:27-1.1 et seq. and N.J.A.C. 6:4-1.6. The District and its Contracted Parties shall, in addition, agree by contract and guarantee to afford equal opportunity in performance of the Grant Agreement in accordance with an affirmative action program approved by the State Treasurer.

Grant Agreement §3.5.1

During the term, all Contracts shall contain the following provisions:

The District and its Contracted Parties shall not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. The District and its Contracted Parties shall take affirmative action to ensure that such applicants are recruited and employed, that employees are treated during employment without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation, and selection for training, including apprenticeship. The District and its Contracted Parties agree to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

Grant Agreement §3.5.2

The District and its Contracted Parties shall, in all solicitations or advertisements for employees placed by or on behalf of the District and its Contracted Parties state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex.

Grant Agreement §3.7

The District shall include a provision in each contract awarded by the District in connection with the School Facilities Project which states that the contracts are assignable to the Development Authority.

Grant Agreement §5.3.2.4

The District shall include in all Contracts a provision requiring Contracted Parties to permit the Development Authority, the Authority and the Unit of Fiscal Integrity, and their agents to investigate, audit, examine and inspect in such manner and at such times as the Development Authority, the Authority and the Unit of Fiscal Integrity deem necessary.

234

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)

N.J.A.C. 17:27 et seq.

GOODS, GENERAL SERVICES, AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

EXHIBIT A (Cont)

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA-302 (electronically provided by the Division and distributed to the public agency through the Division's website at: http://www.state.nj.us/treasury/contract_compliance/).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.



www.fvhdp.com
John J. Veisz, AIA, CSBA
William D. Hopkins III, AIA, LEED AP
George R. Duthie, AIA, PP

Corporate Office:
1515 Lower Ferry Road, PO Box 7371
Trenton, New Jersey 08628
tel: 609.883.7101
fax: 609.883.2694

Pennsylvania:
140 Whitaker Avenue, Suite 300
Mont Clare, Pennsylvania 19453
tel: 610.933.6289
fax: 610.933.6294

EXHIBIT "B"

HOURLY BILLING RATES

Principal	\$155.00
Sr. Associate - Director of Specifications	145.00
Associate	135.00
Sr. Project Architect	130.00
Project Architect	125.00
Project Manager	110.00
Roofing Specialist	105.00
Interior Design	100.00
Senior Drafters	105.00
Construction Observer	115.00
Junior Drafters	85.00
Support Personnel / Word Processing, etc.	75.00
Litigation Support Services	200.00

Additional Services for Consultants - 1.2 times the amount billed to Architect for such services.

REPRODUCTION EXPENSE - UNIT COSTS

Photo Copies @ \$.20 per page

Blue and Blackline Prints

24 x 33	\$ 1.45 per sheet
30 x 42	2.15 " "
34 x 44	2.60 " "
34 x 47½	2.80 " "

EXHIBIT "C"



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: FRAYTAK VEISZ HOPKINS DUTHIE, P.C.

Trade Name:

Address: 1515 LOWER FERRY RD
EWING, NJ 08618

Certificate Number: 0104427

Effective Date: October 16, 2001

Date of Issuance: October 07, 2010

For Office Use Only:

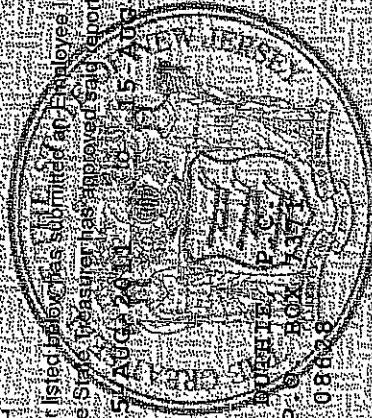
20101007100706645

Certification 5318

CERTIFICATE OF EMPLOYEE INFORMATION REPORT RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15 AUG 2018 to 15 AUG 2018

FRAYTAK VELSZ HOPKINS
1515 LOWER FERRY RD, P.O. BOX 1371
TRENTON NJ 08638



Andrew P. Sidamon-Eiscovitz
State Treasurer

June 27



Schwartz ■ Edelstein

LAW GROUP^{LLC}

100 South Jefferson Road ■ Suite 200 ■ Whippany, New Jersey 07981 ■ Tel: 973.301.0001 ■ Fax: 973.993.3152
www.selawgroup.com

Please Reply to Whippany Office

May 8, 2018

Andrew B. Brown

abrown@selawgroup.com

Members of the Board of Education
Anne-Marie Fala, Business Administrator/Board Secretary
Hamilton Township School District
1876 Dr. Dennis Foreman Drive
Mays Landing, New Jersey 08330

**RE: Retainer Agreement for Special Counsel for
the 2018-19 School Year**

Dear Board Members and Ms. Fala:

We are honored and pleased to continue to represent the Hamilton Township School District as Special Counsel for Labor and Personnel matters. To that end, we are submitting herewith our proposed Retainer for the upcoming school year.

This letter, once formally approved by resolution and executed by you, will serve as our Retainer Agreement for the 2018-19 school year. We have also enclosed our Political Contribution Disclosure Form, Business Registration Certificate and Disclosure of Investment Activities in Iran together with the mandatory affirmative action assurances.

Terms of the Agreement

1. The law firm of Schwartz Edelstein Law Group, LLC (the "FIRM") agrees to provide legal services in the capacity of Special Counsel, as more fully described below.

2. The Firm's partners, counsel and associates shall provide services in all labor and personnel matters involving the Board and its employees. The

South Jersey Office:
Twin Ponds
Executive Campus
600 Birchfield Drive
Suite 603-A
Mt. Laurel, NJ
08054
973.301.0001

New York Office:
415 Madison Avenue
16th Floor
New York, New York
10017
212.752.5258

240

Members of the Board of Education
Anne-Marie Fala, Business Administrator/Board Secretary
Hamilton Township School District
May 8, 2018
Page 2

Firm shall serve as the Board's chief negotiator for collective bargaining; advise the Board on proposed contract language and bargaining proposals; assist in the development of possible salary guides in accordance with Board guidelines; and prepare all final contract documents upon settlement and ratification of a tentative collective bargaining agreement. The Firm will also provide advice and counsel on grievances, tenure matters and any other personnel or labor matter referred to us by the Board or its designees. The Firm's services shall also include: attendance at Board meetings, if requested by the Board; the review of documents; the performance of legal research, the review of related policies, regulations, and procedures and in any other legal matters related to the operation of the school district as requested by designated administrators and officers of the Board, as well as to the Board itself.

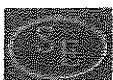
It is understood and agreed that Andrew B. Brown will be the primary contact and coordinating attorney for all Board matters referred to the Firm, with regular support and assistance by such other partners, counsel and associates as may be necessary, and that other partners or associates may handle specific Board legal matters from time to time.

3. In consideration of the above described services, the Board agrees to the following arrangement for payment:

All Legal matters of the Firm shall be billed at the hourly rate of \$160.00 (one hundred sixty dollars) for attorneys. Law clerks and paralegals shall be billed at the hourly rate of \$100.00 (one hundred dollars).

4. All services shall be billed monthly in an itemized fashion in increments of no less than one-tenth of an hour. Certain expenses and disbursements made by the Firm on the Board's behalf will be separately itemized and reimbursed by the Board. Examples of such billed expenses, include photocopying in excess of 25 pages, messenger services, overnight mail, stenographic transcripts and court filing fees, all of which shall be charged to the Board at cost. Payment shall be remitted by the Board within thirty days of receipt of billing. Payment shall be remitted by the Board within thirty days of receipt of billing. Travel time is not billed.

5. The term of this Agreement (the "Term") shall be from July 1, 2018 through June 30, 2019. The parties agree that the Term, and any successor Terms, may be extended by Board resolution approving a letter from the Firm



A handwritten signature in the bottom right corner.

Members of the Board of Education
Anne-Marie Fala, Business Administrator/Board Secretary
Hamilton Township School District
May 8, 2018
Page 3

which incorporates by reference the provisions of this Agreement, with acceptable modifications.

6. Approval of this Agreement constitutes express authorization for the Firm to undertake all actions necessary, in the judgment of its attorneys, to defend the Board and generally to protect its interests, without the need to seek further, specific authorization. This would include by way of example and not limitation, the preparation, service and filing of documents and pleadings in judicial and administrative proceedings relating to the matters we are handling on the Board's behalf, appearances in such proceedings and interacting with opposing counsel or other persons involved in .

7. During the performance of this agreement, the Firm agrees to comply with the requirements of N.J.S.A. 10:5-31 et seq. as amended and supplemented from time to time, the Americans with Disabilities Act and N.J.A.C. 17:27.

As evidence of the Board's approval of the foregoing agreement, kindly complete and execute, as indicated below, and return one of two enclosed original copies.

Very truly yours,

Schwartz ■ Edelstein Law Group LLC

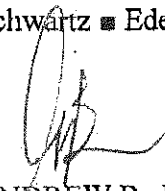

ANDREW B. BROWN
A Member Of The Firm

ABB:mab

Enclosures

cc: Frank Vogel, Superintendent (w/o encls.)



Schwartz ■ Edelstein
LAW GROUP^{LLC}

{00780289; 1 }

242

Members of the Board of Education
Anne-Marie Fala, Business Administrator/Board Secretary
Hamilton Township School District
May 8, 2018
Page 4

I, _____, hereby certify that the within retainer agreement was approved by formal resolution of the Hamilton Township Board of Education at a duly convened public meeting of the Board on _____, 2018, and that the Board President and Board Secretary have been authorized to, and do hereby, execute same on behalf of the Board.

By: _____
Board President

Attest:

By: _____
Anne-Marie Fala
Business Administrator/Board Secretary

DATED:



Schwartz & Edelstein
LAW GROUP, LLC

{00780289; 1}

243

June 28

AtlantiCare
Physician Group

OCCUPATIONAL HEALTH

A member of Geisinger

Service Agreement Between
AtlantiCare Physician Group, PA and
Hamilton Township School District for Occupational Medicine Services

This Agreement made this 2nd day of May, 2018 between AtlantiCare Physician Group, PA a New Jersey professional services corporation with its principal place of business at 2500 English Creek Avenue, Suite 908, Egg Harbor Township, New Jersey, ("AtlantiCare") and Hamilton Township School District, with an address of 1876 Dr. Dennis Foreman Drive, Mays Landing, NJ 08330
(" School District ").

WITNESSETH

WHEREAS, AtlantiCare is a professional services corporation organized under the law of the State of New Jersey which practices medicine through duly licensed physicians.

WHEREAS, AtlantiCare provides occupational medicine services;

WHEREAS, School District wishes to engage AtlantiCare to provide occupational medicine services to School District applicants/employees/clients.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties agree as follows:

- I. Term: The term of this Agreement shall be for a period of one year, beginning on July 1, 2018, and ending on June 30, 2019. Notwithstanding the foregoing, the Agreement may be terminated pursuant to the provision of paragraph VI.
- II. Services to be provided by AtlantiCare: Please see Attached Proposal for Occupational Healthcare Services as set forth in Exhibit A attached hereto.
- III. Consideration. As consideration for the services rendered by AtlantiCare to School District, School District shall pay AtlantiCare consideration as set forth in the attached Exhibit A. Please see the attached W9 form. All payments should be mailed to AtlantiCare Physician Group, PA, PO Box 786061, Philadelphia, PA 19178-6061 along with a copy of the invoice in net 30 days.
- IV. Confidentiality: Except as required by law or by those agencies regulating AtlantiCare, AtlantiCare shall maintain strict confidentiality of all information acquired in performance of its obligations under this Agreement.

[Handwritten signature]

- V. Assignability: This obligation of AtlantiCare under this Agreement may be assigned to a related or affiliated entity to AtlantiCare, upon written notice to School District.
- VI. Termination: This contract may be terminated for cause by either party upon 30 days prior written notice of material breach, including non-payment of compensation. The breaching party has the 30 day notice prior during which to cure.
- VII. Entire Agreement, Amendment and Governing Law. This Agreement contains the entire Agreement between the parties. It shall be construed under the laws of the State of New Jersey, without application to the choice of law provisions thereof. It may be amended only by a writing signed by both parties.
- VIII. Notice. Notices or communications required or permitted under the provisions of this Agreement shall be delivered, certified mail, return receipt requested, to the parties designated at the addresses listed below unless a new address is designated in writing:

To AtlantiCare:

Jatin Motiwal, Vice President
AtlantiCare Physician Group, PA
2500 English Creek Avenue, Building 600
Egg Harbor Township, NJ 08234

To Hamilton Township School District :

Anne-Marie Fala, Business Administrator
1876 Dr. Dennis Foreman Drive
Mays Landing, NJ 08330

IN WITNESS WHEREOF, the parties have executed this Agreement on the above written date.

ATTEST:

ATLANTICARE PHYSICIAN GROUP, PA

By:

Jatin Motiwal, Vice President

ATTEST:

HAMILTON TOWNSHIP SCHOOL DISTRICT

By:

Anne-Maria Fala, Business Administrator

05/02/2018

EXHIBIT A

AtlantiCare Physician Group

Page 1

Company Profile NJ-EHT-ACM for Hamilton Twp Public Schools

Company Information

Company Name: Hamilton Twp Public Schools	ID: HAMPUBLI	Corporate Office
Main Address: 1876 Dr. Dennis Foreman Drive Mays Landing, NJ 08330	Alt Company ID: 2004 ML	
	Company #: FEIN:	# of Employees: 0
NAICS Code:	Main Contact: Elen Manalang	
Company Type: School	Phone: 609-476-6307	
User Code:	Fax: 609-625-4847	
Sales Rep: Christina Simpkins	Email: manalange@hamiltonschools.org	
Last Contact: 01/18/2018	Next Contact:	Client Since: 03/19/2004
		Active
Comment: FAX DRUG TEST RESULTS & PHYS CLEAR SAMETIME		
Warning Flag: Effective, 8-28-17 They went with another vendor with hair drug test but still utilizing us for physicals & lift tests No Post Accident Drug Testing, Have Modified Duty		
Memo:		

Account Information

Self-Pay Billing	Carol Bowen	Bill To: Elen Manalang
Disc Table: HAM	Phone: 609-476-6302	Hamilton Twp. Public Schools
	Fax: 609-625-4847	1876 Dr. Dennis Foreman Drive
		Mays Landing, NJ 08330-
		Phone: 609-476-6307
Workers' Comp Billing	Qual-Lynx	Bill To: Qual-Lynx
Plan: QUALLYNX100	100 Decadon Drive	100 Decadon Drive
Group:	Egg Harbor Township, NJ 08234	Egg Harbor Township, NJ 08234
Policy:	Phone: 877-822-9368	Phone: 877-822-9368
	Fax: 609-365-4000	

Departments/Contacts

BA	Business Administrator	
	Contact: Anne-Marie Fala	Phone: 609-476-6307
	1876 Dr. Dennis Foreman Drive	Fax: 609-625-4847
	Mays Landing, NJ 08330	Email: fala@hamiltonschools.org
DERALL	Contact PHY & DS	
	Contact: Elen Manalang	Phone: 609-476-6307
	1876 Dr. Dennis Foreman Drive	Fax: 609-625-4847
	Mays Landing, NJ 08330	Email: manalange@hamiltonschools.org
WC	Contact WC	
	Contact: Carol Bowen	Phone: 609-476-6302
	1876 Dr. Dennis Foreman Drive	Fax: 609-625-4847
	Mays Landing, NJ 08330	Email: bowenc@hamiltonschools.org

Drug Testing Programs

No Records Found

Company Profile NJ-EHT-ACM for Hamilton Twp Public Schools

Service Contracts

No Records Found

Procedures

	<u>Fee Code</u>	<u>Price</u>	<u>Discount</u>
<i>BAT Confirmation</i>			
BAT Confirmation	BATCONFI	35.00	
Invoice to: CO HAMPUBLI			
DER, Elen Manalang, If Positive Call her at 609 476-6307			
Fax BAT Results			
Elen Manalang, Confidential Fax: 609 625-4847			
		<u>\$35.00</u>	
<i>Breath Alcohol Test NONDOT-Reason Suspicious</i>			
Breath Alcohol Test Non-DOT	BAT	36.00	
Invoice to: CO HAMPUBLI			
DER, Elen Manalang, If Positive Call her at 609 476-6307			
Report Results to Company DER			
Fax BAT results to Elen Manalang at confidential fax: 625-4847			
		<u>\$36.00</u>	
<i>Hair Drug Test, Pre-Employment</i>			
Picture ID, Consent and HIPAA Acknowled.			
Hair drug test, Quest Labs, Pre-Employ	DSHAIR	95.00	
Invoice to: CO HAMPUBLI			
We are the MRO			
Use Quest Labs			
Hair drug test, full screen, send out			
Ship via FedEx			
Drug Screen Test Results			
Fax Hair Drug Results			
Fax hair drug test results along with physical clearance report to Elen Manalang at 625-4847			
		<u>\$95.00</u>	
<i>10 Panel Urine Drug Test, Reasonable Suspicion</i>			
Picture ID, Consent and HIPAA Acknowled.			
Have employee sign Auth. to Release form			86.00
10 panel drug test, reasonable suspicion	DSPAN10	70.00	
Invoice to: CO HAMPUBLI			
Reasonable Suspicion			
We will be the MRO			
Use Medtox			
10 panel urine NON-DOT Drug Test, full screen, send out (Medtox)			
Ship via FedEx			
Drug Screen Test Results			
Fax Drug Test Results			
HAVE EMPLOYEE SIGN AUTHORIZATION TO RELEASE DRUG TEST FORM			
Fax drug test results to Elen Manalang at confidential fax: 625-4847			
		<u>\$70.00</u>	<u>\$86.00</u>

247

Company Profile NJ-EHT-ACM for Hamilton Twp Public Schools

	<u>Fee Code</u>	<u>Price</u>	<u>Discount</u>
<i>Drug Screen - ONLY IF NO HAIR</i>			
Picture ID			
5 panel nondot drug test	DSPAN5	50.00	
Invoice to: CO HAMPUBLI ACOM will be the MRO Use Medtox 5 panel non-DOT urine drug test, full screen, send out Ship via Fedex Drug Screen Test Results Fax Drug Screen Results Fax drug testing results form to Elen Manalang at 625-4847			
		\$50.00	
<i>Fit for Duty Evaluation</i>			
Picture ID, Consent and HIPAA Acknowled.			
Attach Job Description			
Medical Recds/Notes from Treating Doctor			
Health Questionnaire			
Medical Evaluation	99243	229.00	
Invoice to: CO HAMPUBLI They will provide medical records prior to scheduled appointment for provider to review along with a copy of the job description.			
Fit for Duty Clearance Report		\$229.00	
<i>First Hepatitis B Immunization</i>			
Hepatitis B Vaccination Consent			
CDC information Hep B			
First Hepatitis B Vaccination	90746	80.00	
Invoice to: CO HAMPUBLI Fax hepatitis B administration record to Elen Manalang at 625-4847			
Administration of Vaccine	90471	13.00	
Invoice to: CO HAMPUBLI			
		\$93.00	
<i>Second Hepatitis B Immunization</i>			
Second Hepatitis B Vaccination	90746	80.00	
Invoice to: CO HAMPUBLI Fax hepatitis B administration record to Elen Manalang at 625-4847			
CDC information Hep B			
Administration of Vaccine	90471	13.00	
Invoice to: CO HAMPUBLI			
		\$93.00	
<i>Third Hepatitis B Immunization</i>			
CDC information Hep B			
Third Hepatitis B Vaccination	90746	80.00	
Invoice to: CO HAMPUBLI Fax hepatitis B administration record to Elen Manalang at 625-4847			
Administration of Vaccine	90471	13.00	
Invoice to: CO HAMPUBLI			
		\$93.00	

248

Company Profile NJ-EHT-ACM for Hamilton Twp Public Schools

	<u>Fee Code</u>	<u>Price</u>	<u>Discount</u>
<i>NON-DOT Physical w/Vision</i>			
Picture ID, Consent and HIPAA Acknowled.			
Vital signs, height & weight			15.00
Vision Screen, Snellen			25.00
Health Questionnaire			
Medical Clearance Form			
Physical exam with vision screening	PHYVISON	85.00	
Invoice to: CO HAMPUBLI			
Fax Physical Clearance Report			
Fax physical clearance report along with drug test results to Elen Manalang at 625-4847			
		<u>\$85.00</u>	<u>\$40.00</u>
<i>Non-DOT Phy w/Vision, Cust, Maint. Food</i>			
Picture ID, Consent and HIPAA Acknowled.			
Vital signs, height & weight			15.00
Vision Screen, Snellen			25.00
Invoice to: CO HAMPUBLI			
Health Questionnaire			
Medical Clearance Form			
Physical/Vision, Cust, Maint, Food	PHYVISON	85.00	
Invoice to: CO HAMPUBLI			
ACOM Back Evaluation Forms			
Back Evaluation with Lift Test	LIFT2	75.00	
Invoice to: CO HAMPUBLI			
Custodians, Maintenance - 50 lbs lift test			
Food Services - 25 lbs lift test			
Fax The Following			
Elen Manalang, Fax: 609 625-4847			
1. Physical exam report			
2. Back Evaluation form with results			
		<u>\$160.00</u>	<u>\$40.00</u>
<i>Return to Work Basic Exam</i>			
Health Questionnaire			
Limited return to work exam basic	PHYRTW	60.00	
Invoice to: CO HAMPUBLI			
		<u>\$60.00</u>	
<i>Workers' Compensation Follow-up Visit</i>			
Work Comp Follow-up			
Qual-LynxSPELLJIF Duty Determination Rpt			
Fax Qual-Lynx SPELL JIF Duty Determin. Rpt			
Invoice to: CO HAMPUBLI			
QUALCARE SPELL JIF DUTY DETERMINATION RPT:			
Carol Bowen, Fax: 625-4847			
Qual-Lynx, Fax: 365-4000			
MEDICAL NOTES:			
Qual-Lynx, Fax: 365-4000			

05/02/2018

AtlantiCare Physician Group

Page 5

Company Profile NJ-EHT-ACM for Hamilton Twp Public Schools

	<u>Fee Code</u>	<u>Price</u>	<u>Discount</u>
<i>Workers' Compensation Initial Visit</i>			
Picture ID			
Consent for Treatment worker comp			
Workers Comp Accident Description			
WC Initial Visit			
Qual-Lynx SPELL JIF Duty Determ Rpt			
Fax Qual-Lynx SPELL JIF Duty Determ Rpt			
QUALCARE SPELL JIF DUTY DETERMINATION RPT:			
Carol Bowen, Fax: 625-4847			
Qual-Lynx, Fax: 365-4000			
MEDICAL NOTES:			
Qual-Lynx, Fax: 365-4000			

250

05/02/2018

AtlantiCare Physician Group

Page 1

EXHIBIT A**Company Profile NJ-EHT-ACM for Hamilton Twp Public Schools****Company Information**

Company Name: Hamilton Twp Public Schools ID: HAMPUBLI Corporate Office
 Main Address: 1876 Dr. Dennis Foreman Drive Alt Company ID: 2004 ML
 Mays Landing, NJ 08330 Company #: # of Employees: 0
 FEIN:
 NAICS Code: Main Contact: Elen Manalang
 Company Type: School Phone: 609-476-6307
 User Code: Fax: 609-625-4847
 Sales Rep: Christina Simpkins Email: manalange@hamiltonschools.org
 Last Contact: 01/18/2018 Next Contact: Client Since: 03/19/2004 Active
 Comment: FAX DRUG TEST RESULTS & PHYS CLEAR SAMETIME
 Warning Flag: Effective, 8-28-17 They went with another vendor with hair drug test but still utilizing us for physicals & lift tests
 No Post Accident Drug Testing, Have Modified Duty

Memo:

Account Information

Self-Pay Billing Carol Bowen Bill To: Elen Manalang
 Disc Table: HAM Phone: 609-476-6302 Hamilton Twp. Public Schools
 Fax: 609-625-4847 1876 Dr. Dennis Foreman Drive
 Mays Landing, NJ 08330-
 Phone: 609-476-6307
Workers' Comp Billing Qual-Lynx Bill To: Qual-Lynx
 Plan: QUALLYNX100 100 Decadon Drive 100 Decadon Drive
 Group: Egg Harbor Township, NJ 08234 Egg Harbor Township, NJ 08234
 Policy: Phone: 877-822-9368 Phone: 877-822-9368
 Fax: 609-365-4000

Departments/Contacts

BA Business Administrator
 Contact: Anne-Marie Fala Phone: 609-476-6307
 1876 Dr. Dennis Foreman Drive Fax: 609-625-4847
 Mays Landing, NJ 08330 Email: fala@hamiltonschools.org
DERALL Contact PHY & DS
 Contact: Elen Manalang Phone: 609-476-6307
 1876 Dr. Dennis Foreman Drive Fax: 609-625-4847
 Mays Landing, NJ 08330 Email: manalange@hamiltonschools.org
WC Contact WC
 Contact: Carol Bowen Phone: 609-476-6302
 1876 Dr. Dennis Foreman Drive Fax: 609-625-4847
 Mays Landing, NJ 08330 Email: bowenc@hamiltonschools.org

Drug Testing Programs

No Records Found

251

Company Profile NJ-EHT-ACM for Hamilton Twp Public Schools

Service Contracts

No Records Found

Procedures

	<u>Fee Code</u>	<u>Price</u>	<u>Discount</u>
<i>BAT Confirmation</i>			
BAT Confirmation	BATCONFI	35.00	
Invoice to: CO HAMPUBLI			
DER, Elen Manalang, If Positive Call her at 609 476-6307			
Fax BAT Results			
Elen Manalang, Confidential Fax: 609 625-4847			
		<u>\$35.00</u>	
<i>Breath Alcohol Test NONDOT-Reason Suspicious</i>			
Breath Alcohol Test Non-DOT	BAT	36.00	
Invoice to: CO HAMPUBLI			
DER, Elen Manalang, If Positive Call her at 609 476-6307			
Report Results to Company DER			
Fax BAT results to Elen Manalang at confidential fax: 625-4847			
		<u>\$36.00</u>	
<i>Hair Drug Test, Pre-Employment</i>			
Picture ID, Consent and HIPAA Acknowled.			
Hair drug test, Quest Labs, Pre-Employ	DSHAIR	95.00	
Invoice to: CO HAMPUBLI			
We are the MRO			
Use Quest Labs			
Hair drug test, full screen, send out			
Ship via FedEx			
Drug Screen Test Results			
Fax Hair Drug Results			
Fax hair drug test results along with physical clearance report to Elen Manalang at 625-4847			
		<u>\$95.00</u>	
<i>10 Panel Urine Drug Test, Reasonable Suspicion</i>			
Picture ID, Consent and HIPAA Acknowled.			
Have employee sign Auth. to Release form			86.00
10 panel drug test, reasonable suspicion	DSPAN10	70.00	
Invoice to: CO HAMPUBLI			
Reasonable Suspicion			
We will be the MRO			
Use Medtox			
10 panel urine NON-DOT Drug Test, full screen, send out (Medtox)			
Ship via FedEx			
Drug Screen Test Results			
Fax Drug Test Results			
HAVE EMPLOYEE SIGN AUTHORIZATION TO RELEASE DRUG TEST FORM			
Fax drug test results to Elen Manalang at confidential fax: 625-4847			
		<u>\$70.00</u>	<u>\$86.00</u>

Company Profile NJ-EHT-ACM for Hamilton Twp Public Schools

	<u>Fee Code</u>	<u>Price</u>	<u>Discount</u>
<i>Drug Screen - ONLY IF NO HAIR</i>			
Picture ID			
5 panel nondot drug test	DSPAN5	50.00	
Invoice to: CO HAMPUBLI ACOM will be the MRO Use Medtox 5 panel non-DOT urine drug test, full screen, send out Ship via Fedex Drug Screen Test Results Fax Drug Screen Results Fax drug testing results form to Elen Manalang at 625-4847			
		\$50.00	
<i>Fit for Duty Evaluation</i>			
Picture ID, Consent and HIPAA Acknowled.			
Attach Job Description			
Medical Recds/Notes from Treating Doctor			
Health Questionnaire			
Medical Evaluation	99243	229.00	
Invoice to: CO HAMPUBLI They will provide medical records prior to scheduled appointment for provider to review along with a copy of the job description.			
Fit for Duty Clearance Report		\$229.00	
<i>First Hepatitis B Immunization</i>			
Hepatitis B Vaccination Consent			
CDC information Hep B			
First Hepatitis B Vaccination	90746	80.00	
Invoice to: CO HAMPUBLI Fax hepatitis B administration record to Elen Manalang at 625-4847			
Administration of Vaccine	90471	13.00	
Invoice to: CO HAMPUBLI			
		\$93.00	
<i>Second Hepatitis B Immunization</i>			
Second Hepatitis B Vaccination	90746	80.00	
Invoice to: CO HAMPUBLI Fax hepatitis B administration record to Elen Manalang at 625-4847			
CDC information Hep B			
Administration of Vaccine	90471	13.00	
Invoice to: CO HAMPUBLI			
		\$93.00	
<i>Third Hepatitis B Immunization</i>			
CDC information Hep B			
Third Hepatitis B Vaccination	90746	80.00	
Invoice to: CO HAMPUBLI Fax hepatitis B administration record to Elen Manalang at 625-4847			
Administration of Vaccine	90471	13.00	
Invoice to: CO HAMPUBLI			
		\$93.00	

453

Company Profile NJ-EHT-ACM for Hamilton Twp Public Schools

	<u>Fee Code</u>	<u>Price</u>	<u>Discount</u>
<i>NON-DOT Physical w/Vision</i>			
Picture ID, Consent and HIPAA Acknowled.			
Vital signs, height & weight			15.00
Vision Screen, Snellen			25.00
Health Questionnaire			
Medical Clearance Form			
Physical exam with vision screening	PHYVISON	85.00	
Invoice to: CO HAMPUBLI			
Fax Physical Clearance Report			
Fax physical clearance report along with drug test results to Elen Manalang at 625-4847			
		<u>\$85.00</u>	<u>\$40.00</u>
<i>Non-DOT Phy w/Vision, Cust, Maint. Food</i>			
Picture ID, Consent and HIPAA Acknowled.			
Vital signs, height & weight			15.00
Vision Screen, Snellen			25.00
Invoice to: CO HAMPUBLI			
Health Questionnaire			
Medical Clearance Form			
Physical/Vision, Cust, Maint, Food	PHYVISON	85.00	
Invoice to: CO HAMPUBLI			
ACOM Back Evaluation Forms			
Back Evaluation with Lift Test	LIFT2	75.00	
Invoice to: CO HAMPUBLI			
Custodians, Maintenance - 50 lbs lift test			
Food Services - 25 lbs lift test			
Fax The Following			
Elen Manalang, Fax: 609 625-4847			
1. Physical exam report			
2. Back Evaluation form with results			
		<u>\$160.00</u>	<u>\$40.00</u>
<i>Return to Work Basic Exam</i>			
Health Questionnaire			
Limited return to work exam basic	PHYRTW	60.00	
Invoice to: CO HAMPUBLI			
		<u>\$60.00</u>	
<i>Workers' Compensation Follow-up Visit</i>			
Work Comp Follow-up			
Qual-LynxSPELLJIF Duty Determination Rpt			
Fax Qual-Lynx SPELL JIF Duty Determ, Rpt			
Invoice to: CO HAMPUBLI			
QUALCARE SPELL JIF DUTY DETERMINATION RPT;			
Carol Bowen, Fax: 625-4847			
Qual-Lynx, Fax: 365-4000			
MEDICAL NOTES:			
Qual-Lynx, Fax: 365-4000			

254

05/02/2018

AtlantiCare Physician Group

Page 5

Company Profile NJ-EHT-ACM for Hamilton Twp Public Schools

Fee Code

Price

Discount

Workers' Compensation Initial Visit

Picture ID

Consent for Treatment worker comp

Workers Comp Accident Description

WC Initial Visit

Qual-Lynx SPELL JIF Duty Determ Rpt

Fax Qual-Lynx SPELL JIF Duty Determ Rpt

QUALCARE SPELL JIF DUTY DETERMINATION RPT:

Carol Bowen, Fax: 625-4847

Qual-Lynx, Fax: 365-4000

MEDICAL NOTES:

Qual-Lynx, Fax: 365-4000

735



June-31

November 30, 2016

To the Partners of Ford, Scott & Associates, LLC
and the Peer Review Committee of the NJCPA Peer Review Program

We have reviewed the system of quality control for the accounting and auditing practice of Ford, Scott & Associates, LLC (the firm) in effect for the year ended May 31, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Ford, Scott & Associates, LLC in effect for the year ended May 31, 2016, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Ford, Scott & Associates, LLC has received a peer review rating of *pass*.

Davie Kaplan, CPA, P.C.

DAVIE KAPLAN, CPA, P.C.

256

2017-2018 School Year
BOARD APPROVED SUBSTITUTES
21-May-18

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Rate</u>	<u>Certification</u>	<u>Interview</u>
Smith	JoAnna	Sub Para/Sub Teacher	\$67.50/\$80/day	sub cert pending	Yes w/ K. Silver
Richardson	Walter	Sub Para/Sub Teacher	\$67.50/\$90.00/day	tech occupations	Yes w/ N. Gabriel

Administration - 1

5.15.18

257

DEPARTMENTAL MEMORANDUM

TO: Mr. Frank Vogel, Superintendent of Schools
Mrs. Anne-Marie Fala, School Business Administrator
FROM: Marylynn Stecher, Supervisor of Special Education
C: Dana Kozak, Supervisor of Instruction for Special Education
Denise Greenberg, Administrative Assistant
RE: Special Education Extended School Year and Summer Child Study Team Services
DATE: May 11, 2018

The Extended School Year (ESY) Program will run for six weeks, from July 2 until August 13, 2018. The Child Study Team staff will be employed for per case work. Below please find the names of the staff members who are being recommended for summer employment

Special Education Extended School Year Program
July-August 2018

- Special Education Teachers: maximum of 150 hours per teacher at \$49.60/hour
 - Mrs. Deanna Allen, Multiply Disabled Teacher and Lead Teacher (plus a \$600 stipend in addition to the salary for her lead teacher duties)
 - Mrs. Laurie Derringer, Preschool Disabilities Teacher
 - Mrs. Karen Sauerbrey, Preschool Disabilities Teacher
 - Mrs. Kim Smith, Multiply Disabled Teacher
 - Ms. Lea Pickering, Multiply Disabled Teacher
 - Mrs. Jessica Crawford, Multiply Disabled Teacher
 - Mrs. Anna Miller, Multiply Disabled Teacher
 - Mrs. Heather Andros, Multiply Disabled Teacher
- Teacher Substitutes: as needed at \$49.60/hour
 - Mrs. Barbara Signorello, Substitute Teacher
 - Mrs. Lori Bernard, Substitute Teacher
 - Ms. Christina Gonzalez, Substitute Teacher
 - Mrs. Amanda Fortune, Substitute Teacher
 - Ms. Larissa Lilley, Substitute Teacher
 - Mrs. Sheldis Hewish, Substitute Teacher
 - Mrs. Becky Weldon, Substitute Teacher
- School Nurse:
 - Mrs. Barbara Graf, Nurse- maximum of 120 hours at \$49.60/hour
 - Ms. Tracy Torres, Substitute Nurse as needed if Mrs. Graf is absent at \$49.60/hour
- Other Certificated Staff: \$49.60/hour not to exceed 100 hours per staff member
 - Mrs. Vanessa DeCesari, Physical Therapy, in accordance with IEPs

- Mrs. Ashley Galbiati, Occupational Therapy, in accordance with IEPs
- Ms. Kelly Pinnix, Speech Therapy, in accordance with IEPs
- Mrs. Anne Nelson, Speech Therapy, in accordance with IEPs
- Mrs. Karen Fink, Speech Therapy, in accordance with IEPs
- Ms. Caitlin Ponticello, Speech Therapy, in accordance with IEPs
- Mrs. Lindsay Combs, Speech Therapy, in accordance with IEPs
- Ms. Diana Evans, Speech Therapy, in accordance with IEPs
- Ms. Gina DeBerardinis, Teacher of the Deaf, in accordance with IEPs
- Ms. Adetokunbo Ajayi, BCBA, as needed to support students in ESY program
- Mrs. Laura Aleszczyk, BCBA, as needed to support students in ESY program

Paraprofessionals: maximum of 135 hours per para at \$15.00/hour

- | | | |
|---------------------|-------------------|------------------------|
| ● Josie Bellina | ● Cassie Milone | ● Jackie Tummon |
| ● Rica Bilko | ● Annette Palmeri | ● Lorraine Von Hess |
| ● Carolyn Creech | ● Jeanne Petrillo | |
| ● Islay Flynn | ● Ashley Pfaff | Para Subs at \$15/hour |
| ● Faye Fuller | ● Jen Quartararo | ● Rita Cohen |
| ● Jessica Gillespie | ● Terri Quidachay | ● Kathy Ivy |
| ● Marla Kanevsky | ● Vivian Ragan | ● Jill Poley |
| ● Gina Kucharski | ● Renee Richards | ● David Smitley |
| ● Donna Maulone | ● Michelle Slack | |
| ● Michelle Mick | ● Lois Townsend | |

Per Case Child Study Team Members
June-August 2018

School Psychologists:	Learning Consultants:	Social Workers:	Speech Therapists:
Kate Cariss	Jessica Crawford	Ann Bucknam	Lindsay Combs
Kelly Crowder	Toni Ricelli	Revaé Burton	Diana Evans
Andrew Disque			Karen Fink
Brynn Sissman		OT/PT:	Anne Nelson
		Vanessa DeCesari	Kelli Pinnix
		Ashley Galbiati	Caitie Ponticello

*The number of summer evaluations will be determined by the special education administration in accordance with the mandated rules governing timelines for special education evaluations. The CST Members are paid \$350 per case not to exceed 30 cases per team member.

Thank you for your consideration of these requests.

2018 SUMMER IEP MEETING TEACHER LIST

Jillian	Akerlind
Nancy	Aresenault
Carrie	Armstrong
Jacqueline	Burke
Amy	Carter
Kristen	Ciambrone
Gina	DeBeradinis
Bret	Derringer
Katie	Dooner
Gail	Elliot
Amanda	Fortune
Jeff	Gildner
Amy	Gold
Christina	Gonzalez
Malika	Green
Sheldis	Hewish
Rachel	Husta
Kelly	King
Kristin	Marr
Kevin	Marr
Wendy	McKensie
Julie	Morris
Kristen	Mulraney
Clintona	Richardson
Rachel	Robinson
Andrea	Russomano
Kimberley	Russomano
Andrew	Seigel
Barbara	Signorello
Kimberley	Smith
Elizabeth	Steelman
DonnaLee	Stickle
Jessica	Tobin
Amanda	Vaccaro
Laura	Veisz
Rebecca	Weldon
Stephanie	Wilson
Tara	Yard
Carla	Yutzy

**HAMILTON TOWNSHIP SCHOOL DISTRICT
JOB DESCRIPTION**

TITLE: KINDERGARTEN COACH

QUALIFICATIONS:

1. Valid New Jersey Teaching Certificate
2. Three to five years' experience teaching in general education Kindergarten programs
3. Experience providing professional development to classroom teachers
4. Experience in implementing developmentally appropriate Kindergarten curricula
5. Experience with a range of appropriate early childhood assessments including performance-based assessment instruments (GOLD) and classroom quality assessment instruments
6. Preschool through grade three or Elementary standard instructional certificate

REPORTS TO: Building Principal and / or Supervisor of Early Childhood Education

JOB GOAL: Kindergarten coaches play an essential role in implementing and maintaining high levels of program quality by supporting Kindergarten classroom teachers. Their primary role is to assist in curriculum implementation by conducting classroom observations and coaching teachers using the principles of reflective practice to improve instruction.

PRIMARY MASTER TEACHER RESPONSIBILITIES

1. Visit Kindergarten classrooms on a regular basis to coach and provide feedback to teachers to improve teaching practices using the reflective cycle model
2. Visit first grade classrooms periodically to support teachers programmatically so children can experience a seamless transition from kindergarten to first grade.
3. Plan specific goals and training opportunities to improve weak areas identified from Teaching Strategies GOLD data and results of structured classroom observations (e.g. Assessment of Practices in Early Elementary Classrooms (APEEC), performance-based assessment results, program-wide evaluations, and other information sources
4. Model, coach, and observe in Kindergarten classrooms, using structured observation instruments and provide feedback to teachers to assist with the implementation of curriculum content, the NJ Kindergarten Implementation Guidelines, and Teaching Strategies GOLD.
5. Confer with the building administration to plan for and provide professional development for all early childhood staff based on systematic classroom observations, building needs, and staff surveys.
6. Provide individualized follow-up support and facilitate small group meetings/trainings for teachers with similar needs
7. Support implementation of performance-based assessments to ensure reliable collection of child information through portfolio review meetings and professional development
8. Train teachers on the administration of Early Screening Inventory-Revised (ESI-K).

ROLE IN COLLABORATION

- Coordinate with the intervention and referral team (I&RS) to request assistance for children with challenging behaviors.
- Confer regularly with the preschool intervention and referral team to discuss how to support teachers and parents with children who have challenging behaviors.
- Confer with the Preschool Master Teacher to support transition plans and activities for children and families from preschool through grade 3.
- Provide technical assistance to district administrators to discuss curriculum goals, professional development, performance-based assessment implementation, and structured observation results.
- Perform other duties within the scope of his/her employment and certification as may be assigned.

TERMS OF EMPLOYMENT: Ten-months

SALARY: Salary to be determined by the Board of Education.

EVALUATION: Performance of this job will be evaluated annually in accordance with state law and the provisions of the board's policy on evaluation of certified staff.

BOARD APPROVED DATE: